



AGENDA  
BOARD OF EDUCATION MEETING  
MUSKEGON AREA ISD  
630 HARVEY ST  
MUSKEGON, MICHIGAN 49442  
MONDAY, JANUARY 27, 2025  
5:30 PM

- 1) Call to Order
- 2) Pledge of Allegiance
- 3) Roll Call
- 4) Registration of Guests
- 5) Approval of Agenda with Additional Items and Order of Priority
- 6) Consent Agenda
  - a) Approval of Minutes of the December 16, 2024 Regular Meeting
  - b) Approval of Financial Statements
    - Resolution - Board Treasurers Report
    - Balance Sheet
    - Budget to Actual Comparison
    - Purchase Orders Over \$5,000
    - Purchasing Card Transactions
    - Report of Vendor Payments of \$5,000 or Greater
- 7) Communications
- 8) Public Participation in the MAISD Board of Education Meeting
- 9) Reports
  - a) Superintendent's Report
    - 1) Head Start Report
  - b) Financial Report

c) Education Update - Deaf & Hard of Hearing Program - Emily Robbins & Amanda Krentz

10) Old Business

11) New Business

a) Set the date and time for a review of the 2025-26 General Fund Budget with a representative from each constituent district's board of education (recommend May 1, 2025, at 5:30 p.m.).

b) Approve the first revised 2024-25 budget amendments:

- General Fund Budget
- Special Education Fund Budget
- School Lunch Fund Budget
- Vocational Education Fund Budget
- School Activity Fund Budget
- Capital Projects Funds Budget

c) Approve a three-year contract with Brickley DeLong for auditing services for the MAISD, with a current year fee of \$39,500.

d) Approve a 2.5-year contract with EnviroClean for district-wide cleaning services at a cost of \$47,905.51 per month and an effective date of February 1, 2025.

e) Approve Northside Heating, Cooling and Refrigeration to replace the walk-in cooler and freezer at the Lakeshore Learning Center kitchen in the amount of \$35,120.

f) Approve the purchase of seven (7) filling stations/bubblers for the Career Tech Center and Lakeshore Learning Center from Global Industrial in the amount of \$19,431.30.

g) Approve a lease agreement with Muskegon County for a kitchen space in the county building located at 1903 Marquette Avenue, Suite A111, for a term of three years, in the amount of \$48,992.43 (\$16,330.81 annually). The space will be used to meet the objectives of the PLANTS grant.

h) Approve an MOU with Kent ISD for the shared services of their Director of Grants & Strategic Planning for the purpose of grant writing and support, in the amount of \$36,982.00.

i) Approve the renewal of CrowdStrike Falcon Complete Managed Detection and Response (MDR) service in the amount of \$40,823.70.

j) Approve the Out-of-State Conference Requests and Overnight Field Trip Requests as follows:

1) Kari Wiersema, KickStart to Career Coordinator  
Midwest CSA Consortium Convening  
February 6-7, 2025  
Chicago, IL

2) Sixteen (16) Environmental/Veterinary Sciences (EVS) Students  
Michigan FFA State Convention  
March 5-7, 2025

East Lansing, MI

3) Rachel Zaragoza & Rebecca Miller  
Teaching to Speakers of Other Languages (TESOL)  
March 18-21, 2025  
Long Beach, CA

4) Andy Mann, Jesus Padilla & 7 Educators  
ISTE Live 2025 Conference  
June 29 - July 2, 2025  
San Antonio, TX

k) Approve the Employment of the Following Personnel:

- 1) Sunshine Garcia - Head Start Teacher - Effective 01/20/25
- 2) Ellanida Hill - Instructional Assistant - Wesley School - Effective January 2025

l) Acknowledge the Retirement/Resignation/Layoff/Separation of the following personnel:

- 1) Diane Fetterhoff - Instructional Assistant - Transition at Craig - Resignation - Effective 12/19/24
- 2) Nicole Young, Teacher - Lakeshore Learning Center - Resignation - Effective 01/07/25
- 3) Keri Brott, Early On Home Visitor - Unpaid Leave of Absence - Effective 01/15/25 (not to exceed one year)
- 4) Megan Leale, Teacher - Wesley School - Unpaid Leave of Absence - TBD

12) Other

13) Adjournment