



AGENDA
BOARD OF EDUCATION MEETING
MUSKEGON AREA ISD
630 HARVEY ST
MUSKEGON, MICHIGAN 49442
MONDAY, JUNE 16, 2025
5:30 PM

- 1) Call to Order
- 2) Pledge of Allegiance
- 3) Roll Call
- 4) Registration of Guests
- 5) Approval of Agenda with Additional Items and Order of Priority
- 6) Consent Agenda
 - a) Approval of Minutes of the May 19, 2025 Regular meeting and the Minutes of the June 2, 2025 Biennial Election.
 - b) Approval of Financial Statements
 - Resolution - Board Treasurers Report
 - Balance Sheet
 - Budget to Actual Comparison
 - Purchase Orders Over \$5,000
 - Purchasing Card Transactions
 - Report of Vendor Payments of \$5,000 or Greater
- 7) Communications
- 8) Public Participation in the MAISD Board of Education Meeting
- 9) Reports
 - a) Superintendent's Report
 - 1) Head Start Report
 - b) Financial Report

c) Education Update - Budget Hearing

10) Old Business

11) New Business

a) Acknowledge that a public hearing was conducted under the provisions of PA 43 of 1963 as found in the Michigan School Code of 1976 and the Truth in Budgeting Act for the 2025-26 MAISD General Fund, Special Education Fund, Vocational Education Fund, School Lunch Fund, Enhancement Millage Fund, School Activity Fund, and the Capital Projects Fund budgets.

b) Approve the 2025-26 General Fund Budget and adopt a resolution authorizing a tax levy of 0.4437 of one mill for capital needs, future capital needs, and general operating purposes, and 0.9656 of one mill on behalf of local districts for technology and security on the MAISD taxable value of \$6,772,926,455.

c) Approve the 2025-26 Special Education Fund Budget and adopt a resolution authorizing a tax levy of 2.2194 mills for capital needs, future capital needs, and general operating purposes on the MAISD taxable value of \$6,772,926,455.

d) Approve the 2025-26 Vocational Education Fund Budget and adopt a resolution authorizing a tax levy of 0.9652 of one mill for capital needs, future capital needs, and general operating purposes on the MAISD taxable value of \$6,772,926,455.

e) Approve the 2025-26 School Lunch Fund Budget.

f) Approve the 2025-26 Enhancement Millage Fund Budget.

g) Approve the 2025-26 School Activity Fund Budget.

h) Approve the 2025-26 Capital Projects Fund Budget.

i) Approve final 2024-25 Budget Amendments:

- General Fund Budget
- Special Education Fund Budget
- School Lunch Fund Budget
- Vocational Education Fund Budget
- Enhancement Millage Fund Budget
- School Activity Fund Budget
- Capital Projects Fund Budget

j) Approve the annual renewal of property/casualty insurance with MASB-SEG Property/Casualty Pool for \$146,563.

k) Approve the purchase of workbenches and cabinets for the CTC Construction Trades program through Green Manufacturing, Inc. for \$38,109.

l) Approve the purchase of tools for the CTC Construction Trades program from Grainger for \$43,425.46.

- m) Approve the purchase of workbenches and cabinets for the Maintenance Garage from StrongHold for \$30,841.25.
- n) Approve a purchase order to Accelerate Education Incorporated in the amount of \$113,400 for the 2025-26 school year.
- o) Approve the 2025-26 MCVA Course Catalog.
- p) Approve the updated 2025-26 MCVA Student Handbook.
- q) Approve the updated MCVA Acceptable Use Agreement.
- r) Approve the re-appointment of Rebecca Knash, representing Holton Public Schools, to the MAISD Special Education Parent Advisory Committee.
- s) Approve the re-appointment of Mary Cavalier, representing Montague Area Public Schools, to the MAISD Special Education Parent Advisory Committee.
- t) Approve the purchase of Connect 4 Learning Curriculum kits in the amount of \$101,830.
- u) Approve 2024-25 Head Start Self Assessment Report.
- v) Approve Early Childhood Leases.
- w) Approve the payment of Invoice 2314 from Muskegon Community College for Direct College Credit and Nurse Aide/Home Health Aide Training for the 2025 Winter Semester for Career Tech Center students in the amount of \$35,904.92.
- x) Approve the Out-of-State Conference Requests and Overnight Field Trip Requests as follows:
 - 1) Patrick Loughridge - Teacher at Muskegon Public Schools
Switch Lab Workshop
July 14-18, 2025
Santa Rosa, CA
- y) Approve the Employment of the Following Personnel:
 - 1) Scott VanRaatile - Welding Technologies Technician - Career Tech Center - Effective 08/19/25
 - 2) Cindy Ryan - Instructional Assistant - Lakeshore Learning Center - Effective 08/19/25
 - 3) Tabitha Thommen - Allied Health Sciences Technician - Career Tech Center - Effective 08/19/25
 - 4) Tracey Jordan-Wolf - Targeted Technical Assistance Coach - Effective 08/11/25
 - 5) Monica Saxton - Executive Administrative Assistant to the Associate Superintendent of Special Education - Effective 07/07/25

6) Katelyn Tober - Special Education Administrative Assistant - Effective 07/07/25

7) Amelia McKenna - Occupational Therapist - Center-Based Programs - Effective 07/07/25

8) Curtis Burr - Machine Tool Technologies Technician - Career Tech Center - Effective 08/19/25

z) Approve the Following New Positions/Changes:

1) Susan Graham - New Position - WBL Coordinator for LEA CTE (Perkins funded) Effective 07/01/25

2) Heidi Vissia - Move to Curriculum & Instruction Coordinator for LEA CTE - Effective 07/01/25

3) Elissa Penczar - Move to CTE Food Systems Coordinator - Effective 07/01/25

4) Andrea Rusco - Move to CTE Administrative Assistant - Effective 07/01/25

5) Stephenie Ruple - Move to CTC Staff Services Assistant - Effective 07/01/25

6) Pam Land - Move to Center Director - Muskegon - Effective 07/01/25

aa) Approve a Leave of Absence up to one year - Erica Church - Instructional Assistant - Wesley School - Effective 05/25/25

bb) Acknowledge the Retirement/Resignation/Layoff/Separation of the following personnel:

1) Kate Watkins - Early Childhood - Resignation - Effective 06/12/25

2) Jason Charles - Maintenance - Resignation - Effective 06/13/25

3) Sunshine Garcia - Early Childhood - Resignation - Effective 06/13/25

4) Isabelle O'Daniels - Administrative Assistant - Instructional Services - Resignation - Effective 06/13/25

5) Cole Peters - Auto/Collision Refinishing Parapro - Career Tech Center - Resignation - Effective 06/27/25

6) Lisa Brown - Early Math Specialist - Instructional Services - Resignation - Effective 06/30/25

7) Kimberly Kemp - Instructional Assistant - Wesley School - Effective 06/30/25

8) Jill Soper - Targeted Technical Assistance Coach - Special Education - Resignation - Effective 06/30/25

9) Charlee Vollmer - Behavior Specialist - Early Childhood - Resignation - Effective 06/20/25

10) David Kirksey – Principal – Career Tech Center – Resignation – Effective 06/30/25

cc) Closed Session - Negotiations

dd) Closed Session - Superintendent Evaluation

12) Other

13) Adjournment