



AGENDA
BOARD OF EDUCATION MEETING
MUSKEGON AREA ISD
630 HARVEY ST
MUSKEGON, MICHIGAN 49442
MONDAY, DECEMBER 18, 2023
5:30 PM

- 1) Call to Order
- 2) Pledge of Allegiance
- 3) Roll Call
- 4) Registration of Guests
- 5) Approval of Agenda with Additional Items and Order of Priority
- 6) Consent Agenda
 - a) Approval of Minutes of the November 20, 2023 Regular Meeting.
 - b) Approval of Financial Statements
 - Resolution - Board Treasurers Report
 - Balance Sheet
 - Budget to Actual Comparison
 - Purchase Orders Over \$5,000
 - Purchasing Card Transactions Over \$300
 - Report of Vendor Payments of \$5,000 or Greater
- 7) Communications
- 8) Public Participation in the MAISD Board of Education Meeting
- 9) Reports
 - a) Superintendent's Report
 - 1) Head Start Report
 - b) Financial Report

c) Education Update - Transition at Craig Campus - Katie Slaghuis

10) Old Business

11) New Business

a) Approve the transfer of \$2,000,000 from the Special Education Building and Equipment account to the Special Education Operations account for the 2023-24 year and set a target for the Special Education Operations Fund balance and future capital projects.

b) Approve the distribution of local districts' estimated share of \$2,000,000 of Act 18 Special Education net available revenues. \$1,000,000 is to be paid in January 2024, and \$1,000,000 paid in March 2024.

c) Approve payout of final bill back/Act 18 calculation to LEA districts for FY2023 in the total amount of \$1,195,230.

d) Approve the purchase/lease of a new 2024 Chevy Silverado 2500HD for a down payment of \$51,287 and a monthly lease fee of \$98.20 through Enterprise Fleet Management.

e) Approve the purchase/lease of a new 2023 RAM ProMaster 2500 conversion window van with a lift for our Transition at Craig program for a down payment of \$81,421 and a monthly lease fee of \$149.56 through Enterprise Fleet Management.

f) Approve the 2023-2024 Spectrum Health Hospitals Nursing Agreement, a subsidiary of Corewell Health West ("Corewell Health").

g) Approve the updated Memorandum of Understanding with Kent ISD for PowerSchool Special Programs/MiPSE costs for Special Education and Section 504.

h) Approve the Out-of-State Conference Requests as follows:

1) Stephanie Dye, Behavioral Support Services Consultant
Residential Child Care Project - Therapeutic Crisis Intervention Conference
January 18-19, 2024
Ithaca, NY

2) Carrie Carlson, Math Coach
Intensive Instructional Coaching Institute
January 22-26, 2024
Lawrence, KS

3) Kiana Longnecker, Kelly Vandyke, Kelly Hoekenga - Project Safe Consultants
APBS Conference
March 6-9, 2024
Chicago, IL

4) Kari Parnin, Science Consultant & Jackie Presson, Literary Coach
National Science Teacher Conference (NSTA)
March 21-23, 2024
Denver, CO

5) Four (4) Guests from Muskegon Public & Orchard View Schools
Two (2) MAISD Staff (TBD)
Deeper Learning Conference
March 26-28, 2024
San Diego, CA

6) Jesse Rickard, Director of Financial Services
Kathy Morris, Financial Services Specialist
Tyler Technologies Connect Annual Conference
May 19-22, 2024
Indianapolis, IN

7) Andy Mann, Educational Technology Consultant/Director REMC 4
ISTE Live 24 Conference
June 23-26, 2024
Denver, CO

i) Approve the Employment of the Following Personnel:

- 1) Karen Ellis - Instructional Assistant - Lakeshore Learning Center - Effective 11/30/23
- 2) John Page - Paraprofessional - Career Tech Center - Effective 12/18/23

j) Approve the Following New Positions/Changes

- 1) William Friend - Move from a CTC Hospitality & Food Management Paraprofessional position to a Premier Float Paraprofessional position
- 2) Diane Fetterhoff - Instructional Assistant - Transition at Craig - Leave of Absence

k) Approve New Salary Schedules/Changes as follows:

- 1) Stephenie Ruple - Administrative Assistant - Career Tech Center - Move to Grade G - Effective 07/01/23

l) Acknowledge the Retirement/Resignation/Layoff/Separation of the following personnel:

- 1) Dawson Postema - Paraprofessional/Construction Trades - Career Tech Center - Resignation - Effective 12/20/23
- 2) Haley Maycroft - Administrative Assistant - Muskegon County Virtual Academy - Resignation - Effective 12/29/23

m) Approve the updates to the following Board Policies and adopt a resolution to accept the Policy Manual updates that reflect new legislative changes to the Michigan Public Employment Relations Act (PERA), the State School Aid Act (SSAA), the Revised School Code (RSC), and the Teacher's Tenure Act (TTA).

- Policy 4108 - Union Activity and Representation
- Policy 4207 - Third-Party Contracting of Non-Instructional Support Services
- Policy 4402-R - Placement (formerly Assignment & Transfer)

- Policy 4403-R - Performance Evaluation
- Policy 4404 - Performance Based Compensation
- Policy 4405-R - Reduction in Force and Recall
- Policy 4407 - Discipline
- Policy 4408 - Termination
- Policy 4409-R - Non-Renewal
- Policy 4503-R - Performance Evaluation (Administrator)
- Policy 4504 - Performance Based Compensation (Administrator)

12) Other

13) Adjournment