

**MINUTES
SPECIAL MEETING
MUSKEGON AREA PROMISE ZONE AUTHORITY BOARD
March 22, 2024
8:00 A.M.**

A Special meeting of the Muskegon Area Promise Zone Authority Board was held on Friday, March 22, 2024 at 8:00 a.m. at the Muskegon Area ISD, 630 Harvey Street, Muskegon.

The following board members were present:

Mr. Steve Parker, Longview Management Consulting
Mr. Randy Lindquist, MAISD Superintendent
Dr. John Selmon, Muskegon Community College
Dr. Aaron Maike, Baker College of Muskegon
Mr. Gary Nelund, State Farm Insurance
Ms. Cindy Larsen, Muskegon Lakeshore Chamber of Commerce
Mr. Christopher Dean, Muskegon Heights Fire Department
Ms. Holly Hughes, Community Representative (arrived 8:11 a.m.)

The following board members were absent:

Ms. Laurel Zwit, Greenridge Realty
Mr. Keith Guy, Muskegon Public Schools

Also present: Ms. Megan Byard Karaba, PZA Coordinator

Guests: None

1. Call to Order

Steve Parker called the meeting to order at 8:00 a.m.

2. Public Participation – None.

3. Approval of Agenda and Minutes

It was moved by Gary Nelund and supported by John Selmon to approve the Agenda as presented and the Minutes of the February 13, 2024 meeting. All Ayes (7) Nays (0) Motion carried.

4. Budget Update

- YTD Financials – Mr. Schluentz was not present at the meeting. The Financial Statements as of February 29, 2024 were shared in the agenda packet.

5. Membership Update – None.

6. Student Eligibility, Terms & Appeals

- Amendment Summary – Ms. Byard Karaba reviewed the amendment summary. The Development Plan was previously approved in September 2015, March 2016, April 2020, and February 2023. This amendment includes updates to eligibility, terms, administration, scholarship evaluation and reporting on student success, and financial analysis.

Following our February 13, 2024 board meeting, the proposed amendment was sent to Treasury. Treasury reviewed the proposed amendment and offered edits. Ms. Byard Karaba incorporated those edits to update the Development Plan.

- Scholarship Terms at a Glance – Ms. Byard Karaba shared the Scholarship Terms at Glance document.
- MAP Amended Development Plan – Ms. Byard Karaba reviewed the Amended Development Plan with board members, which included the edits from Treasury.

It was moved by Randy Lindquist and supported by Steve Parker to approve the Amended Development Plan as presented. All Ayes (8) Nays (0) Motion carried.

7. Student Success & Other Business – No Report

8. Marketing/Communication Update – No Report

9. Fundraising Update – No Report

10. Other – None.

11. Next Meeting Date

- April 9, 2024 – 8:00 a.m.

There being no further business, the meeting adjourned at 8:38 a.m.

Respectfully submitted,

/Barbara Ireys/

Barbara Ireys, Recorder