



AGENDA
BOARD OF EDUCATION MEETING
MUSKEGON AREA ISD
630 HARVEY ST
MUSKEGON, MICHIGAN 49442
MONDAY, AUGUST 15, 2022
5:30 PM

- 1) Call to Order
- 2) Pledge of Allegiance
- 3) Roll Call
- 4) Registration of Guests
- 5) Approval of Agenda with Additional Items and Order of Priority
- 6) Consent Agenda
 - a) Approval of Minutes of the July 18, 2022 Organizational Meeting, and the Minutes of the July 18, 2022 Regular Meeting.
 - b) Approval of Bills
 - c) Approval of Financial Statements
- 7) Communications
- 8) Public Participation in the MAISD Board of Education Meeting
- 9) Reports
 - a) Superintendent's Report
 - 1) Head Start Report
 - b) Financial Report
 - c) Education Update - Muskegon Area Promise - Megan Byard Karaba
- 10) Old Business
- 11) New Business

- a) Approve a Fifth Third Bank resolution to change the approved signers to reflect recent Board officer and staff changes.
- b) Approve ChoiceOne savings account signers as follows:
- Randy Lindquist, Superintendent
 - Jason Helsen, Associate Superintendent
 - Jesse Rickard, Director of Financial Services
- c) Approve the final Wesley School easement agreement with Pioneer Resources.
- d) Approve meal prices for 2022-23 as follows:
- Elementary Breakfast Price: \$1.65, Reduced Breakfast Price: \$0.30
 - Elementary Lunch Price: \$2.75, Reduced Lunch Price: \$0.40
 - Secondary Breakfast Price: \$1.65, Reduced Breakfast Price: \$0.30
 - Secondary Lunch Price ranges from \$2.90-\$3.30 depending on the meal selected, Reduced Lunch Price: \$0.40
- e) Approve the contract with Community Encompass in the amount of \$50,000 for the 2022-23 school year.
- f) Approve the Transportation Agreement between Pioneer Resources and the MAISD for August 15, 2022 - July 31, 2023.
- g) Approve the 2022-2023 Spectrum Health Hospital Nursing Agreement.
- h) Approve the 2022-2023 Student/Parent Handbook for the Career Tech Center.
- i) Approve the 2022-2023 Student/Parent Handbook for the Center-Based Special Education Programs.
- j) Approve Head Start / Early Head Start \$9,457,441 Continuation Grant FY 2023 (Federal Funds) including a Non-Federal Share Waiver request of \$ 2,025,051 (a request to waive \$339,309 in contributions).
- k) Approve Head Start Five-Year Goals and Year III Action Plans.
- l) Approve the Out-of-State Conference Requests as follows:
- 1) Jennifer Cihak, Jennifer Botbyl, Rebecca Darke
Region 5 Head Start Association Conference
October 4-7, 2022
Chicago, IL
- m) Approve the Employment of the Following Personnel:
- 1) Kaylee Meisch - Early Childhood Head Start Facilitator (Glenside) - Effective 08/15/22

- 2) Courtney Moe - Early Childhood Head Start Facilitator (Glenside) - Effective 08/15/22
- 3) Gabriella Sileno - Early Childhood Head Start Facilitator (Fruitport) - Effective 08/15/22
- 4) Charity Zimmerman Rowe - Head Start AM/PM Dual Facilitator (Muskegon Heights) - Effective 08/15/22
- 5) Nicholas Anderson - Maintenance Position - Effective 08/15/22
- 6) Nicole Laban - Instructional Assistant - Wesley School - Effective 08/23/22
- 7) Staci Clark - Instructional Assistant - Deaf & Hard of Hearing Elementary Basic Year - Effective 08/23/22
- 8) Paul Wierenga - Welding Paraprofessional - Career Tech Center - Effective 08/24/22
- 9) Danielle Reed - Early Childhood Specialist - Effective 08/09/22
- 10) Stephenie Ruple - Administrative Assistant - Career Tech Center - Effective 08/15/22
- 11) Heidi Strasser - Targeted Technical Assistance Coach - Effective 08/11/22

n) Approve the Following New Positions/Changes:

- 1) Kyle Fiebig - Career Tech Center Principal to Director of Career & Technical Education (CTE)
- 2) David Kirksey - Career Tech Center Assistant Principal to Career Tech Center Principal
- 3) Jeff Mammoser - Career Tech Center Auto Service Technology Parapro to Auto Service Technology Instructor
- 4) Carlie Boyd - Moving from MMSE Administrative Assistant to Special Education/Medicaid Administrative Assistant

o) Approve New Salary Schedules/Changes as follows:

- 1) Jason Poll - Moving Up One Step on Scale

p) Acknowledge the Retirement/Resignation/Layoff/Separation of the following personnel:

- 1) Kristen Ray - Early Childhood Teacher - Resignation - Effective 08/12/22
- 2) Marshall Lystra - Career Tech Center Auto Service Technology Instructor - Resignation - Effective 08/16/22
- 3) Mikayla Gerwig - Career Tech Center Environmental & Vet Sciences Parapro - Resignation - Effective 08/22/22
- 4) Kathleen Hamilton - Financial Services Specialist - Retirement - Effective 09/30/22

5) Tonya Backstrom - GSRP Teacher - Resignation - Effective 08/12/22

q) Approve the following updates to Board Policies:

- 2401 - Board Member Elections
- 2406 - Board Officers' Duties
- 2501 - Meetings
- 3105 - Visitors and Volunteers
- 3109 - Curricular Animals
- 3118 - Title IX Sexual Harassment
- 3301 - Purchasing and Procurement
- 3301A - Purchasing and Procurement with Federal Funds
- 3302 - Acquisition of Real Property
- 3303 - Gifts and Donations
- 3304 - Use of District Property
- 3305 - Sale or Lease of District Property
- 3306 - Construction Bidding
- 3307 - Construction Administration
- 3308 - Distribution of Printed Material and Advertising in School
- 4101 - Non-Discrimination
- 4102 - Anti-Harassment, Including Sexual Harassment
- 4103 - Whistleblowers' Protection
- 4105 - Workplace Accommodations for Employees and Applicants with Disabilities
- 4108 - Union Activity and Representation
- 4109 - Break Time for Nursing Mothers
- 4111 - Professional Development
- 4201 - Employee Ethics and Standards
- 4202 - Children's Protective Services (CPS) Reporting and Student Safety and Welfare
- 4205 - Hiring and Background Checks
- 4210 - Drug and Alcohol Free Workplace
- 4213 - Anti-Nepotism
- 4217 - Social Media
- 4218 - Employee Dress and Appearance
- 4222 - Unauthorized Work Stoppage and Strikes
- 4226 - Temporary COVID-19 Vaccination, Testing, and Face Coverings (Deleting)
- 4303 - Compensatory Time
- 4304 - Timekeeping
- 4306 - Assignment and Transfer
- 4308 - Reduction and Recall of Non-Exempt Staff
- 4309 - Discipline and Transportation
- 4401 - Definition
- 4403 - Performance Evaluation
- 4405 - Reduction in Force and Recall
- 4406 - Professional Improvement Sabbaticals
- 4407 - Discipline
- 4503 - Performance Evaluation
- 4504 - Performance-Based Compensation
- 4506 - Discipline
- 4601 - General
- 4602 - Hiring
- 5101 - Student Expression
- 5104 - Age of Majority

- 5506 - Field Trips
- 5711 - Toilet Training

12) Other

13) Adjournment