



AGENDA
BOARD OF EDUCATION MEETING
MUSKEGON AREA ISD
630 HARVEY ST
MUSKEGON, MICHIGAN 49442
WEDNESDAY, OCTOBER 22, 2025
5:30 PM

- 1) Call to Order
- 2) Pledge of Allegiance
- 3) Roll Call
- 4) Registration of Guests
- 5) Approval of Agenda with Additional Items and Order of Priority
- 6) Consent Agenda
 - a) Approval of Minutes of the September 15, 2025 Regular Meeting and the Minutes of the September 25, 2025 Special Meeting.
 - b) Approval of Financial Statements
 - Resolution - Board Treasurers Report
 - Balance Sheet
 - Budget to Actual Comparison
 - Purchase Orders Over \$5,000
 - Purchasing Card Transactions
 - Report of Vendor Payments of \$5,000 or Greater
- 7) Communications
- 8) Public Participation in the MAISD Board of Education Meeting
- 9) Reports
 - a) Superintendent's Report
 - 1) Head Start Report
 - 2) Superintendent Evaluation Formal Discussion & Check-In on Progress Towards Goals

b) Financial Report

c) Education Update - No Education Update

10) Old Business

11) New Business

a) Approve the updates to the following Board Policies:

- 3118 - Title IX Sexual Harassment
- 4113 - Michigan Earned Sick Time Act

b) Adopt a resolution to impose a tax of up to 100% of school property taxes upon property located within the Muskegon Area Intermediate School District for the 2026 tax year. The levy will be restricted to areas in which a Summer Tax is concurrently being imposed by the local school district.

c) Approve the annual transfer of net available revenue from the General Fund to the Capital Projects Fund in an amount not to exceed \$912,019 for the fiscal year 2024-25.

d) Approve the annual transfer of net available revenue from the Vocational Education CTC Fund to the CTC Capital Projects Fund in an amount not to exceed \$97,797 for the fiscal year 2024-25.

e) Approve a four-year lease agreement for a replacement 2026 Chrysler Pacifica for up to \$45,000. Enterprise quoted this vehicle at \$42,319 if still available at time of approval.

f) Approve the Invoice from Moored Associates LLC for 1st Semester Tuition and Fees (\$1,650 Per Student Per Semester for 49 CTC Cosmetology Students for a total of \$80,850.00) and Kits and Books (\$600 Per Student Per Semester for 49 CTC Cosmetology Students for a total of \$29,400) according to a Cosmetology Training Program Contract between Muskegon Area Intermediate School District and Nuvo College of Beauty for Fiscal Year 2025-2026 for a total amount of \$110,250.00 for the 1st Semester.

g) Approve the renewal of PowerSchool SIS and Ecollect Forms in the amount of \$231,396.03.

h) Approve the renewal of KnowBe4 Security Awareness Training and PhishER subscriptions in the amount of \$31,326.75.

i) Approve the Employment of the Following Personnel:

1) Monica Rodriguez - Family Advocate - Early Childhood - Effective 10/06/25

2) Lauren Wierengo - Benefits Coordinator - Human Services - Effective 10/07/25

3) Sara Thompson - GSRP/Head Start Blend Teacher at Marquette - Early Childhood - Effective 10/13/25

4) Kennedy Greene - Administrative Assistant - Instructional Services/Special Education - Effective 10/27/25

5) Shelby Endres - Instructional Assistant - Wesley School - Effective 10/27/25

j) Approve the Following New Positions/Changes:

1) Kathy Morris - Move to Interim Director of Financial Services - Effective 10/13/25

2) Sarah Dillon - Move to Financial Services Specialist - Effective 10/13/25

3) Sarah Juhnke - Move to Pupil Accounting Coordinator & Auditor - Effective 10/27/25

k) Acknowledge the Retirement/Resignation/Layoff/Separation of the following personnel:

1) Lisa Schaffran - Success Coach - MCVA - Resignation - Effective 09/29/25

2) Cindy Ryan - Instructional Assistant - Lakeshore Learning Center - Resignation - Effective 10/03/25

3) Elizabeth Thompson - Special Education Teacher - Wesley School - Retirement - Effective 10/31/25

12) Other

13) Adjournment