

PURPOSE Trust Accountable Positive Authentic Flexibility Patience Love Peace Positive Empower Boundaries Joy Hopeful Calm Scaffolding Opportunity Resilience SUCCESS Shine Growth Gratitude STRIVE Flexibility Renaissance Gratefulness Journey Tenacity Balance Strive Connection Shine Open Connect Innovate Students Together Altruistic FLEXIBLE Strive Inspire Positive Accountable Perseverance Compassion INSPIRATION Confidence Happiness Breathe Abundance Blessed Strength Liberate Empathy Purpose Forgiveness Authentic Positive Impactful Positive Positive Fun Adaptable Strive Success Purpose Mindful Acceptance Gratitude Perseverance Courage Compassionate Kindness Love Excitement Present Grace Shift Breathe Joyful Prolific Positive Presence Thankful Supportive Calm Thriving Helpful Changemaker

2021-2022

SERVICES AT A GLANCE

A detailed list of programs and services offered
by the MAISD for Muskegon Area Schools

#MAISDOneWord

Support Kindness STRENGTH Cultivate Grace Caring Faith Energy Motivated Drive Inclusive Impact Strive Adaptability Reliable Positive Balance Authentic Fortunate Strive Urban Priorities Relationships Humble Transparent Reliable Patience Kindness Perseverance INTENTIONAL Positivity Breathe Fire Love Grace Patience Kindness Connection Serve Impactful Growth Optimism Helpful Supportive Kind IMPROVE Valuable ADAPT Intentional Focus Joy Present Unstoppable Fun Empathy Restore Organization Kind Healthy MOTIVATE Inclusive Purpose Dedicated Elevate Successful Faith Movement Focus Opportunity Serve PRESENT Breathe TRUST Excellence Rise Excitement! Intentional Impact Balance Patience Flourish Laughter Wonder Peace Joy GRATEFUL Growth Joy Collaborate Appreciation Life Blessed Achieve Calm Joy Focused Positive&Flexible Breathe Do Peace Patience Support Embrace Simplify Believe Laughter Resilient Gracious Persistence Fun METANOIA Driven Win Caring Faith Love Relentless Versatile Present Strength Positive Empower Worthy Compassion Team Change Flexibility Peace Empower Helpful THANKFUL Accommodating Adventurous Safety Drive Flexibility Understanding Faithful Change Compassion Impact Care Greatness Hopeful Listen PERSERVERENCE Breath Accommodating Intentional Hard Imagine Hope Dedication Kindness Joy Intentional Supportive TRUSTWORTHY Grace Learn Optimistic Joy Acceptance Consistency Determined ADAPTABILITY Inclusive Perseverance Accepting Acknowledge Passion Authentic UNITY Impactful Adaptable Mindful Grace Supportive Intentional Optimism Compassion Fortitude Growth Determined Happiness! Purpose Breathe Transformation SELFLESSNESS Connected Fun Love Intentional JOP (Journey On Purpose) Gratefulness Proactive Grateful Authentic Light Focus Persistence Breathe Helpful Dependable Positive Kindness Game !!!! MOTIVATE Adapt Teamwork Supportive Authentic Relationships Adaptable Hope CONNECT Prolific Humble! Optimistic Blessed

Introduction

The Muskegon Area Intermediate School District (MAISD) is one of 56 intermediate school districts or regional educational service agencies created by the legislature in 1962 to bring about quality and equitable educational opportunities to students and schools throughout the state.

ISDs accomplish this mission in a number of ways, namely by:

1. *Creating and promoting economies of scale through such programs as cooperative purchasing and collaborative grant projects;*
2. *Sharing current and credible research, best practices, and innovation through initiatives like the fiber project and professional development; and*
3. *Providing oversight and liaison roles through such programs as Head Start of Muskegon/Oceana and special education services.*

The MAISD is guided by a local board of education elected by board members from the constituent districts.

CONSTITUENT DISTRICTS

Fruitport Community Schools
Holton Public Schools
Mona Shores Public Schools
Montague Area Public Schools
Muskegon Heights Public Schools
Muskegon Public Schools

North Muskegon Public Schools
Oakridge Public Schools
Orchard View Schools
Ravenna Public Schools
Reeths-Puffer Schools
Whitehall District Schools

NON-PUBLIC SCHOOLS

Calvary Christian Schools
Divine Providence Academy -
St. Catherine's Campus
Muskegon Catholic Central
Muskegon Christian School
Wells Christian Academy
West Shore Lutheran School
Western Michigan Christian High School

PUBLIC SCHOOL ACADEMIES

Muskegon Covenant Academy
Muskegon Heights Public School
Academy System
Muskegon Montessori Academy
for Environmental Change
Three Oaks Academy
Timberland Charter Academy

MAISD BOARD OF EDUCATION

Mrs. Wanda (Lee) Suits - President
Mr. Dwight Vines - Vice President • Mrs. Mary Schaab - Secretary
Mrs. Lisa Tyler - Treasurer • Mr. Kevin Donovan - Trustee

MAISD LEADERSHIP

Dr. John Severson - *Superintendent*
Mr. Randy Lindquist - *Associate Superintendent for Academic Services*
Mrs. Karlie Parker - *Associate Superintendent for Special Education*
Mr. Kelly Powers - *Associate Superintendent for Human Services
and Auxiliary Programming*
Mr. Mike Schluentz - *Associate Superintendent for Administrative Services*
Mr. Stuart Jones - *Executive Director of Early Childhood Services*
Mr. Benjamin Kalb - *Director of Communications*

MAISD Services

*Email addresses are in italics and end with @muskegonisd.org
The area code for all phone numbers is 231 unless otherwise noted.*

Accounts Payable

Processes invoices for payment to school districts and vendors.

