



AGENDA  
BOARD OF EDUCATION MEETING  
MUSKEGON AREA ISD  
630 HARVEY ST  
MUSKEGON, MICHIGAN 49442  
MONDAY, MAY 19, 2025  
5:30 PM

- 1) Call to Order
- 2) Pledge of Allegiance
- 3) Roll Call
- 4) Registration of Guests
- 5) Approval of Agenda with Additional Items and Order of Priority
- 6) Consent Agenda
  - a) Approval of Minutes of the April 21, 2025 Regular Meeting
  - b) Approval of Financial Statements
    - Resolution - Board Treasurers Report
    - Balance Sheet
    - Budget to Actual Comparison
    - Purchase Orders Over \$5,000
    - Purchasing Card Transactions
    - Report of Vendor Payments of \$5,000 or Greater
- 7) Communications
- 8) Public Participation in the MAISD Board of Education Meeting
- 9) Reports
  - a) Superintendent's Report
    - 1) Head Start Report
  - b) Financial Report

c) Education Update - Career Tech Center - Bernard Brown

10) Old Business

11) New Business

a) Set Monday, June 16, 2025, at 5:30 p.m. for a public hearing on the following 2025-26 budgets:

- General Fund Budget
- Special Education Fund Budget
- School Lunch Fund Budget
- Vocational Education Fund Budget
- Capital Projects Fund
- School Activity Fund

b) Approve a one-year contract with Chartwells as the Food Service Management Company to provide school meals for Wesley School, Lakeshore Learning Center, and the Transition at Craig Campus for the 2025-26 school year with an effective date of July 1, 2025.

c) Approve a contract with Lakeshore Glass & Metals, LLC in the amount of \$27,780 to replace the greenhouse glass at the Career Tech Center.

d) Approve the Purchase Order to Discovery Education and Mystery Science in the amount of \$41,060.

e) Approve the purchase of 28 Apple iMac Computers (\$1,979.00 each for a total of \$55,412) with 3-year accidental damage protection warranties (\$119.00 each for a total of \$3,332.00). The total purchase is \$58,744.00.

f) Approve the Early Childhood Center Pay Scale effective 07/01/25.

g) Approve a contract with Child Plus for data management and assessment software.

h) Approve the 2025-26 Head Start Transportation Waiver.

i) Approve the Updated Head Start Preschool/Early Head Start School Readiness Goals.

j) Approve the Out-of-State Conference Requests as follows:

1) Kristen Renes, Social Studies Consultant  
Teaching Diverse Histories Grant Teacher Field Trip  
June 22-27, 2025  
Through the American South

2) Andy Mann, Instructional Technology Consultant  
Discovery Education (DEN) Summer Institute  
July 21-25, 2025  
Chicago, IL

3) Rebecca Miller, English Language Learner Systems Coach  
WIDA Annual Conference  
October 28-30, 2025  
Seattle, WA

k) Approve the Employment of the Following Personnel:

- 1) Kristina Oppenheimer - Family Service Worker - Early Childhood - Effective 07/01/25
- 2) Erin Boersema - Special Education Teacher - Wesley School - Effective 07/07/25
- 3) Max Lerman - Music Therapist - Center-Based Programs - Effective 07/07/25
- 4) Christina Damm - Student Services Administrative Assistant - Career Tech Center - Effective 08/11/25
- 5) Chris Goldberg - Auto Services Technician - Career Tech Center - Effective 08/19/25

l) Approve the Following New Positions/Changes:

- 1) Cybersecurity & Networking Instructor - Career Tech Center

m) Acknowledge the Retirement/Resignation/Layoff/Separation of the following personnel:

- 1) Keith Jelinek - Student Information Systems Support Specialist - Resignation - Effective 05/16/25
- 2) David Hundt - School Improvement & State/Federal Programs Consultant - Retirement - Effective 06/30/25

12) Other

13) Adjournment