



MINUTES  
 BOARD OF EDUCATION MEETING  
 DECEMBER 18, 2023  
 5:30 PM

- 1) Call to Order – The meeting was called to order by President Dwight Vines at 5:30 p.m.
- 2) Pledge of Allegiance
- 3) Roll Call showed the following members present: Dwight Vines, Mary Schaab, Mike Weessies  
  
Members Absent: Wanda Lee Suits, Lisa Tyler
- 4) Registration of Guests – None.
- 5) Approval of Agenda with Additional Items and Order of Priority – It was moved by Ms. Schaab and supported by Mr. Weessies to approve the agenda as presented. All Ayes (3) Nays (0) Motion carried.
- 6) Consent Agenda – It was moved by Mr. Weessies and supported by Ms. Schaab to approve the Consent Agenda consisting of the following items. All Ayes (3) Nays (0) Motion carried.
  - a) Minutes of the November 20, 2023 Regular Meeting.
  - b) Financial Statements
    - Resolution - Board Treasurers Report
    - Balance Sheet
    - Budget to Actual Comparison
    - Purchase Orders Over \$5,000
    - Purchasing Card Transactions Over \$300
    - Report of Vendor Payments of \$5,000 or Greater

Total YTD General Fund Expenditures 2023-24	\$ 13,219,086
Total YTD Special Education Fund Expenditures 2023-24	\$ 8,157,727
<i>Fund Balances: November 2023</i>	
General Fund	\$ 6,050,652
Special Education Fund	\$ 925,502
School Lunch Fund	\$ 59,436
Vocational Education Fund	\$ 3,919,373
School Activity Fund	\$ 97,193
Capital Projects Fund (General)	\$ 2,185,359
Capital Projects Fund (CTC)	\$ 5,607,871

- 7) Communications – None.
- 8) Public Participation in the MAISD Board of Education Meeting – None.

9) Reports

- a) Superintendent's Report – Mr. Lindquist was not in attendance, and Mr. Powers led the meeting.
  - 1) Head Start Report – Mr. Powers noted the Head Start Program Report dated December 2023, the Head Start Financial Report with activity through November 2023 for Grant Year December 2022 through November 2023, the Monthly Data Points Report, and the 2022-23 Program Information Report Key Statistics-Local Program vs. Michigan & National Averages.
- b) Financial Report – Mr. Schluentz provided a financial report for November 2023.
- c) Education Update - Transition at Craig Campus - Katie Slaghuis – Transition at Craig Campus Principal Katie Slaghuis provided an update on her program which included their stats as of Fall 2023, classes offered, work-based learning opportunities, parent testimonials, capital project improvements, and a new driver's training course they will be offering.

10) Old Business – None.

11) New Business

- a) It was moved by Ms. Schaab and supported by Mr. Weessies to approve the transfer of \$2,000,000 from the Special Education Building and Equipment account to the Special Education Operations account for the 2023-24 year and set a target for the Special Education Operations Fund balance and future capital projects. All Ayes (3) Nays (0) Motion carried.
- b) It was moved by Mr. Weessies and supported by Ms. Schaab to approve the distribution of local districts' estimated share of \$2,000,000 of Act 18 Special Education net available revenues. \$1,000,000 is to be paid in January 2024, and \$1,000,000 paid in March 2024. All Ayes (3) Nays (0) Motion carried.
- c) It was moved by Ms. Schaab and supported by Mr. Weessies to approve payout of final bill back/Act 18 calculation to LEA districts for FY2023 in the total amount of \$1,195,230. All Ayes (3) Nays (0) Motion carried.
- d) It was moved by Mr. Weessies and supported by Ms. Schaab to approve the purchase/lease of a new 2024 Chevy Silverado 2500HD for a down payment of \$51,287 and a monthly lease fee of \$98.20 through Enterprise Fleet Management. All Ayes (3) Nays (0) Motion carried.
- e) It was moved by Ms. Schaab and supported by Mr. Weessies to approve the purchase/lease of a new 2023 RAM ProMaster 2500 conversion window van with a lift for our Transition at Craig program for a down payment of \$81,421 and a monthly lease fee of \$149.56 through Enterprise Fleet Management. All Ayes (3) Nays (0) Motion carried.
- f) It was moved by Mr. Weessies and supported by Ms. Schaab to approve the 2023-2024 Spectrum Health Hospitals Nursing Agreement, a subsidiary of Corewell Health West

(“Corewell Health”). All Ayes (3) Nays (0) Motion carried.