Contact: Kelsie Farkas, 767-7211, *kfarkas*

Accounts Receivable

Processes invoices for monies owed to MAISD.

Contact: Mindy Kieft, 767-7208, *mkieft*

Adobe Sign

Electronic processing of standard MAISD forms for approval, design of new forms and support for form completers, approvers, and signers.

Contacts: Heidi Strong, 767-7240, *hstrong*

Joel Selby, 767-7227, *jselby*

Aesthetic Education

Provides classroom teachers with a method to implement inquiry-based, experiential units of study around specific works of art with the support of teaching artists.

Contact: Randy Lindquist, 767-7229, *rlindqui*

Articulation

High school students can earn FREE college credit while still in high school.

Contact: Lindsay Pulsipher, 767-3664, *lpulsipher*

Arts Education

Coordination of student programs, teacher resources, professional development, and networking opportunities.

Contact: Randy Lindquist, 767-7229, *rlindqui*

Augmentative Communication/Assistive Technology

Support for students with communication or assistive technology needs.

Contacts: Theresa Augustyniak, 767-7222, *taugustyniak*

Corinn Hower, 767-7276, *chower*

Jim Kauppila, 767-7280, *jkauppil*

Autism Spectrum Disorder (ASD)

Coaching for staff who provide services to students with ASD; support for ASD evaluations.

Contacts: Lisa Bailey, 767-7259, *lbailey*

Melissa Post, 767-7257, *mpost*

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Behavioral Supports

Coaching for staff who provide services to students in special education with intensive behavior needs within a Positive Behavioral Interventions and Supports (PBIS) framework.

Contacts: *Stacie Hopkins-Schrumpf, 767-7279, shopkins*
Stephanie Dye, 767-7226, sdye

Budgeting

Initial budget and budget amendments.

Contact: *Jason Helsen, 767-7209, jhelsen*

Bus Routes

Computerized pupil transportation system helps local districts outline bus routes in the most expedient and cost-effective manner.

Contacts: *Dawn Sims, 734-334-1804, simd@resa.net*
Marcie Baker, 734-334-1373, bakerm@resa.net

Business Services

Business services to local school districts: accounts payable, business management, and payroll linked to the accounting system. Payroll services include electronic direct deposit, as well as payroll checks, a fringe benefit cost distribution, employee attendance, salary projections, and on-site printing of checks.

Contacts: *Mike Schluentz, 767-7207, mschluentz*
Jason Helsen, 767-7209, jhelsen
Kathy Morris, 767-7236, kmorris

Career and Technical Education (CTE)

Coordination of program development and CTE finances, consultant and professional development services to enhance technical education and training programs throughout Muskegon and Oceana Counties.

Contact: *Kyle Fiebig, 767-3605, kfiebig*

Career Camp -

Career Tech Center Programs for 7th and 8th Grade Students

Career Camp gives current 7th and 8th graders the opportunity to explore a variety of career options before high school. Participants attend a different career-exploratory class each day.

Contacts: *Stephanie Hoekenga, 767-3613, shoekeng*
Ashley Ferrier, 767-3687, aferrier

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Career Preparation/School-to-Careers

Assistance in providing career development opportunities in the classroom and work-based learning services.

Contact: Sasamon Parker, 767-3607, *sparker*

Career Specialists

Career Specialists assist local districts with providing career exploration opportunities for students. Services are customized by district and range from assisting districts with Educational Development Plan (EDP) best practices to placing students in job shadows and internships.

Contacts: Kyle Fiebig, 767-3605, *kfiebig*

Michelle Kuck, 767-3626, *mkuck*

Benika Longmire, 767-3628, *blongmire*

Diane Petersen, 767-3629, *dpetersen*

Stephen Pettifor, 767-3627, *spettifor*

Career Tech Center (CTC)

Countywide career and technical education programs for 11th and 12th grade students with additional opportunities for middle school students and adults.

See www.muskegonctc.org

Contact: Kyle Fiebig, 767-3605, *kfiebig*

Cash Receipts

Records incoming monies owed to the MAISD.

Contacts: Jason Helsen, 767-7209, *jhelsen*

Mindy Kieft, 767-7208, *mkieft*

Close Up (also Close Up Foundation)

Trip coordination, teacher information/resources and support, and student preparation programs.

Contact: Tom Hinken, 767-7255, *thinken*

Communications

Strategic communications planning, crisis support, media relations, and consulting to help schools reach identified goals.

Contact: Benjamin Kalb, 767-7263, *bkalb*

Compliance Services

Assistance in achieving and maintaining compliance with a wide range of laws, standards, rules and regulations pertinent to school operations.

