

**Muskegon Area Promise Zone Authority Board
Agenda
November 11, 2025 - 8:00 a.m. - Regular Meeting
Muskegon Area ISD - Board Room**

	Item	Update/Action	Person Responsible
1.	Call to Order		Randy Lindquist
2.	Public Participation	Welcome any guests and offer time for public comment (2-3 minutes)	Randy Lindquist
3.	Membership Update	• Introduction of Samantha Scott - Oath of Office - Action • Conflict of Interest Forms (Justin Grill & Samantha Scott)	Randy Lindquist & Megan Byard-Karaba
4.	Approval of Agenda & Minutes	• Minutes - September 9, 2025 - Regular Meeting - Action • New PZA Board Sharing Folder 2025-2026 (November 2025)	Randy Lindquist
5.	Budget Update	• YTD Financial Statements - o September 2025 Financials - o October 2025 Financials • FY25 Audit Report - o Report on Financial Statements - o SAS Final 114 - o SAS Final 115 • SET Payment 2025 & Estimates through 2033 • Muskegon Community Foundation Fund - Minimum Balance Recommendation • Payment to Public schools - o College Advising Reimbursement - Action ▪ Reeths-Puffer - \$16,000 ▪ Holton - \$16,000 ▪ Oakridge - \$16,000 - o Youth Solutions Foundations - up to \$10,000 (Cohort 1 Districts \$5,000 ea.) • Payment Approvals - Action - o Brickley DeLong - Audit Fees - \$5,800 - o Muskegon Area ISD - September & October Actual Expenses - \$180,793.80 - o Muskegon Community College ▪ 2024/25 Adjustment - \$618.72 ▪ 2025/26 Fall - \$841,915.75 - o Baker College ▪ 2025/26 Fall - \$164,745.84	Mike Schluentz & Jesse Rickard

		- o NUVO College of Cosmetology ▪ 2025/26 Summer - \$2,915.53 ▪ 2025/26 Fall - \$62,600.57	
6.	Student Eligibility, Terms & Appeals	● Growth Subcommittee to Convene Soon - Doodle Poll Coming	Megan Byard Karaba
7.	Student Success & Other Business	● Success Coaching on College Campuses ● Youth Solutions Foundations - Cohort 1 ● LCAN Community of Practice Agreement & Common Agenda ● LCAN Connectivity Award 2025	Megan Byard Karaba
8.	Marketing/Communication Update	● MLCC Sponsorship 2026 - Action ● Third Party Marketing - Continued Facilitation of our WHY - o Mission Statement Review ● Gold Level Donor Update - When, Where & Whom? - o New Year Gathering?	Ben Kalb/ Megan Byard Karaba
9.	Fundraising Update	No Report	
10.	Next Meeting	● Tuesday, January 13, 2026 - 8:00 a.m. - MAISD Board Room ● 2025-26 Meeting Schedule	