MINUTES
REGULAR MEETING
MUSKEGON AREA PROMISE ZONE AUTHORITY BOARD
May 12, 2026
8:00 A.M.

A regular meeting of the Muskegon Area Promise Zone Authority Board was held on Tuesday, May 12, 2026 at 8:00 a.m. at the Muskegon Area ISD, 630 Harvey Street, Muskegon.

The following board members were present:
Mr. Steve Parker, Longview Management Consulting
Mr. Randy Lindquist, MAISD Superintendent
Dr. Aaron Maike, Baker College of Muskegon
Dr. John Selmon, Muskegon Community College
Dr. Justin Grill, Trinity Health
Ms. Holly Hughes, Community Representative
Mr. Christopher Dean, Retired Muskegon Heights Fire Department
Ms. Samantha Scott, Preferred Employment & Living Supports
Ms. Rachel Gorman, Muskegon Lakeshore Chamber of Commerce

The following board members were absent:
Mr. Keith Guy, Muskegon Public Schools
Mr. Gary Nelund, State Farm Insurance

Also present: Ms. Megan Byard Karaba, Career & College Readiness Program Director
Mr. Jesse Rickard, MAISD Associate Superintendent for Administrative Services

Guests: None

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1. Call to Order

   Mr. Parker called the meeting to order at 8:04 a.m.

2. Public Participation – None.

3. Approval of Agenda and Minutes

   It was moved by John Selmon and supported by Christopher Dean to approve the agenda as presented, the minutes of the March 10, 2026 Regular Meeting. All Ayes (9) Nays (0) Motion carried.

4. Budget Update

   - YTD Financials – Mr. Rickard shared the Financial Statements as of March 31, 2026 and April 30, 2026.

   - Check Approval – MAISD - $225,183.24 – March/April Actual Expenses

     It was moved by Holly Hughes and supported by Aaron Maike to approve the payment to the Muskegon Area ISD in amount of $225,183.24 for March/April

actual expenses. All Ayes (9) Nays (0) Motion carried.

- Tuition & Scholarship Invoices
    - Muskegon Community College – 2025/26 Reimbursement Proposal – Ms. Byard Karaba discussed the possibility of a tuition reimbursement to winter enrolled students who were previously ineligible due to their high school GPA and have a balance due. The board discussed this and decided it would set precedence and opted against the idea at this time.

    - Baker College
        - Marketing Rally Towels - $212.50
        - Winter/Spring 2026 Invoice - $122,372
    - Nuvo
        - Quarter 2 Adjustments Charges - $5,177.73
        - Quarter 3 Invoice - $88,199.23

  It was moved by John Selmon and supported by Samantha Scott to approve the above payments to Baker College and Nuvo. All Ayes (9) Nays (0) Motion carried.

- 2026/27 Annual Budget Adoption – Mr. Rickard presented the 2026/27 Annual Budget.

  It was moved by Justin Grill and supported by Holly Hughes to approve the 2026/27 Annual Budget as presented. All Ayes (9) Nays (0) Motion carried.

5. Membership Update – No Report

6. <u>Student Eligibility, Terms & Appeals</u>

    - Growth and Progress 2026 – Ms. Byard Karaba shared the slide deck of the Growth & Progress presentation, which also includes scholarship information for MCC, Baker, Nuvo, and local career training centers.

    - New High School – Lighthouse Academy – Ms. Byard Karaba indicated she will conduct more research into Lighthouse Academy eligibility and report back in July.

7. <u>Student Success & Other Business</u>

    - MI Promise Zones Impact Report – Ms. Byard Karaba shared the MI Promise Zones Impact Report 2016-2025.

    - Success Coaching on College Campuses – Ms. Byard Karaba shared the data on student success coaching on our college campuses, and highlighted the percentage of students in Tier 1, 2 and 3.

8. <u>Marketing/Communication Update</u>

    - Ms. Byard Karaba shared the new brochure and lapel pin, and indicated that a new video has been produced as well as new LEA social media assets.

9. Fundraising Update – No Report

10. Upcoming Events – No Report

11. Next Meeting Date

- Next meeting will be July 14, 2026 – 8:00 a.m.

There being no further business, the meeting adjourned at 9:25 a.m.

Respectfully submitted,

/***Barbara Irey/***

Barbara Irey, Recorder