Contacts: Kelly Powers, 767-7213, *kpowers*

Amanda Krentz, Director of Special Education Supports
and Accountability, 767-7249, *akrentz*

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Comprehensive Support and School Improvement

Provide contextualized supports to schools and districts identified on state accountability lists through the Regional Assistance Grant (RAG).

Contact: *Deanna Holman, 767-4302, dholman*

Cooperative Purchasing

School districts increase their buying power with volume discounts offered through REMC SAVE, a cooperative purchasing program. See <http://remcsave.org>

Contacts: *Andy Mann, 767-7242, amann*

Heidi Strong, 767-7240, hstrong

Critical Incident Stress Management (CISM)

Support, consultation, and training are provided to local district crisis teams.

Contacts: *Matt Johnson, 767-7267, mgjohnson*

Randy Lindquist, 767-7229, rlindqui

Curriculum Development and Support

Technical assistance for teachers as they work toward supporting the alignment of curriculum, instructional practices and assessment to the Michigan Academic Standards including supports for the achievement and growth of special education students with their general education peers.

Contact: *Randy Lindquist, 767-7229, rlindqui*

Curriculum Specialists

Resources, information, and coordination of the Muskegon County Curriculum Specialists group.

Contact: *Randy Lindquist, 767-7229, rlindqui*

Data Warehouse (Our School Data)

Consolidates information from various systems allowing for easier analysis of data to improve classroom instruction, measure progress toward school improvement goals, and assist with state and federal requirements.

Contact: *Dave Hundt, 767-7265, dhundt*

Direct Credit at the Career Tech Center

Courses offered at the Career Tech Center that provide students with the opportunity to take college-level courses while in high school.

Contact: *Lindsay Pulsipher, 767-3664, lpulsipher*

Discovery Center Maker Check Out Library

The MAISD/REMC 4 Discovery Center provides a collection of over two dozen different STEAM/maker classroom kits for up to a 3-week loan. Training and support available.

Contact: *Andy Mann, 767-7242, amann*

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Discrimination Issues

Inquiries related to issues of discrimination.

Contacts: *Karlie Parker, 231-767-7250, [kparker](mailto:kparker@muskegonisd.org)*

(for discrimination on the basis of a disability)

Kelly Powers, 767-7213, [kpowers](mailto:kpowers@muskegonisd.org)

(for all other discrimination inquiries)

District-Provided Professional Development (DPPD) Hours

Processing of DPPD hours as SCECHs to the Michigan Department of Education for local districts.

Contact: *Sandy DeJonge, 767-7278, [sdejonge](mailto:sdejonge@muskegonisd.org)*

Diversity, Equity & Inclusion (DEI)

Provides training and resources to assist local districts with the creation and implementation of a plan to ensure equitable access and opportunities for all students.

Contact: *Tom Hinken, 767-7255, [thinken](mailto:thinken@muskegonisd.org)*

Early Childhood Services/Supports

Information, coordination of grants and services within Head Start and Great Start Readiness Program, and sponsorship of professional development activities.

Contact: *Stuart Jones, 767-7272, [sjones](mailto:sjones@muskegonisd.org)*

Early College Muskegon County (ECMC)

Selected students extend high school by one year in order to earn both their high school diploma and up to 62 free college credits.

Contact: *Val Shelby, 777-0217, val.shelby@muskegoncc.edu*

Early Head Start

Home-visiting and center-based care for income-eligible families who are either pregnant or have children up to age three; serving Muskegon and Oceana Counties.

Contact: *Tamera Gramza, 767-7260, [tgramza](mailto:tgramza@muskegonisd.org)*

Early On[®]/Michigan Mandatory Special Education (MMSE)

Family-focused services for infants and toddlers (0–3 years of age) who are at risk for developmental delays or have established conditions.

Contact: *Michelle Webb, 767-7254, [mwebb](mailto:mwebb@muskegonisd.org)*

Ellison Machines and Die Cuts

Available at Orchard View Community Education Office at 1765 Ada Avenue.
(Call to check availability)

Contact: *231-760-1350*

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Elementary School

Resources, information, and coordination of the Muskegon Area Elementary Principals' Group.

Contact: Randy Lindquist, 767-7229, *rlindqui*

Employee Benefits

Coordinates insurance and benefits for MAISD employees.

Contact: Jessica Galbraith, 767-7214, *jgalbraith*

English Language Arts

Information, resources, on-site and group consultation, program information and coordination, professional development and training.

Contacts: Mary Johnson, 767-7292, *mjohnson*

Erin Brown, 767-7221, *ebrown*

English Learners (EL)

Technical assistance for operation of an EL program and supporting teachers with EL students in their classrooms. Services also include guidance on funding requirements, identification, screening, parent communication, and the WIDA assessment.

Contact: Rachel Zaragoza, 767-7336, *rzaragoza*

Financial Software (MUNIS)

Comprehensive multiple-fund accounting system that allows the online approval of requisitions, accounts payable, accounts receivable, and general ledger.

Contact: Kathy Morris, 767-7236, *kmorris*

Formative Assessment Process Program (FAME)

Resources, training, and ongoing support for Learning Team Coaches and their teams of teachers participating as a community of learners implementing the formative assessment process in their classrooms.

