



AGENDA
BOARD OF EDUCATION MEETING
MUSKEGON AREA ISD
630 HARVEY ST
MUSKEGON, MICHIGAN 49442
MONDAY, AUGUST 21, 2023
5:30 PM

- 1) Call to Order
- 2) Pledge of Allegiance
- 3) Roll Call
- 4) Registration of Guests
- 5) Approval of Agenda with Additional Items and Order of Priority
- 6) Consent Agenda
 - a) Approval of Minutes of the July 17, 2023 Organizational and Regular meeting.
 - b) Approval of Financial Statements
 - Resolution - Board Treasurers Report
 - Balance Sheet
 - Budget to Actual Comparison
 - Purchase Orders Over \$5,000
 - Purchasing Card Transactions Over \$300
 - Report of Vendor Payments of \$5,000 or Greater
- 7) Communications
- 8) Public Participation in the MAISD Board of Education Meeting
- 9) Reports
 - a) Superintendent's Report
 - 1) Head Start Report
 - b) Financial Report

c) Education Update - Andy Mann - Educational Technology Consultant/Director REMC4

10) Old Business

11) New Business

a) Approve a Fifth Third Bank resolution to change the approved signers to reflect recent Board officer and staff changes.

b) Approve the following requisitions for curriculum and instructional services for the Muskegon County Virtual Academy:

- \$250,000 for Accelerate
- \$100,000 for Stride K12
- \$100,000 for eDynamics

c) Approve the 2023/24 Course Catalog for Muskegon County Virtual Academy

d) Approve the updated 2023/24 Student Handbook and Acceptable Use Agreement for Muskegon County Virtual Academy

e) Approve the purchase from Swank Movie Licensing USA for 2023-2025 public performance movie licensing in the amount of \$38,010.

f) Approve the appointment of Rebecca Knash, representing Holton Public Schools, and Brittany Miller, representing North Muskegon Public Schools, to the MAISD Special Education Parent Advisory Committee.

g) Approve the Letter of Understanding (LOU) between Dean Transportation and the Muskegon Area ISD for the 2023-2024 school year.

h) Approve a one-time \$1,000 Longevity Payment for Staff on the Early Childhood Pay Scale working in the Head Start, Early Head Start, and/or GSRP programs by November 30, 2023.

i) Approve the Head Start 2023-24 Action Plan/Goals for Year IV

j) Approve the Head Start/Early Head Start \$10,229,002 Continuation Grant FY 2024 (Federal Funds) including a Non-Federal Share Waiver request of \$2,368,034 (a request to waive \$189,217 in local contributions).

k) Approve a Waiver of Head Start Teacher Credentials - Kristin Hill - Orchard View Center

l) Approve the 2023-24 Student/Parent Handbook for the Career Tech Center.

m) Approve the Out-of-State Conference Requests for the following:

- 1) Carly Tallman, Early Interventionist-Physical Therapist
- Allie Visser, Early Interventionist-Physical Therapist
- Academy of Pediatric Physical Therapy (APTA) Pediatrics Annual Conference
- October 26-29, 2023
- Omaha, NE

2) Corinn Hower, Special Education Augmentative Consultant
Theresa Augustyniak, Special Education Augmentative Consultant
Assistive Technology Industry Association (ATIA) Conference
January 23-27, 2024
Orlando, FL

n) Approve the Employment of the Following Personnel:

- 1) Tamara Bennett - Early On Home Visitor - Effective 07/31/23
- 2) Jennifer Johnson - GSRP Blend Teacher/Shettler - Effective 08/14/23
- 3) Samantha Prescott - GSRP Blend Teacher/Muskegon Heights - Effective 08/14/23
- 4) Ashley Dietz - Centerbased Program Administrative Assistant - Effective 08/14/23
- 5) Sarah Kleyn - Wesley School Administrative Assistant - Effective 08/21/23
- 6) Cole Peters - Auto Collision Refinishing Parapro - Career Tech Center - Effective 08/22/23
- 7) Tequila Mekkes - Instructional Assistant - Lakeshore Learning Center - Effective 08/22/23
- 8) Kristin Bates - Instructional Assistant - Wesley School - Effective 08/22/23
- 9) Landon Garcia - Instructional Assistant - Lakeshore Learning Center - Effective 08/22/23
- 10) Sharice Robinson - Instructional Assistant - Transition at Craig - Effective 08/22/23
- 11) Paul Roggenbuck - Paraprofessional - Career Tech Center - Effective 08/22/23
- 12) Samuel Pope - Maintenance Department - Effective 09/01/23
- 13) Joseph Thommen - Construction Trades Instructor - Career Tech Center - Effective 09/05/23

o) Approve New Salary Schedules/Changes as follows:

- 1) Margo Fredenburg - Executive Assistant for Special Education - Move to Grade J Step 8
- 2) Kris Gale - Executive Assistant for Administrative Services - Move to Grade J Step 7

p) Acknowledge the Retirement/Resignation/Layoff/Separation of the following personnel:

- 1) Latesha Johnson - Special Education Financial Project Specialist - Resignation - Effective 07/03/23
- 2) Kennedy Bergman - Preschool Teacher - Resignation - Effective 08/15/23

3) Robyn Fisher - Wesley School ASD Teacher - Resignation - Effective 08/21/23

4) Ashley Townsend - Lakeshore Learning Center EI Teacher - Resignation - Effective 08/31/23

5) Monique Hovinga - Project SAFE Climate & Culture Consultant - Resignation - Effective 08/31/23

6) Jill Auten - Administrative Assistant - Wesley School - Resignation - Effective 08/31/23

q) Approve the following updates to Board Policies:

- 2303 - Violation of Board Code of Ethics
- 2306 - Board Member Compensation
- 2404A - (NEW) Constituent District Board Member Vacancies & Appointments
- 2501 - Meetings
- 2501A - Electronic Board of Education Meetings
- 3118 - Title IX Sexual Harassment
- 3301A - Purchasing & Procurement with Federal Funds
- 3303 - Gifts & Donations
- 3308 - Distribution of Printed Material & Advertising in School
- 3405 - Bloodborne Pathogens
- 3407 - Asbestos Management
- 3408 - Firearms & Weapons
- 4101 - Non-Discrimination
- 4102 - Anti-Harassment, Including Sexual Harassment
- 4103 - Whistleblowers' Protection
- 4104 - Employment Complaint Procedure
- 4105 - Workplace Accommodations for Employees & Applicants with Disabilities
- 4216 - Personal Communication Devices
- 4220 - Use or Disposal of District Property
- 4227 - False Medicaid Claims (Not Taking this Policy)
- 4228 - (NEW) No Expectation of Privacy
- 4404 - Performance Based Compensation for Teachers
- 4504 - Performance Based Compensation
- 5202 - Unlawful Discrimination, Harassment, & Retaliation Against Students
- 5206B - Student Discipline - Students with Disabilities
- 5407 - Instructional Program & Curricular Development
- 5419 - Reading Assessments, Instruction, Intervention & Retention
- 5510 - Student-Initiated, Non-Curricular Clubs
- 5707 - School Wellness Policy

12) Other

13) Adjournment