



AGENDA  
BOARD OF EDUCATION MEETING  
MUSKEGON AREA ISD  
630 HARVEY ST  
MUSKEGON, MICHIGAN 49442  
TUESDAY, JANUARY 20, 2026  
5:30 PM

- 1) Call to Order
- 2) Pledge of Allegiance
- 3) Roll Call
- 4) Registration of Guests
- 5) Approval of Agenda with Additional Items and Order of Priority
- 6) Consent Agenda
  - a) Approval of Minutes of the December 15, 2025 Regular Meeting
  - b) Approval of Financial Statements
    - Resolution - Board Treasurers Report
    - Balance Sheet
    - Budget to Actual Comparison
    - Purchase Orders Over \$5,000
    - Purchasing Card Transactions
    - Report of Vendor Payments of \$5,000 or Greater
- 7) Communications
- 8) Public Participation in the MAISD Board of Education Meeting
- 9) Reports
  - a) Superintendent's Report
    - 1) Head Start Report
    - 2) School Board Recognition

3) Superintendent Evaluation Cycle - Mid-Year Progress Report

b) Financial Report

c) Education Update - Communications - Ben Kalb

10) Old Business

11) New Business

a) Set the date and time for a review of the 2026-27 General Fund Budget with a representative from each constituent district's board of education (recommend April 23 or April 30. Last year was April 24, 2025, at 5:30 p.m.).

b) Approve the first revised 2025-26 budget amendments:

- General Fund Budget
- Special Education Fund Budget
- School Lunch Fund Budget
- Vocational Education Fund Budget
- School Activity Fund
- Capital Projects Funds Budget

c) Approve the agreement with Cornell University for TCIS Training in the amount of \$41,520.

d) Approve the agreement with Cornell University for TCIS Training Updates in the amount of \$36,825.

e) Authorize Board President Signature of Head Start Center Safety and Governance Screeners.

f) Approve the purchase and installation of conference room equipment in the Great Lakes Conference Room (MAISD North), Pride Conference Room (Career Tech Center), and the Multi-Purpose Conference Room (Wesley School) in the amount of \$220,259.11.

***Buist Bid - \$220,259.11 - People Driven Bid - \$381,447.42***

g) Approve the Out-of-State Conference Requests and Overnight Field Trip Requests as follows:

1) Katie Taber, Literacy Coach  
Cultivating High Quality Work Conference  
February 9-11, 2026  
Springfield, MA

2) Stephen Pettifor, Career Preparation Specialist  
Teaching Generation AI-Z  
February 13-15, 2026  
San Francisco, CA

3) Eric Moser, Agriculture/Natural Resources (ANT) Teacher  
Sixteen (16) Agriculture/Natural Resources Students  
Michigan FFA State Convention

March 4-6, 2026  
East Lansing, MI

4) Two (2) MAISD Employees  
Two (2) Muskegon Public Schools Teachers  
Four (4) Orchard View Schools Teachers  
Deeper Learning Conference  
March 30-April 1, 2026  
San Diego, CA

5) Rachel Zaragoza, Special Populations Coordinator  
Rebecca Miller, English Language Learner Systems Coach  
National Annual Bilingual Education Conference  
February 10-13, 2026  
Chicago, IL

6) Jennifer Gwinnup, Project-Based Learning Coach  
Tricia Schuitema, Career Exploration Specialist  
Career Pathways Immersion Conference  
February 15-18, 2026  
Scottsdale, AZ

7) Randy Lindquist, Superintendent  
ASU+GSV Summit  
April 12-15, 2026  
San Diego, CA

8) Sarah Coleman, Director of Instructional Services  
Jennifer Gwinnup, Project-Based Learning Coach  
Ben Kalb, Director of Communications  
ASU+GSV Summit  
April 12-15, 2026  
San Diego, CA

9) Andy Mann, Instructional Technology Consultant  
Eight (8) Muskegon County Educators  
ISTE Live Conference  
June 28 - July 1, 2026  
Orlando, FL

h) Approve the Employment of the Following Personnel:

- 1) Adrianna Turner - Instructional Assistant - Deaf & Hard of Hearing - Effective 01/05/26
- 2) Cali Flock - Special Education Teacher - Wesley School - Effective 01/05/26
- 3) Daniel Butler - Safety & Security Coordinator - Lakeshore Learning Center - Effective 01/05/26

4) Stephanie McWilliams - Instructional Assistant - Lakeshore Learning Center - Effective 01/20/26

i) Approve the Following New Positions/Changes:

1) Elizabeth Londo - Moving from part-time Great Start Collaborative to part-time Administrative Assistant for Early Childhood - Effective 01/05/26

2) Nakie Kropf - Moving from Preschool Teacher at Muskegon Heights to Preschool Teacher at Fruitport - Effective 01/05/26

j) Approve the Following Termination:

1) Shelby Enders - Instructional Assistant - Wesley School - Effective 01/07/26

k) Acknowledge the Retirement/Resignation/Layoff/Separation of the Following Personnel:

1) Margaret Jennings - AmeriCorp Coordinator - Early Childhood - Retirement - Effective 12/31/25

2) Ashley Brandel - Special Education Teacher - Wesley School - Resignation - Effective 01/02/26

3) Grace Huntley - Instructional Assistant - Wesley School - Resignation - Effective 01/05/26

4) Samantha Horn - Instructional Assistant - Wesley School - Resignation - Effective 01/07/26

5) Rachel Barns - Teacher - Wesley School - Resignation - Effective 01/09/26

6) Susan Graham - Work-Based Learning Coordinator - CTE - Resignation - Effective 01/16/26

7) Annie Baker - Service Specialist-Special Needs - Early Childhood - Resignation - Effective 01/26/26

8) Michelle Wahlberg - Literacy Coach - Retirement - Effective 02/28/26

12) Other

13) Adjournment