Contact: Annlyn McKenzie, 767-3616, *amckenzi*

Grants Management-Financial

Financial reporting and requirements for grants; programmatic areas handled by applicable consultants.

Contact: Jason Helsen, 767-7209, *jhelsen*

Great Start Collaborative of Muskegon County

An organized committee comprised of 40+ community agencies focused on improving services for young families with children from ages birth to five.

Contact: Allison Keessen, 767-7285, *akeessen*

MAISD Services

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Great Start Readiness Program

Information regarding free preschool classes for four-year-old children at local school districts.

Contact: Erica Duncil, 767-8300, *eduncil*

Head Start of Muskegon/Oceana

MAISD coordinated, federally-funded Head Start preschool program for Muskegon and Oceana Counties, in cooperation with local school districts.

Contacts: Stuart Jones, 767-7272, *sjones*
Jennifer Cihak, 767-7288, *jchihak*

Health Education

Information, resources, consultation, program information, and coordination with an emphasis on the nationally-recognized Michigan Model for Comprehensive School Health Education.

Contact: Ashley Westerlund, 767-7310, *awesterlund*

Healthy School Action Tool (HSAT)

Comprehensive tools designed to help Michigan schools and districts create a culture that supports learning by first measuring the health of school environments, and then planning and implementing improvements based on best practices.

Contact: Ashley Westerlund, 767-7310, *awesterlund*

Help Desk/Technology Services

Assistance to customers using PowerSchool, as well as basic assistance in troubleshooting and connectivity issues.

Contact: Please visit helpdesk.muskegonisd.org
Help Desk Hotline, 767-0414

High School

Resources and information related to high school-level education, including high school graduation requirements, and coordination of the Muskegon Area High School Principals' Group.

Contact: Randy Lindquist, 767-7229, *rlindqui*

Homebound/Hospitalized

Facilitates educational opportunities for students who are unable to attend school due to a physician's order.

Contact: Karlie Parker, 767-7250, *kparker*

Home Schooling

Facilitates parent understanding of home schooling requirements and local district services for which they may be eligible.

Contact: Barb Irey, 767-7201, *birey*

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Job Board

The MAISD posts local school job postings, out-of-county school job postings, and local non-school postings in the Human Resources Department. School jobs are also posted online. See www.muskegonisd.org/jobs

Contacts: *Jessica Galbraith, 767-7214, jgalbraith*

Jeanine Ferry, 767-7271, jferry

Cadence Chase, 767-7295, cchase

Juvenile Transition Center

The Muskegon County Juvenile Transition Center is a secure institution which functions under the auspices of the Muskegon County Family Court in cooperation with MAISD. Residents are referred to the Center by Family Court or one of its designees.

Contact: *Lisa Little, 724-8854, llittle*

Lakeshore Learning Center (LLC)

Serves emotionally impaired students in grades K-12.

Contact: *Lisa Little, 724-8854, llittle*

Lakeshore Technology Consortium (LTC)

The LTC supports local districts as they integrate and advance technology programs and processes in our local school districts. The emphasis of the LTC team is the “operations and infrastructure” aspects of technology support. The team is committed to planning, acquiring, deploying, and supporting the appropriate technologies for each school district in a unified, efficient, timely, and cost-effective manner.

Contact: *Randy Lindquist, 767-7229, rlindqui*

LEA Business Services

Business services provided to local school districts: accounts payable, business management, and payroll.

Contacts: *Kathleen Hamilton, 767-7293, khamilton*

(Ravenna and Mason County Central)

Amber Seewald, 767-7287, aseewald

(Orchard View and Holton)

Michelle McDonald, 767-7266, mmcdonald

(Muskegon Heights Public School Academy)

Jason Helsen, 767-7209, jhelsen

Kathy Morris, 767-7236, kmorris

Leadership Development

Specific training programs for school administrators in areas that include leadership, school effectiveness, curriculum development, technology, and planning.

Contact: *Randy Lindquist, 767-7229, rlindqui*

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Linked Muskegon

A free, 18-week adult education and training program that takes place at the Muskegon Area Career Tech Center. See www.linkedmuskegon.org

Contact: Jill Stamison, 616-607-9900, *jstamison*

Literacy Coaching

Focused on Essential Instructional Practices supporting K-12th grades that directly impact student achievement.

Contacts: Mary Johnson, 767-7292, *mjohnson*

Erin Brown, 767-7221, *ebrown*

Mail Delivery

Interschool mail delivery among local districts, charter academies and participating non-public schools.

Contacts: Kris Gale, 767-7203, *kgale*

Mike Schluentz, 767-7207, *mschluentz*

Mathematics Coaching

Focused on Essential Instructional Practices supporting K-12th grades that directly impact student achievement.

Contact: Danielle Vossekuil, 767-7326, *dvossekuil*

Mathematics Education

Information, resources, on-site and group consultation, program information and coordination, professional development, and training.

Contact: Danielle Vossekuil, 767-7326, *dvossekuil*

McKinney-Vento (Homeless Student Services)

Provide technical assistance, professional development, program guidance, and referrals to support students experiencing homelessness.

