



AGENDA
BOARD OF EDUCATION MEETING
MUSKEGON AREA ISD
630 HARVEY ST
MUSKEGON, MICHIGAN 49442
MONDAY, AUGUST 18, 2025
5:30 PM

- 1) Call to Order
- 2) Pledge of Allegiance
- 3) Roll Call
- 4) Registration of Guests
- 5) Approval of Agenda with Additional Items and Order of Priority
- 6) Consent Agenda
 - a) Approval of the Minutes of the July 21, 2025 Organizational Meeting and Regular Meeting, and the Minutes of the July 21, 2025 Closed Session.
 - b) Approval of Financial Statements
 - Resolution - Board Treasurers Report
 - Balance Sheet
 - Budget to Actual Comparison
 - Purchase Orders Over \$5,000
 - Purchasing Card Transactions
 - Report of Vendor Payments of \$5,000 or Greater
- 7) Communications
- 8) Public Participation in the MAISD Board of Education Meeting
- 9) Reports
 - a) Superintendent's Report
 - 1) Head Start Report
 - b) Financial Report

c) Education Update - Creating Healthy Schools - Dan Gorman, Deb Warren, Elissa Penczar

10) Old Business

11) New Business

a) Approve the MAISD 2025-26 Emergency Operations Plan.

b) Approve the purchase of a new modified 2025 Dodge ProMaster van with lift from MobilityWorks Commercial for \$77,412.

c) Approve the installation and purchase of door controls, fire/motion sensors and security cameras at the Construction Trades/Maintenance Facility from Knight Watch for \$55,271.89.

d) Approve the closing of our savings account at Best Financial Credit Union and the transfer of \$285,047 plus accrued interest into Fifth Third Bank checking.

e) Approve the amended Muskegon County Virtual Academy (MCVA) 2025-26 Calendar.

f) Approve Alecia Johnson, representing Reeths-Puffer Schools, to the MAISD Special Education Parent Advisory Committee.

g) Approve the re-appointment of Stephanie Detamore, representing Fruitport Community Schools, to the MAISD Special Education Parent Advisory Committee.

h) Approve the 2025-2026 Student/Parent Handbook for the Lakeshore Learning Center (LLC) program.

i) Approve the 2025-2026 Student/Parent Handbook for Wesley School and Transition at Craig Campus.

j) Approve the 2025-2026 Student/Parent Handbook for the Career Tech Center.

k) Approve the 2025-2026 Contract Renewal for the Audiologist (Cheryl Henderson).

l) Approve the FY 2026 Head Start/Early Head Start grant of \$10,466,511 with a non-federal share waiver request of \$313,995.

m) Approve a November 2025 Longevity Pay for Head Start/Early Head Start/GSRP employees employed on the Early Childhood Center pay scale.

n) Approve the Head Start Five-Year Program Goals and Year 1 Action Plans.

o) Approve the Out-of-State Conference Requests and Overnight Field Trip Requests as follows:

1) Jeff Fielstra, Director of Technology
Cybersecurity Incident Response & Management Course
August 11-15, 2025
Houston, TX

2) Mary Bradley & Sarah Yakes, Targeted Technical Assistance Coaches
Jessica Plummer, ECSE Consultant
Two (2) Additional Targeted Technical Assistance Coaches
TLC Conference - Teach Learning Coaching
October 5-7, 2025
Phoenix, AZ

3) Ashley Bultema, Family Advocate Coordinator
Head Start Parent, Family & Community Engagement (PFCE) Conference
December 8-11, 2025
Orlando, FL

4) Deanna Holman, Academic Coach, Regional Assistance Grant (RAG)
Bernard Brown, Director of Career & Technical Education
Alex Harsay - Principal, Career Tech Center
Four (4) Muskegon Public Schools Educators
ACTE CareerTech VISION 2025
December 9-12, 2025
Nashville, TN

p) Approve the Employment of the Following Personnel:

1) Emily Hildebrant - Special Education Teacher - Deaf/Hard of Hearing Program -
Effective 07/28/25

2) Timothy Patterson - Maintenance - Effective 08/04/25

3) Alexander Harsay - Principal - Career Tech Center - Effective 08/04/25

4) Genesis Husted - Teacher - Early Childhood - Effective 08/11/25

5) Janice Buist - Work-Based Learning Placement Specialist for LEA & MCVA - Effective
08/18/25

6) Michael Lupa - Targeted Technical Assistance Coach - Effective 08/18/25

7) Zakiya Farmer - Instructional Assistant - Wesley School - Effective 08/19/25

8) Kendra Croll - Teacher Academy Technician - Career Tech Center - Effective 08/19/25

9) William Wierenga - Auto Collision & Refinishing Technician - Career Tech Center -
Effective 08/19/25

10) Kathryn Renna - Hospitality & Food Management Technician - Career Tech Center -
Effective 08/19/25

11) Amanda Hubbard - Preschool Teacher - Early Childhood - Effective 08/25/25

12) Anetri'a Conyers - Behavior Specialist - Early Childhood - Effective 08/25/25

13) Julie Busa - Behavior Specialist - Early Childhood - Effective 08/25/25

q) Approve the Following New Positions/Changes:

- 1) Grants Financial Specialist - MAISD South - New Position
- 2) Community Health Worker (CHW) Program Instructor - Career Tech Center - New Position
- 3) Muskegon Heights Early Childhood Special Education Teacher - New Position
- 4) General Education Co-Teacher - Lakeshore Learning Center - New Position
- 5) Jesse Rickard - Move to Associate Superintendent for Administrative Services - Effective 09/01/25
- 6) Mya Wall - Enrollment & Compliance Specialist - Early Head Start - Effective 09/01/25
- 7) Kelly Kamin - Move to General Education Co-Teacher at Lakeshore Learning Center - Effective 08/19/25
- 8) Jennifer Morris - Move to Muskegon Heights Early Childhood Special Education Teacher - Effective 08/18/25

r) Acknowledge the Retirement/Resignation/Layoff/Separation of the following personnel:

- 1) Samantha Prescott - Head Start Facilitator - Early Childhood - Resignation - Effective 08/14/25
- 2) Stephanie Lamb - ASD Teacher - Wesley School - Resignation - Effective 08/15/25
- 3) Diane Burnett - Benefits Coordinator - Resignation - Effective 08/31/25

s) Approve the resolution authorizing public entity membership in the West Michigan Health Insurance Pool (WMHIP).

t) Adopt the following Board Policies:

- 4221 - Employee Speech
- 5407 - Instructional Program and Curriculum Development

12) Other

13) Adjournment