

MINUTES
REGULAR MEETING
MUSKEGON AREA INTERMEDIATE SCHOOL DISTRICT
PROMISE ZONE AUTHORITY BOARD
SEPTEMBER 30, 2009
7:32 A.M.

The regular meeting of the MAISD Promise Zone Authority Board was held at the Educational Services Center, 630 Harvey Street, Muskegon, on Wednesday, September 30, 2009, at 7:32 a.m.

The meeting was called to order by MAISD Superintendent Susan Meston at 7:32 a.m.

The following board members were present:

- Mr. Brian Barber, Muskegon Opportunity
- Dr. Mary Ann Herbst, Baker College
- Mr. Robert Jacobs, Community Shores Bank
- Ms. Cindy Larsen, Muskegon Area Chamber of Commerce
- Ms. Chris McGuigan, Community Foundation for Muskegon County
- Dr. Susan Meston, MAISD
- Mr. Gary Nelund, State Farm Insurance
- Dr. Dale Nesbary, Muskegon Community College
- Mr. Steve Olsen, Northern Machine Tool Company
- Mr. Steve Parker, Pacific Steamex Corporation

Also present: Mr. Marios Demetriou, MAISD Associate Superintendent for Administrative Services
Ms. Janessa Stroud, Muskegon Area Chamber of Commerce

Dr. Susan Meston welcomed the board members, and introductions were made.

The oath of office was administered by Laura Sikkenga, MAISD Senior Executive Assistant and Notary Public.

Dr. Meston listed a draft of meeting norms as follows:

- Listen for understanding
- Honor each other's perspective
- Focus on our charge
- Begin/end on time

Chris McGuigan asked that the norm of "speaking one at a time" be added. The board agreed to these norms.

Dr. Nesbary was excused at 7:45 a.m.

Dr. Meston reviewed the Promise Zone legislation and charge to the Promise Zone Board. She shared that this is an 11-member board, nine of whom were appointed by her.

Mr. Olsen was appointed by the Senate Majority Leader, and Mr. Barber was appointed by the Speaker of the House. The Promise Zone Authority is a public body corporate that may sue and be sued. Board meetings are subject to the Open Meetings Act.

Cindy Larson arrived at 7:46 a.m.

Dr. Meston distributed a draft of the Articles of Incorporation and Bylaws created by the MAISD's attorney, Gary Britton. She asked that each member review them before the next meeting. The Promise Zone Authority is charged with creating a development plan including: 1) a complete description of the Promise for financial assistance and what that entails; 2) financial assistance for tuition for an associate's degree at a minimum or a bachelor's degree at a maximum; 3) a description of the limitations of the Promise; 4) a description of how funds will be raised; and 5) an actuarial model. The Promise must be stated as a last dollar option for students. Once the plan is adopted by the Authority, it must be sent to the Department of Treasury, which will have 60 days to either approve or define deficiencies in the plan. Dr. Meston explained the process to capture the state education tax monies.

One of the charges of the board is to elect a chair; this charge will be completed at the next meeting. Afterward, the board will begin developing a plan.

Dr. Meston answered questions from the board members.

Dr. Meston shared that up to four people from the MAISD Promise Authority may attend a Promise Zone statewide meeting on Wednesday, October 7, in Lansing. She and Mr. Barber plan to attend. If other members wish to attend, she asked that they contact her.

Dr. Meston asked Mr. Barber to bring information about the Muskegon Opportunity to the next meeting.

Dr. Meston suggested a meeting schedule of the 2nd Wednesday of each month at 7:30 a.m, except for December when there will be no meeting. The board members agreed to that meeting schedule. Therefore, the next meeting will be Wednesday, October 14, 2009, 7:30 a.m. at the MAISD.

There being no further business, the meeting was adjourned at 8:22 a.m.