Contact: Rachel Zaragoza, 767-7336, *rzaragoza*

Medicaid

Technical support and training on School-Based Services Medicaid for providing school-based health services including nursing, speech, physical, and other therapies.

Contact: Monica Jenkins, 767-7224, *mjenkins*

MI-Access (Michigan's Alternative Assessment Program)

Designed for students for whom the IEP team has determined that the M-STEP assessments, even with accommodations, are not appropriate.

Contact: Deanna Amstutz, 767-7303, *damstutz*

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Michigan Integrated Continuous Improvement Process (MICIP)

Provide support for MICIP as a pathway for districts to improve student outcomes by assessing whole child needs to develop plans and coordinate funding.

Contact: David Hundt 767-7265, *dhundt*

Michigan Profile for Healthy Youth (MiPHY)

The Michigan Profile for Healthy Youth (MiPHY) student survey measures all key health behaviors and risk and protective factors, providing schools and communities with information needed for data-driven decision making.

Contact: Ashley Westerlund, 767-7310, *awesterlund*

Middle School

Resources and information related to middle level education and coordination of the Muskegon Area Middle School Principals' Group.

Contact: Randy Lindquist, 767-7229, *rlindqui*

Multi-Tiered System of Supports (MTSS)

Provide contextualized supports to districts and schools around building and sustaining a Multi-Tiered System of Supports (MTSS) comprised of a collection of research-based strategies designed to meet the individual needs and assets of the whole child.

Contact: Jennifer Nelson, 767-7333, *jnelson* (*Supports Project SAFE partnering districts*)

Muskegon Area Promise

Tuition-free Promise scholarships are available to students who live within the boundaries of the Muskegon Area Intermediate School District and meet GPA requirements. See www.muskegonareapromise.org

Contact: Megan Byard-Karaba, 767-3623, *mbyard*

Muskegon County Virtual Academy (MCVA)

MCVA is a collaborative effort among local, participating school districts to provide a 100% online educational option for students and families.

Contact: Jeff Bush, 767-4384, *jbush*

Muskegon Made

Muskegon Made is a countywide, comprehensive work-based learning system for students in grades 4-12. See www.muskegonmade.org

Contacts: See Career Specialists, page 4

Muskegon Opportunity

Initiative to create a college-going culture in Muskegon County with graduates who start, stay, and succeed in post-secondary education.

Contact: Megan Byard-Karaba, 767-3623, *mbyard*

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MYalliance Mental Health Systems

Coordinates the implementation, integration, and alignment of school mental health services through relationship building and linking community resources to schools.

Contact: Matt Johnson, 767-7267, *mgjohnson*

One Room School/Maple Ridge School

A complete historical experience for grades 1-5. See www.muskegonisd.org/mapleridge.

Contact: Tom Hinken, 767-7255, *thinken*

Online Event Registration

Online event registration, confirmation and questions regarding MAISD professional development activities. See www.muskegonisd.org/development

Contact: Registrar, 767-7243, *registrar*

Payroll

Processes payroll using online system linked to accounting, coordinates related benefits and tax payments.

Contact: Tracy Harris, 767-7212, *tharris*

Personnel Approvals (Special Education)

Assistance in obtaining mandated personnel approvals.

Contact: Latesha Johnson, 767-7277, *ljohnson*

Phone System Support

Support, training and troubleshooting for Mitel phone system and Mitel Connect Client.

Contact: Randy Lindquist, 767-7229, *rlindqui*

Positive Behavioral Interventions & Supports (PBIS)

Supporting district- and building-wide efforts to maintain and strengthen successful student outcomes through the development of systems of support for students' social, emotional, and behavioral needs.

Contact: Jennifer Nelson, 767-7333, *jnelson*

PowerSchool

Student records management services for schools.

Contact: Jeff Fielstra, 767-7244, *jfielstra*

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PowerSchool DataLink/Discipline Log Entries

Provide training, coaching, and technical assistance for SWIS, SWIS-CICO (Check-In, Check-Out), I-SWIS and SWIS DataLink integration with PowerSchool.

Contacts: *Jennifer Carlson, 767-7230, [jcarlson](mailto:jcarlson@muskegonisd.org)*

Bill Smith, 767-7286, [bsmith](mailto:bsmith@muskegonisd.org)

PowerSchool Special Education Support (MiPSE)

Secure, internet-based system used by school districts within the MAISD for special education data management and documents.

Please visit muskegonisd.org/specialed/mipse/

Contact: *Monica Jenkins, 767-7224, [mjenkins](mailto:mjenkins@muskegonisd.org)*

Print Services

Serves local school districts and non-profit organizations by providing full color and black/white print and copy services including booklets, brochures, forms, lamination, and flyers produced from electronic files or hard copy originals.

Contacts: *Kathy Hacker, 767-7245, [khacker](mailto:khacker@muskegonisd.org) (print@muskegonisd.org)*

Susan Hornik, 767-7245, [shornik](mailto:shornik@muskegonisd.org) (print@muskegonisd.org)

Jessica Covolo, 767-7216, [jcovolo](mailto:jcovolo@muskegonisd.org) (print@muskegonisd.org)

Professional Development and Training

Offering full-day, evening and summer professional development and training workshops, in addition to specialized, custom training and on-site consultation.

