

**Request for Bids
Asphalt for Parking Lot**

The Muskegon Area Intermediate School District invites proposals from qualified contractors for the expansion of an asphalt parking lot at 915 E Wesley. **A mandatory pre-bid meeting will be held Wednesday, Oct. 7, 2009, 9:00 a.m.**, at Wesley School, 915 E. Wesley, Muskegon, MI 49442.

Bid packets are available on the MAISD web site: www.muskegonisd.org/about/bids. Proposals are due at the MAISD Administration Building, 630 Harvey St., Muskegon, MI 49442, no later than 4:00 p.m. prevailing time, Friday, Oct. 9, 2009.

The Board reserves the right to reject any or all proposals, waive irregularities in any bid, and make award in any manner deemed to be in the best interest of the Muskegon Area Intermediate School District. The Muskegon Area Intermediate School District operates on an equal opportunity/affirmative action basis in its bidding policy. Bidding is open to all interested parties, in compliance with national, state and local laws.

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Marios Demetriou, Associate Superintendent

Asphalt Parking Lot Specifications

PROPOSAL SUMMARY AND NOTICE TO BIDDERS

1. The Muskegon Area Intermediate School District is seeking bids for expanding the west parking lot with new asphalt at its Wesley School campus, 915 E. Wesley, Muskegon, MI 49442.
2. Proposals must be on the Bid Form and be mailed or delivered in person to the Muskegon Area Intermediate School District, Attn: Ted Tyers, 630 Harvey St., Muskegon, MI 49442. Bids must be sealed, plainly labeled **“Asphalt Parking Lot Bid”** and be received by 4:00 p.m., local time, on Friday, October 9, 2009 at which time the bids will be opened publicly and read aloud. No award will be made at the time of opening.
3. A **mandatory pre-bid meeting** will be held 9:00 am on October 7, 2009, at Wesley School, 915 E. Wesley, Muskegon, MI 49442. Each bidder must verify his/her own measurements for this project.
4. All bidders are required to furnish Bid Security in the amount of five (5%) percent of the Base Bid. Form of security may be a bid bond, certified or cashiers check. This will be a guarantee that the bidder selected by the District will furnish the required PLM Bonds, failure to do so could mean forfeiture of the Bid Security.
5. All bidders must indicate, where shown on the Proposal Form, the cost of Performance and Labor and Material Payment Bonds covering 100% of the value of the Project. Do NOT include the cost of the Bonds in the Base Bid.
6. In accordance with Section 1267 of the Revised School Code, all proposals/bids must be accompanied by a sworn and notarized statement disclosing any familial relationship that exists between the Owner or any employee of the bidder and any member of the Muskegon Area Intermediate School District Board or the Superintendent of the District. **The Board will not accept a bid that does not include this sworn and notarized statement.** Also note that all bidders must meet the requirements set forth in the School
7. The successful bidder will begin commencement of work upon receipt of a purchase order issued by the MAISD.
8. Work must be performed to minimize disturbances to the staff, students, and guests of the Wesley School.

9. Safety is a very high priority on this project, as students will be in the building every day.
10. No work can be performed between 8:00 - 9:00 am and between 2:00 – 3:00 pm because of bus traffic.
11. Contractor must use traffic control signage during project.
12. All bidders must present a proof of liability insurance.
13. Late bids will not be accepted. Bids by email or fax will not be accepted.
14. Any questions may be directed to Ted Tyers at 231-578-8763 or 231-767-7308

SPECIFICATIONS

1. Expand West Parking Lot at Wesley School:

- Area to be paved is approximately 150'x 50'
Note: Contractor to verify measurements
- Remove approximately 100' of sidewalk
- Saw cut the leading edge of the existing asphalt
- Remove all soil, sod and excess sand
- Place and compact 8" average course of 22A crushed concrete
- Fine grade
- Pave with one 2" average asphalt MDOT 3C base course
- Top with 1½" MDOT 4C average hot asphalt mix
- Cap existing sanitary sewer line
- Remove stumps from two pine trees if necessary

Note: Striping of lot to be by owner

FAMILIAL DISCLOSURE FORM

Please disclose any and all familial relationship that exists between the owner or any employee of the bidder and any member of the intermediate school board, or intermediate superintendent.

The Board Members for 2009/10 are Ed Garner, President; Dwight Vines, Vice President; Donna Fiebelkorn, Secretary; Barbara DeBruyn, Treasurer; Peggy Scouten, Trustee. The Superintendent is Dr. Susan Meston.

There is no familial relationship

The following relationship(s) exists: (state specific relation)

Subscribed and sworn to by _____

before me on the _____ day of _____, _____.

Signature _____

Printed name _____

Notary public, State of Michigan, County of _____

My commission expires _____

Acting in the County of _____

All bidders shall complete and return a Muskegon Area Intermediate School District "Familial Disclosure Form" in compliance with MCL 380.1267. (P.A. 232 of 2004)

The MAISD shall not accept a bid that does not include this sworn and notarized statement.

