



AGENDA
BOARD OF EDUCATION MEETING
MUSKEGON AREA ISD
630 HARVEY ST
MUSKEGON, MICHIGAN 49442
MONDAY, JUNE 19, 2023
5:30 PM

- 1) Call to Order
- 2) Pledge of Allegiance
- 3) Roll Call
- 4) Registration of Guests
- 5) Approval of Agenda with Additional Items and Order of Priority
- 6) Consent Agenda
 - a) Approval of Minutes of the May 15, 2023 Regular Meeting, the Minutes of the June 5, 2023 Biennial Election, and the Minutes of the June 12, 2023 Special Meeting.
 - b) Approval of Financial Statements
 - Resolution - Board Treasurers Report
 - Balance Sheet
 - Budget to Actual Comparison
 - Purchase Orders Over \$5,000
 - Purchasing Card Transactions Over \$300
 - Report of Vendor Payments of \$5,000 or Greater
- 7) Communications
- 8) Public Participation in the MAISD Board of Education Meeting
- 9) Reports
 - a) Superintendent's Report
 - 1) Head Start Report
 - b) Financial Report

c) Education Update - Budget Hearing - Mike Schluentz

10) Old Business

11) New Business

a) Acknowledge that a public hearing was conducted under the provisions of PA 43 of 1963 as found in the Michigan School Code of 1976 and the Truth in Budgeting Act for the 2023-24 MAISD General Fund, Special Education Fund, Vocational Education Fund, School Lunch Fund, School Activity Fund and the Capital Projects Fund budgets.

b) Approve the 2023-24 General Fund Budget and adopt a resolution authorizing a tax levy of 0.4518 of one mill for capital needs, future capital needs and general operating purposes, and 0.9831 of one mill on behalf of local districts for technology and security on the MAISD taxable value of \$5,745,989,588.

c) Approve the 2023-24 Special Education Fund Budget and adopt a resolution authorizing a tax levy of 2.2597 mills for capital needs, future capital needs and general operating purposes on the MAISD taxable value of \$5,745,989,588.

d) Approve the 2023-24 Vocational Education Fund Budget and adopt a resolution authorizing a tax levy of 0.9827 of one mill for capital needs, future capital needs and general operating purposes on the MAISD taxable value of \$5,745,989,588.

e) Approve the 2023-24 School Lunch Fund Budget.

f) Approve the 2023-24 School Activity Fund Budget.

g) Approve the 2023-24 Capital Projects Fund Budget.

h) Approve final 2022-23 Budget Amendments:

- General Fund Budget
- Special Education Fund Budget
- School Lunch Fund Budget
- Vocational Education Fund Budget
- School Activity Fund Budget
- Capital Projects Fund

i) Approve a one-year contract renewal with Chartwells as the Food Service Management Company to provide school meals for Wesley School, Lakeshore Learning Center, and the Transition at Craig Campus for the 2023-24 school year with an effective date of July 1, 2023.

j) Approve replacement of flooring for Wesley School hallways with Tarkett in the amount of \$91,387.73.

k) Approve the purchase of a John Deere 1575 TerrainCut Tractor from Deere and Company in the amount of \$55,200.96.

l) Approve the Revised MAISD Special Education Funding Plan

- m) Approve the 2023-24 Contract Renewal for the Audiologist (Cheryl Henderson).
- n) Approve payment for the Unique Learning Systems curriculum for the school year 2023-24, starting July 1, 2023.
- o) Approve a Waiver of Head Start Teacher Credentials for Melissa Worthem, Muskegon-Glenside.
- p) Approve the FY 2023 Head Start Self-Assessment Report.
- q) Approve the purchase of one (1) new 53-passenger school bus for Head Start operations from Holland Bus Company for \$131,015.
- r) Approve the purchase of two Fortinet Fortigate 600F firewalls with one-year Forticare 24x7 support in the amount of \$49,990.
- s) Approve the purchase of the following from Xello in the amount of \$42,671.10 for the subscription period of September 1, 2023 to August 31, 2024.
- 2 - Custom Web Training Sessions at \$450.00 Each = \$900.00
 - 8,562 - Xello Accounts for High School Students at \$3.12 Each = \$26,713.44
 - 5,539 - Xello Accounts for Middle School Students at \$2.59 = \$14,346.01
 - 331 - Xello Accounts for Elementary School Students at \$2.15 Each = \$711.65
- t) Approve the purchase of the following from Sehi Computer Products in the amount of \$33,023.48.
- HP Chromebook 14 G7 - 56 Units - \$246.36/Per Unit - Total Cost: \$13,796.16;
 - Google Chrome OS Management Console Licenses EDU - 56 Units - \$29.62/Per Unit - Total Cost: \$1,658.72;
 - HP 3y Notebook Only Service - 56 Units - \$63.60/Per Unit - Total Cost: \$3,561.60;
 - HP ProBook 440 G9 (14") Notebook - 21 Units - \$562.00/Per Unit - Total Cost: \$11,802.00; HP 3y Notebook Only Service - 21 Units - \$105.00/Per Unit - Total Cost: \$2,205.00
- u) Approve the purchase of the following from Sehi Computer Products in the amount of \$44,268.00.
- HP ZBook Power G9 (15.6") Mobile WS - 28 Units - \$1,291.00/Per Unit - Total Cost: \$36,148.00;
 - HP CTO 32GB (1x32GB) DDR5 4800 Memory Module - 28 Units - \$130.00/Per Unit - Total Cost: \$3,640.00;
 - HP 3YR NBD Onsite With ADP G2 NB Only Service - 28 Units - \$160.00/Per Unit - Total Cost: \$4,480.00
- v) Approve the following Out-of-State Conference Requests:
- 1) Kianna Longnecker, Kristen Anderson, Kelly VanDyke, Kelly Hoekenga, Sarah Coleman, Matt Johnson, and 23 Muskegon County District Staff (TBD)
National PBIS Leadership Forum

