Minutes of Regular Meeting

The Board of Education
Muskegon Area ISD
April 15, 2019

A Regular Meeting of the Board of Education of the Muskegon Area ISD was held Monday, April 15, 2019, beginning at 5:30 p.m. in the Board Room.

1) The meeting was called to order by President Lisa Tyler at 5:30 p.m.

2) Pledge of Allegiance

3) Roll Call showed the following board members were present: Ms. Lisa Tyler, Ms. Wanda Lee Suits, Mr. Kevin Donovan, Mr. Dwight Vines, and Ms. Mary Schaab.

   Members absent: None

4) Registration of Guests – None.

5) Approval of Agenda with Additional Items and Order of Priority – It was moved by Mr. Donovan and supported by Ms. Schaab to approve the agenda as submitted. All Ayes (5) Nays (0) Motion carried.

6) Consent Agenda – It was moved by Ms. Schaab and supported by Ms. Suits to approve the Consent Agenda consisting of the following. All Ayes (5) Nays (0) Motion carried.

   a) Minutes of the March 18, 2019 Regular Meeting, and the Minutes of the March 25, 2019 Special Meeting.

   b) Bills

   c) Financial Statements as of March 31, 2019

Total YTD General Fund Expenditures 2018-19	$22,011,493
Total YTD Special Education Fund Expenditures 2018-19	$17,862,978
Fund Balances: (March 2019)	
General Fund	$ 9,715,083
Special Education Fund	$ 7,505,745
School Lunch Fund	$ 18,069
Vocational Education Fund	$ 2,920,838
Capital Projects Fund	$ 7,395,260

7) Communications – None.

8) Public Participation in the MAISD Board of Education Meeting – None.

9) Reports

   a) Superintendent's Report – Dr. Severson noted the Key Service Cards for each of our local districts, and also the Get to Know Muskegon Area Neighborhood Public School Districts booklet. He also noted that the White Lake Beacon featured a story on the safety grant awards received recently by our local districts.

      1) Head Start Report - Dr. Severson noted the Head Start Program Report dated April 2019, and the Head Start Financial Report containing activity through March 2019 for grant year December 2018 through November 2019

      2) Superintendent Evaluation Timeline – Dr. Severson informed the Board they should expect to receive a packet prior to the May meeting that will contain information to prepare for the evaluation at the May meeting.

   b) Financial Report – Mr. Schluentz provided a brief financial summary for March 2019.

   c) Education Update - Budget Presentation – Mike Schluentz – Mr. Schluentz provided an overview of the 2019-20 General Fund Budget.

10) Old Business – None.

11) New Business

   a) The Board acknowledged their review of the 2019-20 General Fund Budget as it will be presented at the April 24, 2019 Budget Review with representatives from each constituent school district.

   b) It was moved by Ms. Suits and supported by Mr. Vines to approve a contract with Insulation & Environmental Services Inc. in the amount of $42,700 to remove all ACM per our NESHAP Survey. All Ayes (5) Nays (0) Motion carried.

c) It was moved by Mr. Vines and supported by Mr. Donovan to approve a contract with DANICA Service Group LLC in the amount of $129,800 for playground equipment and Porous Pave Rubber surface installation in the center of the track. All Ayes (5) Nays (0) Motion carried.

d) It was moved by Mr. Donovan and supported by Ms. Schaab to approve the contract between the MAISD and Ravenna Public Schools to provide COTA services to students attending the Lakeshore Learning Center. All Ayes (5) Nays (0) Motion carried.

e) It was moved by Ms. Schaab and supported by Ms. Suits to approve the purchase of Countywide Preschool Curriculum for Head Start and GSRP from Kaplan Learning Company at the cost of $185,467. All Ayes (5) Nays (0) Motion carried.

f) It was moved by Ms. Suits and supported by Mr. Vines to approve the proposed 2019-2020 calendars for Wesley School and the Transition Program. All Ayes (5) Nays (0) Motion carried.

g) It was moved by Mr. Vines and supported by Mr. Donovan to approve the Muskegon Area Career Tech Center Calendar for the 2019-2020 school year. All Ayes (5) Nays (0) Motion carried.

h) It was moved by Mr. Donovan and supported by Ms. Schaab to approve the Overnight Field Trip Request as follows. All Ayes (5) Nays (0) Motion carried.

1) Three (3) Health Science Academy (HSA) Students
   HOSA International Competition
   June 19-23, 2019
   Orlando, FL

i) It was moved by Ms. Schaab and supported by Ms. Suits to approve the Out-of-State Conference Requests for MAISD employees as per PA 234 of 2004. All Ayes (5) Nays (0) Motion carried.

1) Kathy Andrews, CTC Health Science Academy Instructor
   HOSA International Competition
   June 19-23, 2019
   Orlando, FL

2) Marshall Lystra, CTC Auto Service Technology Instructor
   ASE Industry Instructor Training Conference
   July 22-25, 2019
   Frisco, TX

3) Kristin Frang, Mathematics Consultant & Carrie Carlson, Mathematics Coach
Mathematics Leadership Summit
September 3-4, 2019
Palo Alto, CA

4) Amy Henry, School Improvement & MTSS Consultant
2019 PBIS Leadership Forum
October 3-4, 2019
Chicago, IL

j) It was moved by Ms. Suits and supported by Mr. Vines to approve the employment of the following personnel. All Ayes (5) Nays (0) Motion carried.

1) Kristen Shepherd - Wesley School Social Worker - Effective April 8, 2019
2) Jason Helsen - Director of Financial Services - Effective July 1, 2019

k) The Board acknowledged the Retirement/Resignation/Layoff/Separation of the following personnel:

1) Taylor Jones, Behavior Specialist - Resignation - Effective March 29, 2019
2) Debra Beck, Head Start Family Advocate - Retirement - Effective June 30, 2019
3) Jean Felker, Head Start Family Advocate - Retirement - Effective June 30, 2019
4) Todd Stapel, Payroll Specialist - Retirement - Effective June 30, 2019

12) Other – None.

13) Adjournment

There being no further business, the meeting adjourned at 5:59 p.m.

Signed _____
Dwight Vines, Secretary

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Lisa Tyler, President

Date Approved: _____