MINUTES
BOARD OF EDUCATION MEETING
APRIL 19, 2021
5:30 PM

A Regular Meeting of the Board of Education of the Muskegon Area ISD was held on Monday, April 19, 2021 beginning at 5:30 p.m. and was held virtually.

1) Call to Order

   a) The Board President will acknowledge that she approved the remote participation of all board members in order to conduct the April 19, 2021 scheduled board meeting as a virtual meeting as permitted pursuant to the Muskegon County Board of Commissioner's extension of the Local State of Emergency through December 31, 2021, which allows Muskegon County public bodies to meet electronically under the Open Meetings Act (MCL 15.263a(1)(b).

2) Pledge of Allegiance

3) Roll Call showed the following board members present: Ms. Wanda Lee Suits, Mr. Dwight Vines, Ms. Lisa Tyler, Mr. Kevin Donovan, and Mary Schaab

4) Registration of Guests – None.

5) Approval of Agenda with Additional Items and Order of Priority Priority – It was moved by Mr. Donovan and supported by Ms. Tyler to approve the agenda as submitted.

   A roll call vote was taken and showed the following members present to vote electronically: Ms. Wanda Lee Suits, Mr. Dwight Vines, Ms. Lisa Tyler, Mr. Kevin Donovan, and Ms. Mary Schaab. All Ayes (5) Nays (0) Motion carried.

6) Consent Agenda – It was moved by Ms. Tyler and supported by Ms. Schaab to approve the consent agenda consisting of the following items.

   a) Minutes of the March 15, 2021 Regular Meeting.

   b) Bills

   c) Financial Statements

Total YTD General Fund Expenditures 2020-21	$22,796,530
Total YTD Special Education Fund Expenditures 2020-21	$18,106,257
Fund Balances: March 2021	
General Fund	$ 8,890,311
Special Education Fund	$ 4,151,797

School Lunch Fund	$ (2,226)
Vocational Education Fund	$ 3,862,847
School Activity Fund	$ -0-
Capital Projects Fund	$ 7,814,450

A roll call vote was taken and showed the following members present to vote electronically: Ms. Wanda Lee Suits, Mr. Dwight Vines, Ms. Lisa Tyler, Mr. Kevin Donovan, and Ms. Mary Schaab. All Ayes (5) Nays (0) Motion carried.

7) Communications – None.

8) Extended COVID-19 Learning Plan

Mr. Lindquist, Ms. Parker, Mr. Jones provided the updated Extended COVID-19 Learning Plan, which provides a reconfirmation of the instructional delivery method for each of their respective programs which include the Career Tech Center, Wesley School, Lakeshore Learning Center, Transition at Craig Campus, Juvenile Transition Center, and Early Childhood (Early On, Head Start/Early Head Start, GSRP, Great Start Collaborative).

9) Public Participation in the MAISD Board of Education Meeting – None.

10) Reports

a) Superintendent's Report

1) Head Start Report – Dr. Severson noted the Head Start Program Report dated April 2021, the Head Start Annual Report for Fiscal Year 2020, the Head Start Monthly Data Points Report, the Head Start Financial Report containing activity through March 2021 for Grant Year December 2020-November 2021, and the Head Start Financial Report-COVID.

2) Dr. Severson honored and offered special thanks to Kristin Tank who is leaving the MAISD after 21 years to accept a position at Muskegon Community College. He highlighted all of her remarkable work and accomplishments during her years of serving as our Public Information Officer. Our MAISD will truly miss her.

3) Dr. Severson shared that we closely monitor the COVID-19 numbers every day, and will make decisions for any closures based upon information from our health department.

4) Strategic Plan – Dr. Severson shared a presentation for the MAISD 2021-26 Strategic Plan Proposal. The mission and vision did not change. He also shared the updates to the five strategic plan goals, and the addition of one additional goal.

b) Financial Report – Mr. Schluentz provided a brief financial report for March 2021.

c) Education Update - Mike Schluentz provided an overview of the 2021-22 MAISD General Fund Budget Review.

11) Old Business – None

12) New Business

a) It was moved by Mr. Vines and supported by Mr. Donovan to reaffirm the MAISD mission and vision statements, and approve the updated MAISD Stragetic Plan goals. In addition, direct the superintendent to collaboratively work with MAISD staff and stakeholders to develop specific measurable objectives and strategies to support the revised Strategic Plan by the fall of 2021.