Contact: *Randy Lindquist, 767-7229, [rlindqui](mailto:rlindqui@muskegonisd.org)*

Registration: *Registrar, 767-7243, [registrar](mailto:registrar@muskegonisd.org)*

Project Based Learning (PBL)/STEM

Teacher coaching, professional development and student programming to support enacting project-based learning in classroom settings.

Contact: *Sarah Coleman, 767-7340, [scoleman](mailto:scoleman@muskegonisd.org)*

Project SAFE: A MYalliance Collaborative

US Department of Education grant to help prevent youth violence and the impact of violence in communities by integrating mental health supports in schools.

Provides training, coaching, and technical assistance to districts and buildings to maintain and strengthen successful student outcomes through the development of systems of support for students' social, emotional, and behavioral needs.

Contact: *Jennifer Nelson, 767-7333, [jnelson](mailto:jnelson@muskegonisd.org)*

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Publications

MAISD Insights

Digital publication featuring news that educators and school staff members can use, including best practices, helpful technology tips, and information on MAISD programs, resources and services.

Contact: Benjamin Kalb, 767-7263, *bkalb*

MAISD Weekly News Flash

Weekly e-newsletter of education updates, professional development courses, and upcoming community events emailed to staff of all school districts in Muskegon County, MAISD and LEA board members, and posted online.

Contact: Benjamin Kalb, 767-7263, *bkalb*

School Profiles

Collection of one-page profiles of each school district; includes statistics, curriculum and activities; available online at www.choosepublicschools.org.

Contact: Benjamin Kalb, 767-7263, *bkalb*

Pupil Accounting

Provides consultation and training to local school districts on pupil accounting rules and laws, coordinates all required reporting, provides auditing services and resolves issues.

Contact: Kelly Powers, 767-7213, *kpowers*

Efrieda Day, 767-7291, *eday*

Read early. Read often.

Read early. Read often. is a countywide effort to urge parents, siblings, grandparents and community members to read to infants and toddlers.

Contact: Allison Keessen, 767-7297, *akeessen*

REAL STEM

REAL STEM (REsources for Authentic Learning in Science Technology Engineering & Mathematics) involves the cooperative purchase of state-of-the-art scientific equipment to be rotated through Muskegon County high schools, combined with the necessary support, training and professional development for teachers.

Contact: Erica Johnson, 767-7337, *ejohnson*

Regional Educational Media Center 4 (REMC 4)

Provides the following services: Discovery Center - STEAM/maker classroom kits for loan, professional development, statewide cooperative purchase discounts and support, Google Apps training and support, and consortium pricing for Discovery Education Streaming and Public Performance Movie licenses.

Contact: Andy Mann, 767-7242, *amann*

MAISD Services

*Email addresses are in italics and end with @muskegonisd.org
The area code for all phone numbers is 231 unless otherwise noted.*

School Improvement (Continuous Improvement)

Current information on state requirements; coordination of state and federal funds; resources, information, technical assistance, and facilitation of groups around assessing needs and continuous improvement.

Contact: **Dave Hundt, 767-7265, *dhundt***

School-Wide Information System (SWIS)

Provide training, coaching, and technical assistance of SWIS, Check-In, Check-Out (CICO-SWIS) and Individual SWIS (I-SWIS).

Contact: **Jennifer Nelson, 767-7333, *jnelson***

Schools of Choice

Countywide Schools of Choice plan allows students to apply for attendance in any school district within the MAISD that has student openings, during the spring open enrollment period, regardless of where the student lives.

Contact: **Barb Irey, 767-7201, *birey***

Science Education

Information, resources, on-site and group consultation, program information and coordination, professional development and training.

Contact: **Sarah Coleman, 767-7340, *scoleman***

Shoreline Fiber Network

Maintain and troubleshoot fiber network.

Contact: **Randy Lindquist, 767-7229, *rlindqui***

Social Studies Education

Information, resources, on-site and group consultation, program information and coordination, professional development and training.

Contact: **Tom Hinken, 767-7255, *thinken***

Software Purchasing

All software licensing orders for MAISD technology devices are processed through MAISD Technology Services.

Contacts: **Randy Lindquist, 767-7229, *rlindqui***

Brent Newville, 767-7270, *bnewvill*

Heidi Strong, 767-7240, *hstrong*

Special Education

Links special education services throughout the county to address the needs of students who are at risk of having or who have disabilities.

Contact: **Lisa Little, 767-7248, *llittle***

MAISD Services

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Special Education Compliance Issues

Consultation and resources for special education administrators and staff who are responsible for overseeing, creating, and implementing IEPs.

Contact: Karlie Parker, 767-7250, *kparker*

Special Education Parent Advisory Committee (SEPAC)

SEPAC represents the interests and concerns of students with disabilities and their parents and promotes partnerships among parents, students, local school districts and the MAISD by facilitating communication and cooperation.

Contact: Karlie Parker, 767-7250, *kparker*

State & Federal Programs

MAISD staff facilitates the Muskegon County State & Federal Program Directors' monthly communications and quarterly meetings focused on Michigan Department of Education and United States Education Department compliance.