- g) It was moved by Ms. Schaab and supported by Mr. Weessies to approve the updated Memorandum of Understanding with Kent ISD for PowerSchool Special Programs/MiPSE costs for Special Education and Section 504. All Ayes (3) Nays (0) Motion carried.
- h) It was moved by Mr. Weessies and supported by Ms. Schaab to approve the Out-of-State Conference Requests as follows. All Ayes (3) Nays (0) Motion carried.
  - 1) Stephanie Dye, Behavioral Support Services Consultant  
Residential Child Care Project - Therapeutic Crisis Intervention Conference  
January 18-19, 2024  
Ithaca, NY
  - 2) Carrie Carlson, Math Coach  
Intensive Instructional Coaching Institute  
January 22-26, 2024  
Lawrence, KS
  - 3) Kiana Longnecker, Kelly Vandyke, Kelly Hoekenga - Project Safe Consultants  
APBS Conference  
March 6-9, 2024  
Chicago, IL
  - 4) Kari Parnin, Science Consultant & Jackie Presson, Literary Coach  
National Science Teacher Conference (NSTA)  
March 21-23, 2024  
Denver, CO
  - 5) Four (4) Guests from Muskegon Public & Orchard View Schools  
Two (2) MAISD Staff (TBD)  
Deeper Learning Conference  
March 26-28, 2024  
San Diego, CA
  - 6) Jesse Rickard, Director of Financial Services  
Kathy Morris, Financial Services Specialist  
Tyler Technologies Connect Annual Conference  
May 19-22, 2024  
Indianapolis, IN
  - 7) Andy Mann, Educational Technology Consultant/Director REMC 4  
ISTE Live 24 Conference  
June 23-26, 2024  
Denver, CO
- i) It was moved by Ms. Schaab and supported by Mr. Weessies to approve the Employment of the Following Personnel. All Ayes (3) Nays (0) Motion carried.

- 1) Karen Ellis - Instructional Assistant - Lakeshore Learning Center - Effective 11/30/23
  - 2) John Page - Paraprofessional - Career Tech Center - Effective 12/18/23
- j) It was moved by Mr. Weessies and supported by Ms. Schaab to approve the Following New Positions/Changes. All Ayes (3) Nays (0) Motion carried.
- 1) William Friend - Move from a CTC Hospitality & Food Management Paraprofessional position to a Premier Float Paraprofessional position
  - 2) Diane Fetterhoff - Instructional Assistant - Transition at Craig - Leave of Absence
- k) It was moved by Ms. Schaab and supported by Mr. Weessies to approve New Salary Schedules/Changes as follows. All Ayes (3) Nays (0) Motion carried.
- 1) Stephenie Ruple - Administrative Assistant - Career Tech Center - Move to Grade G - Effective 07/01/23
- l) The Board acknowledged the Retirement/Resignation/Layoff/Separation of the following personnel:
- 1) Dawson Postema - Paraprofessional/Construction Trades - Career Tech Center - Resignation - Effective 12/20/23
  - 2) Hailey Maycroft - Administrative Assistant - Muskegon County Virtual Academy - Resignation - Effective 12/29/23
- m) It was moved by Mr. Weessies and supported by Ms. Schaab to approve the updates to the following Board Policies and adopt a resolution to accept the Policy Manual updates that reflect new legislative changes to the Michigan Public Employment Relations Act (PERA), the State School Aid Act (SSAA), the Revised School Code (RSC), and the Teacher's Tenure Act (TTA). All Ayes (3) Nays (0) Motion carried.
- Policy 4108 - Union Activity and Representation
  - Policy 4207 - Third-Party Contracting of Non-Instructional Support Services
  - Policy 4402-R - Placement (formerly Assignment & Transfer)
  - Policy 4403-R - Performance Evaluation
  - Policy 4404 - Performance Based Compensation
  - Policy 4405-R - Reduction in Force and Recall
  - Policy 4407 - Discipline
  - Policy 4408 - Termination
  - Policy 4409-R - Non-Renewal
  - Policy 4503-R - Performance Evaluation (Administrator)
  - Policy 4504 - Performance Based Compensation (Administrator)
- 12) Other – None.

13) Adjournment

There being no further business, the meeting adjourned at 6:02 p.m.

Signed: \_\_\_\_\_  
Lisa Tyler, Secretary

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Dwight Vines, President

Date Approved: 01/16/24