



AGENDA  
BOARD OF EDUCATION MEETING  
MUSKEGON AREA ISD  
630 HARVEY ST  
MUSKEGON, MICHIGAN 49442  
MONDAY, SEPTEMBER 15, 2025  
5:30 PM

- 1) Call to Order
- 2) Pledge of Allegiance
- 3) Roll Call
- 4) Registration of Guests
- 5) Approval of Agenda with Additional Items and Order of Priority
- 6) Consent Agenda
  - a) Approval of Minutes of the August 18, 2025 Regular Meeting.
  - b) Approval of Financial Statements
    - Resolution - Board Treasurers Report
    - Balance Sheet
    - Budget to Actual Comparison
    - Purchase Orders Over \$5,000
    - Purchasing Card Transactions
    - Report of Vendor Payments of \$5,000 or Greater
- 7) Communications
- 8) Public Participation in the MAISD Board of Education Meeting
- 9) Reports
  - a) Superintendent's Report
    - 1) Head Start Report
  - b) Financial Report

c) Education Update - Head Start Annual Board Training & Early Childhood Update - Jennifer Cihak

10) Old Business

11) New Business

a) Adopt the update to the following Board Policy:

- 3301A - Purchasing and Procurement with Federal Funds

b) Approve a contract with People Driven for the purchase of a unified mass communications system for the five student-centered MAISD buildings in the amount of \$462,243.18.

c) Approve Muskegon Heights Public School Academy Memorandum of Understanding (MOU) for CLSD Literacy Grant funds.

d) Approve a purchase order in the amount of \$32,500 for SWIS for Muskegon County Schools.

e) Approve a purchase order in the amount of \$40,300 for Public Performance Site Licenses for 2025-27.

f) Approve the appointment of Colby Hetcel, representing Mona Shores Public Schools, to the MAISD Special Education Parent Advisory Committee.

g) Approve the appointment of Tori Hetcel, representing Mona Shores Public Schools, to the MAISD Special Education Parent Advisory Committee.

h) Approve the appointment of Sherry DeVoe, Lakeshore Learning Center parent, serving as Member-At-Large for the MAISD, to the Special Education Parent Advisory Committee.

i) Approve the Interagency Cash Transfer Agreement between Michigan Rehabilitation Services (MRS) and the Muskegon Area Intermediate School District (MAISD).

j) Approve the contract with Access Ability for the Deaf & Hard of Hearing (DHH) Program Support.

k) Approve the purchase of the following from Xello in the amount of \$56,692.49 for a subscription period of September 1, 2025 through August 31, 2026.

- 7,934 Xello Accounts for High School Students (\$3.43/student) - \$27,213.62
- 5,715 Xello Accounts for Middle School Students (\$2.85/student) - \$16,287.75
- 346 Xello Accounts for Elementary School Students (\$2.21/student) - \$764.66
- 4,171 Xello Accounts for Elementary School Students (\$2.26/student) - \$9,426.40
- 2 Custom Web Training Sessions (\$450/session) - \$900.00
- 7 Data Integration Services (\$300/service) - \$2,100.00

l) Approve the contract with Mutually Human in the amount of \$88,000 to build a platform to collect career and college readiness work-based learning information.

m) Approve the purchase of CrowdStrike Falcon Complete licenses for local districts in the amount of \$83,579.10.

n) Approve the Out-of-State Conference Requests and Overnight Field Trip Requests as follows:

1) Deanna Holman, Academic Consultant-RAG Grant  
Ford NGL Leadership Council  
October 21-23, 2025  
Kansas City, MO

2) Elissa Penczar, CTE Food Systems Coordinator  
10th National Farm-to-Cafeteria Conference  
December 2-5, 2025  
Albuquerque, NM

3) Stephanie Thommen, Wesley School Social Worker  
TCIS Update: Post Crisis Response  
December 4-5, 2025  
Ithaca, NY

4) Corinn Hower, Augmentative & Alternative Communication Consultant  
Theresa Augustyniak, Augmentative & Alternative Communication Consultant  
Meghan DeWall, Augmentative & Alternative Communication Consultant  
Assistive Technology Industry Association (ATIA) Conference  
January 28-31, 2026  
Orlando, FL

5) Alex Bodenbergh, Health & Wellness Consultant  
Local Roots, Global Impact: Transforming Health Through Education  
April 22-24, 2026  
Portland, OR

o) Approve the Employment of the Following Personnel:

1) Charity McClanahan - Classroom Facilitator at Muskegon Public Schools - Early Childhood - Effective 08/29/25

2) Jennifer Gray - GSRP Specialist - Early Childhood - Effective 09/02/25

3) Amy Friedeberg - Home Visitor - Early On - Effective 09/08/25

4) Erin VanderWier - Automotive Service Technology Technician - Career Tech Center - Effective 09/15/25

p) Acknowledge the Retirement/Resignation/Layoff/Separation of the following personnel:

1) Efrieda Day – Pupil Accounting Auditor – Resignation – Effective 09/05/25

2) Amanda Hubbard – Preschool Teacher, Muskegon Heights – Effective 09/12/25

3) Genesis Husted – Preschool Teacher, Marquette – Resignation – Effective 09/15/25

12) Other

13) Adjournment