Contact: Dave Hundt, 767-7265, *dhundt*

State Continuing Education Clock Hours (SCECHs)

Processing of SCECHs to the Michigan Department of Education, which provides credit for renewal of Education Certificates.

Contact: Sandy DeJonge, 767-7278, *sdejonge*

State Summative Assessments:

MME, M-STEP, PSAT, SAT, & WIDA

Information, interpretation, and compliance with state regulations and student growth.

Contact: Dave Hundt, 767-7265, *dhundt*

Student Data Collection (Special Education)

Annual collection of student data for Early On® and special education.

Contact: Monica Jenkins, 767-7224, *mjenkins*

Student Records Management Services for Schools

Detailed student records, demographics, and state reporting including attendance, scheduling, discipline, registration, grade reporting, and MSDS reporting.

Contact: Please visit ps-support.muskegonisd.org

Help Desk Hotline, 767-0414

Substitute Teacher Registration

For guest teacher enrollment information, contact EDUStaff at www.EDUStaff.org or 1-877-974-6338.

Contact: Jeanine Ferry, 767-7271, *jferry*

MAISD Services

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Targeted Support & School Improvement/ Additional Targeted Support Schools

Provide contextualized supports to schools and districts identified on state accountability lists through the Regional Assistance Grant (RAG).

Contact: *Deanna Holman, 767-4302, dholman*

Targeted Technical Assistance & Accountability

Provide support to local education agencies through the general supervision process to make progress toward systems changes in Muskegon County that meet the needs of all students, assure a Free and Appropriate Public Education (FAPE), and produce positive outcomes for students.

Contact: *Megan Perreault 767-7268, mperreault*

Technology Integration - Support, Training & Coaching

Coaching and support best practices to use tech resources to teach face-to-face, blended, and in a virtual environment. This includes the use of Google Classroom, Google apps, Seesaw, Virtual Reality Headsets, and maker/STEAM resources from a Google Certified Trainer.

Contact: *Andy Mann, 767-7242, amann*

Technology Purchasing

All technology purchases for MAISD buildings, staff and students are processed through MAISD Technology Services.

Contacts: *Randy Lindquist, 767-7229, rlindqui*

Brent Newville, 767-7270, bnewvill

Heidi Strong, 767-7240, hstrong

Technology Services

Technology support to the MAISD buildings/departments and districts participating in the Lakeshore Technology Consortium.

Contact: *Randy Lindquist, 767-7229, rlindqui*

Technical Support

Networking, connectivity, troubleshooting, and hardware/software assistance.

Contact: *Please visit helpdesk.muskegonisd.org*

Help Desk Hotline, 767-0414

Transition at Craig Campus

Serves students with moderate cognitive impairments, severe cognitive impairments, severe multiple impairments, and autism spectrum disorder.

Focusing on increasing young adults' skills in the areas of employment, daily living skills, self-advocacy skills, and community participation.

Contact: *Katie Slaghuis, 767-7320, kslaghui*

MAISD Services

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Transition Planning

Planning services for students in special education as they prepare to complete their school program and move into adult life.

Contact: Shannon DeLora, 767-7258, *sdelora*

Truancy Services

A truancy officer is provided to school districts that choose not to designate one of their own staff as a truancy officer. The MAISD truancy officer works with the local school district officials to refer parents identified by the school district as being in violation of the Michigan Compulsory School Attendance Law to the county prosecutor for legal action.

Contacts: Matt Dye, 767-7298, *mdye*

Kelly Powers, 767-7213, *kpowers*

Universal Design for Learning (UDL)

Information, resources and on-site professional development opportunities to support integration and implementation of UDL principles into curriculum and instruction.

Contacts: Corinn Hower, 767-7276, *chower*

Tom Hinken, 767-7255, *thinken*

Wesley School

Serves students with moderate cognitive impairments, severe cognitive impairments, severe multiple impairments, and autism spectrum disorder.

Contact: Deanna Amstutz, 767-7303, *damstutz*

West Michigan Great Lakes Stewardship Initiative (WMGLSI)

Professional development and grant funds for classrooms to support place-based education and environmental stewardship projects.

Contact: Erica Johnson, 767-7337, *ejohnson*

West Michigan Student Showcase

Program to recognize student excellence in academics, athletics, digital media arts, literary arts, performing arts, and visual arts in five counties.

Contact: Randy Lindquist, 767-7229, *rlindqui*

Whole School, Whole Community, Whole Child Model (WSCC Model)

The WSCC model is student-centered and emphasizes the role of the community in supporting the school, the connections between health and academic achievement and the importance of evidence-based school policies and practices.

Contact: Ashley Westerlund, 767-7310, *awesterlund*

WINGS Summer Program

Summer enrichment program for students who have completed 1st-6th grades. See www.summerwings.org

Contact: Randy Lindquist, 767-7229, *rlindqui*

MAISD GOALS - 2014-2021

Goal 1: To positively impact the achievement and success of all students in the MAISD service area

Goal 2: To enhance understanding of and support for public education

Goal 3: To maintain a dynamic staff that is characterized by a commitment to continuous learning

Goal 4: To leverage the capacity of educators by collaborating on initiatives that are beneficial to all students and staff

Goal 5: To deliver innovative professional development programming related to student instruction, the use of technology, and the enhancement of administrative capacity

Nondiscrimination Notice

It is the policy of the Muskegon Area Intermediate School District that no staff member, candidate for employment, program participant, or recipient of services shall experience discrimination on the basis of race, color, national origin, sex (including sexual orientation or transgender identity), disability, age, religion, height, weight, marital or family status, military status, ancestry, genetic information, or any other legally protected category (collectively "Protected Classes"), in its programs and activities, including employment opportunities. The MAISD is an equal opportunity employer.

