



MINUTES
 BOARD OF EDUCATION MEETING
 JULY 17, 2023
 5:30 PM

- 1) Call to Order – The meeting was called to order by President Dwight Vines at 5:43 p.m.
- 2) Pledge of Allegiance – Done at Organizational Meeting
- 3) Roll Call showed the following members present: Dwight Vines, Mary Schaab, Lisa Tyler, Wanda Lee Suits, Mike Weessies

Members Absent: None

- 4) Registration of Guests – None.
- 5) Approval of Agenda with Additional Items and Order of Priority – It was moved by Mr. Weessies and supported by Ms. Suits to approve the agenda as presented. All Ayes (5) Nays (0) Motion carried.
- 6) Consent Agenda – It was moved by Ms. Suits and supported by Ms. Tyler to approve the Consent Agenda consisting of the following items: All Ayes (5) Nays (0) Motion carried.
 - a) Minutes from the June 19, 2023 Annual Budget/Truth-In-Budget Hearing, the Minutes from the June 19, 2023 Regular Meeting, and the Minutes from the July 3, 2023 Special Meeting.
 - b) Approval of Financial Statements
 - Resolution - Board Treasurers Report
 - Balance Sheet
 - Budget to Actual Comparison
 - Purchase Orders Over \$5,000
 - Purchasing Card Transactions Over \$300
 - Report of Vendor Payments of \$5,000 or Greater

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|-------------------------------------------------------|---------------|
| Total YTD General Fund Expenditures 2022-23 | \$ 39,823,995 |
| Total YTD Special Education Fund Expenditures 2022-23 | \$ 34,732,947 |
| <i>Fund Balances: June 2023</i> | |
| General Fund | \$ 6,426,094 |
| Special Education Fund | \$ 1,484,624 |
| School Lunch Fund | \$ 17,291 |
| Vocational Education Fund | \$ 3,433,481 |
| School Activity Fund | \$ 97,193 |
| Capital Projects Fund (General) | \$ 2,278,679 |
| Capital Projects Fund (CTC) | \$ 5,903,991 |

- 7) Communications – None.
- 8) Public Participation in the MAISD Board of Education Meeting – None.
- 9) Reports
 - a) Superintendent's Report
 - 1) Head Start Report – Mr. Lindquist noted the Head Start Program Report dated July 2023, the 2022-23 Child Outcome Summary, the Head Start Monthly Data Points Report, the Head Start Financial Report with activity through June 2023 for Grant Year December 2022-November 2023, and the Financial Report COVID & ARP.
 - b) Financial Report – Mr. Schluentz provided a financial report for June 2023.
- 10) Old Business – None.
- 11) New Business
 - a) It was moved by Ms. Tyler and supported by Ms. Schaab to approve the addendum to the Educational Services Agreement between the Muskegon Heights Public School Academy System (MHPSAS) and the Muskegon Area Intermediate School District (MAISD). All Ayes (5) Nays (0) Motion carried.
 - b) It was moved by Ms. Schaab and supported by Mr. Weessies to approve a contract with Hurst Mechanical in the amount of \$134,050 for the installation of a new boiler system at MAISD North. All Ayes (5) Nays (0) Motion carried.
 - c) It was moved by Mr. Weessies and supported by Ms. Suits to approve a contract with Northside Heating in the amount of \$81,195.38 for the installation of a new boiler system at Wesley School. All Ayes (5) Nays (0) Motion carried.
 - d) It was moved by Ms. Suits and supported by Ms. Tyler to approve a contract with Hurst Mechanical in the amount of \$521,636 for the replacement of 40 heat pumps at the Career Tech Center and the upgrade of the building management system. All Ayes (5) Nays (0) Motion carried.
 - e) It was moved by Ms. Tyler and supported by Ms. Schaab to approve a contract with IntegraCore in the amount of \$50,300 for the installation of a block wall with a top row of windows replacing the front classroom windows at the Lakeshore Learning Center. All Ayes (5) Nays (0) Motion carried.
 - f) It was moved by Ms. Schaab and supported by Mr. Weessies to approve the purchase of the Discovery Education Streaming subscription for \$46,350. All Ayes (5) Nays (0) Motion carried.
 - g) It was moved by Mr. Weessies and supported by Ms. Suits to approve the contract with Community Encompass in the amount of \$51,800. All Ayes (5) Nays (0) Motion carried.
 - h) It was moved by Ms. Suits and supported by Ms. Tyler to approve the payment of the Accelerate invoice in the amount of \$61,852.50. All Ayes (5) Nays (0) Motion carried.

- i) It was moved by Ms. Tyler and supported by Ms. Schaab to approve the Lease Agreement between the MAISD and Reeths-Puffer Schools for the use of space for the Special Education Deaf and Hard of Hearing (DHH) Programs for a period of July 1, 2023 to June 30, 2024. All Ayes (5) Nays (0) Motion carried.
- j) It was moved by Ms. Schaab and supported by Mr. Weessies to approve the Transportation Agreement between Pioneer Resources and the MAISD for a term of August 1, 2023 to July 31, 2024. All Ayes (5) Nays (0) Motion carried.
- k) It was moved by Mr. Weessies and supported by Ms. Suits to approve the contract for Max Lerman, Music Therapist, for Wesley School, Transition at Craig Campus and Deaf and Hard of Hearing program. All Ayes (5) Nays (0) Motion carried.
- l) It was moved by Ms. Suits and supported by Ms. Tyler to approve the Out-of-State Conference Requests for the following. All Ayes (5) Nays (0) Motion carried.
 - 1) Danielle Vossekuil, Math Consultant
Carrie Carlson, Math Coach
National Council for Supervisors of Mathematics
October 29-31, 2023
Washington, DC
- m) It was moved by Ms. Tyler and supported by Ms. Schaab to approve the Employment of the Following Personnel. All Ayes (5) Nays (0) Motion carried.
 - 1) Kristen Renes - Social Studies Consultant - Effective 07/24/23
 - 2) Melissa Worthem - Head Start Classroom Facilitator - Effective 08/14/23
 - 3) Jessica Long - Head Start Classroom Facilitator - Effective 08/14/23
 - 4) Victoria Fagerstorm - Career Tech Center Allied Health Sciences Instructor - Effective 08/22/23
 - 5) Rebecca Radel - Head Start Family Advocate - Effective 08/14/23
 - 6) Laura Wiles - Career Tech Center School Counselor - Effective 08/22/23
 - 7) Ryan Kraus - Career Tech Center Design Thinking Instructor/Instructional Coach - Effective 08/22/23
 - 8) Daz'Sha Day - GSRP/Head Start Blend Teacher - Effective 08/14/23
 - 9) Kathrine Watkins - Early Childhood Behavior Specialist - Effective 08/14/23
 - 10) Jon Gale - Muskegon County School Safety & Security Liaison - Effective 10/02/23
- n) It was moved by Ms. Schaab and supported by Mr. Weessies to approve the Following New Positions/Changes. All Ayes (5) Nays (0) Motion carried.
 - 1) Margo Fredenburg - Move from 255 days per year to 260 days - Effective 07/01/23

- 2) Charmen Spicklemire - Move from a Family Advocate to a Family Service Worker - Effective 07/10/23
- 3) Lindsay Pulsipher - Move to College Access Advisor & Project Specialist - Effective 08/22/23
- o) It was moved by Mr. Weessies and supported by Ms. Suits to approve New Salary Schedules/Changes as follows:
 - 1) Michelle Webb - MMSE Supervisor - Move to Grade W - Effective 07/01/23
- p) The Board acknowledged the Retirement/Resignation/Layoff/Separation of the following personnel:
 - 1) Alissa Whitlock - MCVA Teacher - Layoff - Effective 06/30/23
 - 2) Kevin McClurken - Mail Delivery Driver - Resignation - Effective 06/23/23
 - 3) Ashley Townsend - Lakeshore Learning Center Special Education Teacher - Resignation - Effective 06/30/23
 - 4) Kate Alcook - Wesley School Special Education Teacher - Resignation - Effective 06/30/23
 - 5) Kaylee Meisch - Glenside Preschool Teacher - Resignation - Effective 08/11/23
 - 6) Michelle Wynn - Wesley School Administrative Assistant - Retirement - Effective 09/01/23
 - 7) Jill Auten - Wesley School Administrative Assistant - Resignation - Effective September 2023
 - 8) Ashley Westerlund - Health Education Program Manager - Resignation - Effective 07/31/23
- 12) Other – None.
- 13) Adjournment

There being no further business, the meeting adjourned at 6:13 p.m.

Signed: _____
 Lisa Tyler, Secretary

 Dwight Vines, President

Date Approved: 08/21/23