October 26-27, 2023
Chicago, IL

2) Karen Reynolds, CTC Criminal Justice Instructor
LAPSEN National Conference
National Law and Public Safety Career Connections Conference
Association of Career and Technical Educators (ACTE) Vision Conference
November 27 - December 2, 2023
Phoenix, AZ

3) Brent Nummerdor, CTC Machining/Engineering Instructor
CNC Expert Inspector Certification
August 8, 2023
Grapevine, TX

w) Approve the Employment of the Following Personnel:

- 1) Stephanie Kazanas - Deaf & Hard of Hearing Teacher - Effective 08/22/23
- 2) Lisa Hazekamp - Instructional Assistant - Transition at Craig - Effective 07/10/23
- 3) Michael Mack - Instructional Assistant - Wesley School - Effective 07/10/23
- 4) Gerald Bartoszek - Delivery Driver - Effective 06/26/23
- 5) Eric Moser - Environmental/Vet Sciences Instructor - Career Tech Center - Effective 08/22/23
- 6) Ella Reck - Speech/Language Pathologist - Deaf & Hard of Hearing - Effective 08/22/23
- 7) Amy Williams - Family Service Worker - Early Childhood - Effective 07/10/23

x) Approve the Following New Positions/Changes:

- 1) Muskegon County School Safety & Security Liaison
- 2) Deaf & Hard of Hearing Program Consultant

y) Approve New Salary Schedules/Changes as follows:

- 1) Modification to the Salary Scale Grade X and Grade W.
- 2) Amy Kunnen - Move to Early Head Start Coordinator - Effective 07/01/23
- 3) Cynthia Bocker - Move to CTC Paraprofessional - Allied Health Sciences - Effective 08/22/23
- 4) Shannon Rowley - Move to CTC Allied Health Sciences Instructor - Effective 08/22/23
- 5) Kathy VanTil - Move to Design Thinking Coach - Effective 07/01/23

- 6) Keysha McClanahan - Move to Mentor Teacher - Early Childhood - Effective 07/01/23
- 7) Emily Robbins - Move to DHH Program Consultant/SLP Position - Effective 07/01/23
- 8) David Glover - Delivery Driver - Move to Grade C - Effective 07/01/23
- 9) Kevin McClurken - Delivery Driver - Move to Grade C - Effective 07/01/23
- 10) Barbara Irely - Senior Executive Assistant - Move to Grade R - Effective 07/01/23
- 11) Tracy Harris - Payroll Specialist - Move to Grade S - Effective 07/01/23
- 12) Jessica Galbraith - Human Resources Specialist - Move to Grade S - Effective 07/01/23
- 13) Latesha Johnson - Special Education Project Specialist - Move to Grade S - Effective 07/01/23
- 14) Kathy Morris - Business Services Specialist - Move to Grade S - Effective 07/01/23
- 15) Myles Sylva - Network/Application Administrator - Move to Grade U - Effective 07/01/23
- 16) Matthew Johnson - MyAlliance Health Coordinator - Move to Grade U and 225 Days -Effective 07/01/23
- 17) Jeanine Ferry - Human Resources Coordinator - Move to Grade O - Effective 07/01/23
- 18) David Kirksey - Career Tech Center Principal - Move from 240 to 260 Paid Days - Effective 07/01/23
- 19) Amanda Krentz - Director of Special Education Support & Accountability - Move to the new Grade X - Effective 07/01/23
- 20) Ashley Antone - Early On Provider - Move to Grade N - Effective 07/01/23
- 21) Laura Chaffee - Early On Provider - Move to Grade N - Effective 07/01/23
- 22) Keri Brott - Early On Home Visitor - Move to Grade N - Effective 07/01/23
- 23) Paula Kevern - Early On Provider - Move to Grade N - Effective 07/01/23
- 24) Wendy Pulte - Early On Assessment & Provider - Move to Grade O - Effective 07/01/23
- 25) Patricia Vanderwest - Early On Assessment - Move to Grade O - Effective 07/01/23
- z) Acknowledge the Retirement/Resignation/Lay off/Separation of the following personnel:
 26) Colleen Bonner - Early On Assessment & Provider - Move to Grade O - Effective 07/01/23

1) Lonn Vasquez - CTC Construction Trades Instructor - Resignation - Effective 06/09/23

2) Trinity Scheuneman - CTC Auto Collision/Refinishing Parapro - Resignation - Effective 05/31/23

3) Nicholas Anderson - Maintenance - Resignation - Effective 06/09/23

12) Other

13) Adjournment