



MINUTES  
BOARD OF EDUCATION MEETING  
APRIL 21, 2025  
5:30 PM

- 1) Call to Order – The meeting was called to order by President Mary Schaab at 5:30 p.m.
- 2) Pledge of Allegiance
- 3) Roll Call showed the following board members present: Mary Schaab, Mike Weessies, Lisa Tyler, Dwight Vines. Quorum attained.

Members Absent: Wanda Lee Suits

- 4) Registration of Guests – None.
- 5) Approval of Agenda with Additional Items and Order of Priority – It was moved by Mr. Weessies and supported by Mr. Vines to approve the agenda as presented. All Ayes (4) Nays (0) Motion carried.
- 6) Consent Agenda – It was moved by Mr. Vines and supported by Ms. Tyler to approve the Consent Agenda consisting of the following items. All Ayes (4) Nays (0) Motion carried.

a) Minutes of the March 17, 2025 Regular Meeting.

b) Financial Statements as of March 31, 2025.

- Resolution - Board Treasurers Report
- Balance Sheet
- Budget to Actual Comparison
- Purchase Orders Over \$5,000
- Purchasing Card Transactions
- Report of Vendor Payments of \$5,000 or Greater

Total YTD General Fund Expenditures 2024-25	\$ 29,892,190
Total YTD Special Education Fund Expenditures 2024-25	\$ 22,505,628
<i>Fund Balances: March 2025</i>	
General Fund	\$ 10,339,397
Special Education Fund	\$ 5,528,405
School Lunch Fund	\$ (20,070)
Vocational Education Fund	\$ 5,396,373
School Activity Fund	\$ 90,500
Capital Projects Fund (General)	\$ 2,181,680
Capital Projects Fund (CTC)	\$ 5,169,920

- 7) Communications – None.

- 8) Public Participation in the MAISD Board of Education Meeting – None.
- 9) Reports
  - a) Superintendent's Report
    - 1) Head Start Report – Mr. Lindquist noted the Head Start Program Report dated April 2025, the Head Start Financial Report for the Grant Year December 2024 – November 2025 with activity through March 2025, and the Monthly Data Points Report for the month of March 2025.
  - b) Financial Report – Mr. Schluentz provided a Financial Report for March 2025.
  - c) Education Update – 2025-26 Budget Preparation – Mike Schluentz – Mr. Schluentz provided an overview of the 2025-26 MAISD General Fund Budget that will be presented at the MAISD Annual Budget Review on May 1, 2025.
- 10) Old Business – None.
- 11) New Business
  - a) The Board acknowledged the review of the 2025-26 General Fund Budget as it will be presented at the May 1, 2025, Annual Budget Review with representatives from each constituent school district.
  - b) It was moved by Ms. Tyler and supported by Mr. Weessies to approve a contract with Muskegon Quality Builders for \$866,400 to renovate MAISD South level one office space. All Ayes (4) Nays (0) Motion carried.
  - c) It was moved by Mr. Weessies and supported by Mr. Vines to approve a COLA of 3.0% for all non-union, non Head Start/GSRP funded employees. All Ayes (4) Nays (0) Motion carried.
  - d) It was moved by Mr. Vines and supported by Ms. Tyler to approve the agreement with Cornell University for 2025-26 to provide TCIS training for school staff across the county. All Ayes (4) Nays (0) Motion carried.
  - e) It was moved by Ms. Tyler and supported by Mr. Weessies to approve the Waiver of Head Start Teacher Credentials for Charmane Hunter - Bunker Elementary. All Ayes (4) Nays (0) Motion carried.
  - f) It was moved by Mr. Weessies and supported by Mr. Vines to approve a revised Head Start Human Resources policy. All Ayes (4) Nays (0) Motion carried.
  - g) It was moved by Mr. Vines and supported by Ms. Tyler to approve the Out-of-State Conference Requests as follows. All Ayes (4) Nays (0) Motion carried.
    - 1) Michelle Renna, Teacher Academy Instructor  
Teacher Cadet Curriculum Training: Session One  
June 24-25, 2025

Rock Hill, SC

- 2) Bill Stone, Auto/Collision Refinishing Instructor  
Ohio Technical College 2025 Summer Instructor Seminar  
July 7-10, 2025  
Independence Ohio
  - 3) Jesse Rickard, Director of Financial Services  
Eastern Grants Forum 2025  
August 14-15, 2025  
Nashville, TN
- h) It was moved by Ms. Tyler and supported by Mr. Weessies to approve the Employment of the Following Personnel. All Ayes (4) Nays (0) Motion carried.
- 1) Kyle Bonesteel - Head Start Family Advocate - Effective 03/31/25
  - 2) Autumn Hazekamp - .6 Early Head Start Family Service Worker - Effective 04/17/25
- i) It was moved by Mr. