



AGENDA  
BOARD OF EDUCATION MEETING  
MUSKEGON AREA ISD  
630 HARVEY ST  
MUSKEGON, MICHIGAN 49442  
MONDAY, APRIL 21, 2025  
5:30 PM

- 1) Call to Order
- 2) Pledge of Allegiance
- 3) Roll Call
- 4) Registration of Guests
- 5) Approval of Agenda with Additional Items and Order of Priority
- 6) Consent Agenda
  - a) Approval of Minutes of the March 17, 2025 meeting.
  - b) Approval of Financial Statements
    - Resolution - Board Treasurers Report
    - Balance Sheet
    - Budget to Actual Comparison
    - Purchase Orders Over \$5,000
    - Purchasing Card Transactions
    - Report of Vendor Payments of \$5,000 or Greater
- 7) Communications
- 8) Public Participation in the MAISD Board of Education Meeting
- 9) Reports
  - a) Superintendent's Report
    - 1) Head Start Report
  - b) Financial Report

c) Education Update - 2025-26 Budget Preparation - Mike Schluentz

10) Old Business

11) New Business

a) Review the 2025-26 General Fund Budget as it will be presented at the May 1, 2025, budget review with representatives from each constituent school district.

b) Approve a contract with Muskegon Quality Builders for \$866,400 to renovate MAISD South level one office space.

c) Approve a COLA of 3.0% for all non-union, non Head Start/GSRP funded employees.

d) Approve the agreement with Cornell University for 2025-26 to provide TCIS training for school staff across the county.

e) Approve the Waiver of Head Start Teacher Credentials for Charmane Hunter - Bunker Elementary.

f) Approve a revised Head Start Human Resources policy.

g) Approve the Out-of-State Conference Requests as follows:

1) Michelle Renna, Teacher Academy Instructor  
Teacher Cadet Curriculum Training: Session One  
June 24-25, 2025  
Rock Hill, SC

2) Bill Stone, Auto/Collision Refinishing Instructor  
Ohio Technical College 2025 Summer Instructor Seminar  
July 7-10, 2025  
Independence Ohio

3) Jesse Rickard, Director of Financial Services  
Eastern Grants Forum 2025  
August 14-15, 2025  
Nashville, TN

h) Approve the Employment of the Following Personnel:

1) Kyle Bonesteel - Head Start Family Advocate - Effective 03/31/25

2) Autumn Hazekamp - .6 Early Head Start Family Service Worker - Effective 04/17/25

i) Approve the Following New Positions/Changes:

1) Julie Weare - Speech/Language Pathologist - Center-Based Programs - Effective 03/31/25

j) Acknowledge the Retirement/Resignation/Layoff/Separation of the following personnel:

1) Michelle Gilbert - Health Sciences Academy Parapro - Career Tech Center - Resignation - Effective 04/18/25

2) Arin Hogan - Instructional Assistant - Deaf & Hard of Hearing Program - Resignation - Effective 06/05/25

3) James Bradshaw - Machining/Engineering Technologies Parapro - Career Tech Center - Retirement - Effective 06/30/25

4) Tamela Hodges - Family Service Worker - Early Head Start - Retirement - Effective 06/30/25

5) Pamela Mahn - Departmental Administrative Assistant - Career Tech Center - Retirement - Effective 06/30/25

6) Kelly Hoekenga - Project SAFE Coach - Retirement - Effective 06/30/25

7) Heidi Strasser - Targeted Technical Assistance Coach - Retirement - Effective 06/30/25

8) Karen Fairfield - Instructional Assistant - Wesley School - Retirement - Effective 06/30/25

9) Troy Foster - Architectural & Design Technologies Instructor - Career Tech Center - Retirement - Effective 06/30/25

10) Diane Aamodt - Center Coordinator - Early Childhood/Muskegon Public - Retirement - Effective 06/30/25

11) Margo Fredenburg - Executive Assistant - Special Education - Retirement - Effective 07/31/25

12) Other

13) Adjournment