Inquiries related to issues of discrimination on the basis of disability should be directed to:

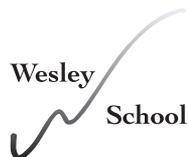
Assistant Director of Special Education

630 Harvey Street, Muskegon, MI 49442, 231-767-7249

All other discrimination inquiries or requests for special accommodations to participate in a program, event, or activity should be directed to:

Associate Superintendent for Human Services & Auxiliary Programming

630 Harvey Street, Muskegon, MI 49442, 231-767-7213



EARLY CHILDHOOD SERVICES



MAISD FACILITY LOCATIONS:

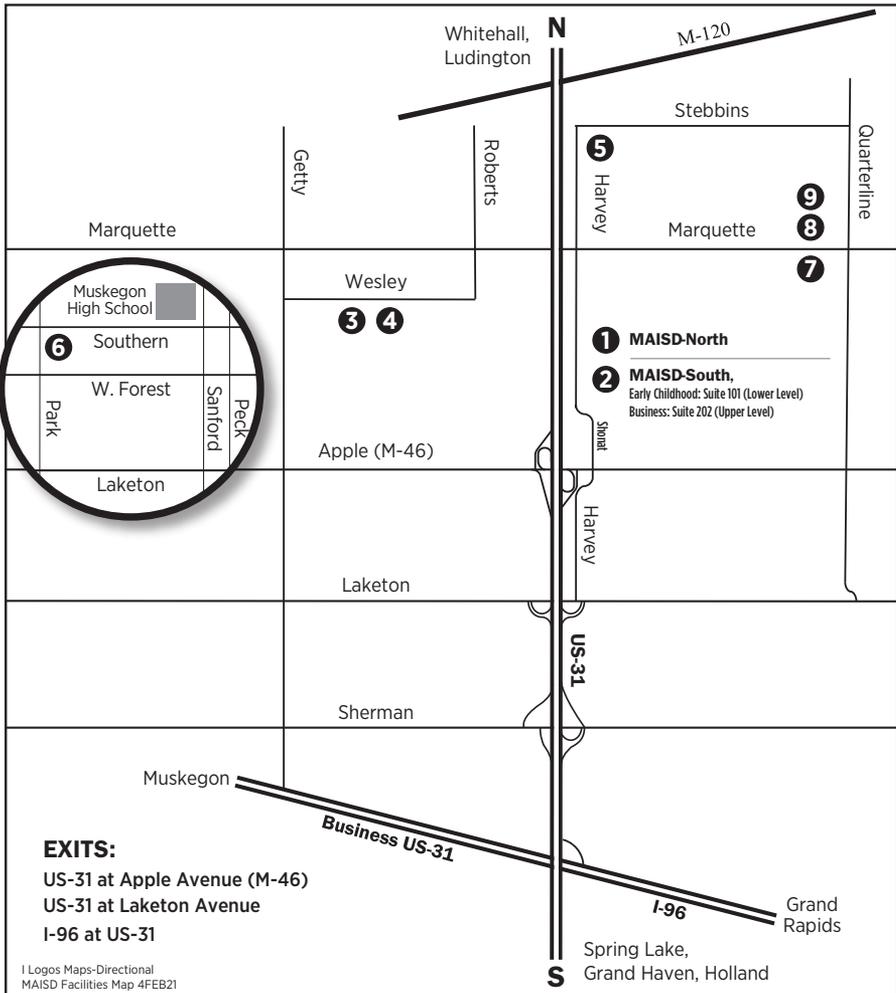
- 1 MAISD - North**
630 Harvey Street
- 2 MAISD - South**
684 Harvey Street,
Early Childhood: Suite 101 (Lower Level)
Business: Suite 202 (Upper Level)
- 3 Wesley School**
915 E. Wesley Avenue
- 4 Lakeshore Learning Center (LLC)**
1001 Wesley Avenue
- 5 Muskegon Area Career Tech Center**
200 Harvey Street
- 6 Transition at Craig Campus**
1580 Park Street

- 7 Baker College of Muskegon**
- 8 Muskegon Community College (MCC)**
- 9 MCC Stevenson Center
for Higher Education**

MAISD



Muskegon Area
Intermediate
School District



MISSION STATEMENT

To provide leadership, programs, and services that enhance the success of everyone it serves.

VISION STATEMENT

To be the premier source for quality educational leadership, programs, and services.



www.muskegonisd.org



www.twitter.com/maisd



www.facebook.com/muskegonisd



<http://www.linkedin.com/company/muskegon-area-isd>

MAISD iOS App
<http://bit.ly/maisdios>

MAISD Android App
<http://bit.ly/maisdandroid>



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