   A roll call vote was taken and showed the following members present to vote electronically: Ms. Wanda Lee Suits, Mr. Dwight Vines, Ms. Lisa Tyler, Mr. Kevin Donovan, and Ms. Mary Schaab. All Ayes (5) Nays (0) Motion carried.

b) It was moved by Mr. Donovan and supported by Ms. Tyler to approve the reconfirmation of instructional delivery methods for the Extended COVID-19 Learning Plan for MAISD Student Programs.

   A roll call vote was taken and showed the following members present to vote electronically: Ms. Wanda Lee Suits, Mr. Dwight Vines, Ms. Lisa Tyler, Mr. Kevin Donovan, and Ms. Mary Schaab. All Ayes (5) Nays (0) Motion carried.

c) The Board acknowledged the review of the 2021-22 General Fund Budget as it will be presented at the April 27, 2021, budget review with representatives from each constituent school district.

d) It was moved by Ms. Tyler and supported by Ms. Schaab to approve a five-year lease with Xerox Financial Services LLC in the amount of $2,172 per month for a new Xerox B9125 and a demo V280 for the MAISD North copy center.

   A roll call vote was taken and showed the following members present to vote electronically: Ms. Wanda Lee Suits, Mr. Dwight Vines, Ms. Lisa Tyler, Mr. Kevin Donovan, and Ms. Mary Schaab. All Ayes (5) Nays (0) Motion carried.

e) It was moved by Ms. Schaab and supported by Mr. Vines to approve the Head Start Transportation Waiver Request for the 2021-22 school year.

   A roll call vote was taken and showed the following members present to vote electronically: Ms. Wanda Lee Suits, Mr. Dwight Vines, Ms. Lisa Tyler, Mr. Kevin Donovan, and Ms. Mary Schaab. All Ayes (5) Nays (0) Motion carried.

f) It was moved by Mr. Vines and supported by Mr. Donovan to approve the Muskegon Area Career Tech Center Calendar for the 2021-22 school year.

   A roll call vote was taken and showed the following members present to vote electronically: Ms. Wanda Lee Suits, Mr. Dwight Vines, Ms. Lisa Tyler, Mr. Kevin Donovan, and Ms. Mary Schaab. All Ayes (5) Nays (0) Motion carried.

g) It was moved by Mr. Donovan and supported by Ms. Tyler to approve the Center-Based Special Education Calendar for the 2021-22 school year.

   A roll call vote was taken and showed the following members present to vote electronically: Ms. Wanda Lee Suits, Mr. Dwight Vines, Ms. Lisa Tyler, Mr. Kevin Donovan, and Ms. Mary Schaab. All Ayes (5) Nays (0) Motion carried.

h) It was moved by Ms. Tyler and supported by Ms. Schaab to approve the following New Positions/Changes:

1) Angela Brown - Moving from Family Service Worker to Family Advocate
2) Director of Communications Position

A roll call vote was taken and showed the following members present to vote electronically: Ms. Wanda Lee Suits, Mr. Dwight Vines, Ms. Lisa Tyler, Mr. Kevin Donovan, and Ms. Mary Schaab. All Ayes (5) Nays (0) Motion carried.

i) It was moved by Ms. Schaab and supported by Mr. Vines to approve New Salary Schedules/ Changes as follows:

1) Kathleen Hamilton – Salary Change

A roll call vote was taken and showed the following members present to vote electronically: Ms. Wanda Lee Suits, Mr. Dwight Vines, Ms. Lisa Tyler, Mr. Kevin Donovan, and Ms. Mary Schaab. All Ayes (5) Nays (0) Motion carried.

j) It was moved by Mr. Vines and supported by Mr. Donovan to approve a COLA of 1.5% for all non-union, non Head Start/GSRP funded employees.

A roll call vote was taken and showed the following members present to vote electronically: Ms. Wanda Lee Suits, Mr. Dwight Vines, Ms. Lisa Tyler, Mr. Kevin Donovan, and Ms. Mary Schaab. All Ayes (5) Nays (0) Motion carried.

k) The Board acknowledged the Retirement/Resignation/Layoff/Separation of the following personnel:

1) Kristin Tank - Resignation - Effective April 30, 2021
2) Holly Yarrington - Resignation - Effective April 9, 2021

13) Other – None.

14) Adjournment

There being no further business, the meeting adjourned at 6:45 p.m.

Signed: _____
Mary Schaab, Secretary

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Wanda Lee Suits, President