



AGENDA
BOARD OF EDUCATION MEETING
MUSKEGON AREA ISD
630 HARVEY ST
MUSKEGON, MICHIGAN 49442
TUESDAY, JANUARY 20, 2026
5:30 PM

- 1) Call to Order
- 2) Pledge of Allegiance
- 3) Roll Call
- 4) Registration of Guests
- 5) Approval of Agenda with Additional Items and Order of Priority
- 6) Consent Agenda
 - a) Approval of Minutes of the December 15, 2025 Regular Meeting
 - b) Approval of Financial Statements
 - Resolution - Board Treasurers Report
 - Balance Sheet
 - Budget to Actual Comparison
 - Purchase Orders Over \$5,000
 - Purchasing Card Transactions
 - Report of Vendor Payments of \$5,000 or Greater
- 7) Communications
- 8) Public Participation in the MAISD Board of Education Meeting
- 9) Reports
 - a) Superintendent's Report
 - 1) Head Start Report
 - 2) School Board Recognition

3) Superintendent Evaluation Cycle - Mid-Year Progress Report

b) Financial Report

c) Education Update - Communications - Ben Kalb

10) Old Business

11) New Business

a) Set the date and time for a review of the 2026-27 General Fund Budget with a representative from each constituent district's board of education (recommend April 23 or April 30. Last year was April 24, 2025, at 5:30 p.m.).

b) Approve the first revised 2025-26 budget amendments:

- General Fund Budget
- Special Education Fund Budget
- School Lunch Fund Budget
- Vocational Education Fund Budget
- School Activity Fund
- Capital Projects Funds Budget

c) Approve the agreement with Cornell University for TCIS Training in the amount of \$41,520.

d) Approve the agreement with Cornell University for TCIS Training Updates in the amount of \$36,825.

e) Authorize Board President Signature of Head Start Center Safety and Governance Screeners.

f) Approve the purchase and installation of conference room equipment in the Great Lakes Conference Room (MAISD North), Pride Conference Room (Career Tech Center), and the Multi-Purpose Conference Room (Wesley School) in the amount of \$220,259.11.

Buist Bid - \$220,259.11 - People Driven Bid - \$381,447.42

g) Approve the Out-of-State Conference Requests and Overnight Field Trip Requests as follows:

1) Katie Taber, Literacy Coach
Cultivating High Quality Work Conference
February 9-11, 2026
Springfield, MA

2) Stephen Pettifor, Career Preparation Specialist
Teaching Generation AI-Z
February 13-15, 2026
San Francisco, CA

3) Eric Moser, Agriculture/Natural Resources (ANT) Teacher
Sixteen (16) Agriculture/Natural Resources Students
Michigan FFA State Convention

March 4-6, 2026
East Lansing, MI

4) Two (2) MAISD Employees
Two (2) Muskegon Public Schools Teachers
Four (4) Orchard View Schools Teachers
Deeper Learning Conference
March 30-April 1, 2026
San Diego, CA

5) Rachel Zaragoza, Special Populations Coordinator
Rebecca Miller, English Language Learner Systems Coach
National Annual Bilingual Education Conference
February 10-13, 2026
Chicago, IL

6) Jennifer Gwinnup, Project-Based Learning Coach
Tricia Schuitema, Career Exploration Specialist
Career Pathways Immersion Conference
February 15-18, 2026
Scottsdale, AZ

7) Randy Lindquist, Superintendent
ASU+GSV Summit
April 12-15, 2026
San Diego, CA

8) Sarah Coleman, Director of Instructional Services
Jennifer Gwinnup, Project-Based Learning Coach
Ben Kalb, Director of Communications
ASU+GSV Summit
April 12-15, 2026
San Diego, CA

9) Andy Mann, Instructional Technology Consultant
Eight (8) Muskegon County Educators
ISTE Live Conference
June 28 - July 1, 2026
Orlando, FL

h) Approve the Employment of the Following Personnel:

- 1) Adrianna Turner - Instructional Assistant - Deaf & Hard of Hearing - Effective 01/05/26
- 2) Cali Flock - Special Education Teacher - Wesley School - Effective 01/05/26
- 3) Daniel Butler - Safety & Security Coordinator - Lakeshore Learning Center - Effective 01/05/26

4) Stephanie McWilliams - Instructional Assistant - Lakeshore Learning Center - Effective 01/20/26

i) Approve the Following New Positions/Changes:

1) Elizabeth Londo - Moving from part-time Great Start Collaborative to part-time Administrative Assistant for Early Childhood - Effective 01/05/26

2) Nakie Kropf - Moving from Preschool Teacher at Muskegon Heights to Preschool Teacher at Fruitport - Effective 01/05/26

j) Approve the Following Termination:

1) Shelby Enders - Instructional Assistant - Wesley School - Effective 01/07/26

k) Acknowledge the Retirement/Resignation/Layoff/Separation of the Following Personnel:

1) Margaret Jennings - AmeriCorp Coordinator - Early Childhood - Retirement - Effective 12/31/25

2) Ashley Brandel - Special Education Teacher - Wesley School - Resignation - Effective 01/02/26

3) Grace Huntley - Instructional Assistant - Wesley School - Resignation - Effective 01/05/26

4) Samantha Horn - Instructional Assistant - Wesley School - Resignation - Effective 01/07/26

5) Rachel Barns - Teacher - Wesley School - Resignation - Effective 01/09/26

6) Susan Graham - Work-Based Learning Coordinator - CTE - Resignation - Effective 01/16/26

7) Annie Baker - Service Specialist-Special Needs - Early Childhood - Resignation - Effective 01/26/26

8) Michelle Wahlberg - Literacy Coach - Retirement - Effective 02/28/26

12) Other

13) Adjournment