



Muskegon Catholic Central

1145 West Laketon Avenue † Muskegon, MI 49441

Phone 231.755.2201 † Fax 231.755.8651 † www.muskegoncatholic.org

Robert A. Bridges † Superintendent K-12 †

Administrative Office

"Muskegon Catholic Central educates each student in spirit, mind and body by fostering personal excellence within the Catholic tradition."

Job Posting

Position: Full-Time Math Teacher

Qualifications:

1. Bachelor's degree or higher with a major in the subject matter area
2. Valid Michigan Teaching Certificate with appropriate endorsements for 7th-12th grades
3. Must meet the Michigan Highly Qualified criteria
4. Experience working with 7th-12th grade students is preferred

Reports to: 7-12 Principal

Essential Functions: (This job posting is not an exhaustive list of the duties performed for the position):

1. Instructs students for the purpose of improving their success in academics through a defined course of study
2. Prepares teaching materials and related reports for the purpose of implementing lesson plans and documenting student progress
3. Facilitates student learning for the purpose of achieving success in academic, interpersonal and daily living skills through a defined course of study
4. Demonstrates methods required to perform assignments for the purpose of providing an effective school program and addressing the needs of individual students
5. Collaborates with school personnel, parents and various community agencies for the purpose of improving the quality of student outcomes, developing solutions and planning curriculum
6. Assesses student progress, expectations, goals, etc., for the purpose of providing feedback to students, parents and administration
7. Advises parents and/or legal guardians of student progress for the purpose of supporting teacher's expectations, developing methods for improvement and/or reinforcing classroom goals in the home environment
8. Demonstrates ability to use technology in the classroom for both instruction and record-keeping

Starting Date: August 1, 2012

Terms: This is a full-time position with a comprehensive benefit package.

Salary Range: Commensurate with credentials and level of experience in accordance with MCC's operating budget

Apply to: Please provide cover letter, current resume with references, transcripts and a copy of your teaching certificate by email or mail to:

Andrea Dumbrell, Business Manager
Muskegon Catholic Central
1145 West Laketon Avenue
Muskegon, MI 49441

adumbrell@muskegoncatholic.org

Closing Date: May 25, 2012, or until filled

Posted: May 4, 2012