



AGENDA
BOARD OF EDUCATION MEETING
MUSKEGON AREA ISD
630 HARVEY ST
MUSKEGON, MICHIGAN 49442
MONDAY, NOVEMBER 17, 2025
5:30 PM

- 1) Call to Order
- 2) Pledge of Allegiance
- 3) Roll Call
- 4) Registration of Guests
- 5) Approval of Agenda with Additional Items and Order of Priority
- 6) Consent Agenda
 - a) Approval of Minutes of the October 22, 2025 Regular meeting.
 - b) Approval of Financial Statements as of October 31, 2025
 - Resolution - Board Treasurers Report
 - Balance Sheet
 - Budget to Actual Comparison
 - Purchase Orders Over \$5,000
 - Purchasing Card Transactions
 - Report of Vendor Payments of \$5,000 or Greater
- 7) Communications
- 8) Public Participation in the MAISD Board of Education Meeting
- 9) Reports
 - a) Superintendent's Report
 - 1) Head Start Report
 - b) Financial Report

c) Education Update - Audit Presentation - Jesse Rickard & Early On - Eve Mills

10) Old Business

11) New Business

a) Approve the Memorandum of Understanding for the Education Advocates of West Michigan (EAWM) consisting of the Muskegon Area ISD, Kent ISD, and Ottawa Area ISD to share staffing/contracts for the Executive Director for legislative representation. The MOU is for 2025-2028.

b) Approve a two-year lease agreement for a replacement 2026 passenger van for \$42,063.50.

c) Approve a contract with David Hundt for work that will be completed between January 1, 2026 and June 30, 2026 in the amount of \$77,400.

d) Approve the Out-of-State Conference Requests and Overnight Field Trip Requests as follows:

- 1) Jennifer Cihak, Executive Director of Early Childhood
2025 National Head Start Association Winter Leadership Institute
January 26-29, 2026
Washington, DC

e) Approve the Employment of the Following Personnel:

- 1) Jacquelyn Ball - Part-Time Literacy Coach - Muskegon Heights - Effective 10/13/25
- 2) Latosha Thomas - Head Start/GSRP Blend Classroom Teacher - Muskegon Heights - Effective 10/25/25
- 3) Michelle Miller - RAG Coordinator - Effective 11/17/25
- 4) Shonie Blake - Community Health Worker Instructor - Career Tech Center - Effective 11/24/25
- 5) Alyssa Seaver - Grants Financial Specialist - Effective 12/01/25
- 6) Amy Boucher – Instructional Assistant (One-on-One) – Wesley School – effective 12/01/25

f) Approve the Following New Positions/Changes:

- 1) Michele Greer - Move to Departmental Administrative Assistant - Muskegon County Virtual Academy - Effective 11/10/25
- 2) Nichole Deters - Move to Language Facilitator - Deaf & Hard of Hearing Program - Effective 11/10/25
- 3) Jacob Mundt - Move to Network Application Administrator - Effective 11/24/25

4) Heather Nummerdor - Move to Departmental Administrative Assistant - Maintenance - Effective 12/08/25

g) Acknowledge the Retirement/Resignation/Layoff/Separation of the following personnel:

1) Tessa LeRoux - Behavior Specialist - Resignation - Effective 10/31/25

2) Treasure Belcher - Family Advocate - Resignation - Effective 10/31/25

3) Andrea Alexander - Instructional Assistant - Wesley School - Resignation - Effective 11/03/25

4) Daphney Kinsey - Family Service Worker - Early Childhood - Retirement - Effective 11/30/25

12) Other

13) Adjournment