

# Muskegon Area Promise Zone Authority Board

**October 10, 2023 – 8:00 A.M.  
Muskegon Area ISD - Board Room**

## Agenda

|     | Item   | Update/Action  | Person Responsible                                      |
|-----|--|--|---|
| 1.  | Call to Order  |  | Steve Parker  |
| 2.  | Public Participation   | Welcome any guests and offer time for public comment (2-3 minutes)   | Steve Parker  |
| 3.  | Approval of Agenda & Minutes   | Minutes of the September 12, 2023 Regular Meeting - <b>Action</b>  | Steve Parker  |
| 4.  | Budget Update  | <ul style="list-style-type: none"> <li>● Financial Statements - September 2023</li> <li>● June 30, 2023 Audit</li> <li>● SET 2023 Update</li> <li>● Approval of Payments - <b>Action</b> <ul style="list-style-type: none"> <li>○ Brickley DeLong Invoice #1239961 - \$5,445.00</li> </ul> </li> </ul> | Mike Schluentz  |
| 5.  | Membership Update <ul style="list-style-type: none"> <li>● Board Member Terms</li> </ul> | <ul style="list-style-type: none"> <li>● New Member Recruitment Update</li> <li>● Approve Amendment to Bylaws - <b>Action</b></li> </ul>   | Steve Parker/<br>Randy Lindquist/<br>Megan Byard Karaba |
| 6.  | Student Eligibility, Terms & Appeals   | <ul style="list-style-type: none"> <li>● PZA Board Sharing Google Folder - October 2023</li> <li>● 2024 Promise Equity Project</li> <li>● 2024 Communication Schedule</li> <li>● FAFSA Challenge 2023/2024 - Countywide Participation</li> </ul>   | Megan Byard Karaba                                      |
| 7.  | Student Success & Other Business   | <ul style="list-style-type: none"> <li>● PromiseNet 2023 - Learning &amp; Updates (October)</li> <li>● MCAN Annual Conference - Promise Keeper Award (November)</li> </ul>   | Megan Byard Karaba                                      |
| 8.  | Marketing/Communication Update   | <ul style="list-style-type: none"> <li>● District Ordered Supplies &amp; Materials</li> <li>● Dream Bigger Marketing Budget - Carry-over funds for 2023/24 use</li> </ul>  | Megan Byard Karaba                                      |
| 9.  | Fundraising Update   | No Report  |   |
| 10. | Other  | None   |   |
| 11. | Next Meeting   | <ul style="list-style-type: none"> <li>● Tuesday, November 14, 2023 – 8:00 a.m.</li> <li>● 2023-24 Meeting Schedule</li> </ul>   |   |