

## NOTICE OF INTENT TO EMPLOY

**POSITION:** INSTRUCTOR-HEALTH SCIENCE

**QUALIFICATIONS:**

1. Possession of a Bachelor's degree or better in Diagnostic Services (i.e.) Radiography, Medical Technology, Sonography, or similar field.
2. Possession of a currently valid Michigan teaching certificate with appropriate endorsement(s), or education and experience necessary to qualify for annual vocational authorization.
3. Minimum of two years licensed health care experience.
4. A working knowledge of current practices and trends in the field of Career and Technical Education.
5. An ability to supervise and manage the implementation of programs/services developed for students.
6. Successful experience as an instructor of secondary students in a Career and Technical Education setting preferred.
7. Verified State of Michigan Health Professional License, Registration, or Certification.

**REPORTS TO:** Principal/Assistant Principal of the Muskegon Area Career Tech Center

**ESSENTIAL FUNCTIONS:**

1. Delivers relevant classroom and lab instruction using competency based and outcome based education techniques and strategies.
2. Works closely with area employers and advisory committee(s) to develop pertinent course content and to maintain overall program integrity.
3. Assesses student progress using a variety of techniques and testing devices.
4. Maintains an effective level of communications with parents and students. Conducts parent/teacher conferences and works with parents in the resolution of problems.
5. Supervises and evaluates assigned paraprofessional and/or support staff.
6. Works cooperatively with counselors, career specialists, business partners and other professionals to create opportunities for students.
7. Maintains accurate and legally adequate data keeping systems and student records.
8. Attends all required meetings and participates in all activities essential to program operations and Michigan Department of Education program requirements.
9. Makes referrals to necessary specialized support services.
10. Possesses and maintains American Heart Association Basic Life Support Instructor Certification.

**STARTING DATE:** August 26, 2013

**TERMS:** This is a 185 days-per-year, school-year position with full benefits.

**SALARY RANGE:** Commensurate with education and credentials and in accordance with current MAISD salary schedules. A full benefit package is included.

**APPLY TO:** Please complete an online application and include a letter of interest, current resume and credentials at [www.muskegonisd.org/jobs](http://www.muskegonisd.org/jobs).

**CLOSING DATE:** June 14, 2013 or until filled.

**POSTED:** May 22, 2013

David Sipka, Superintendent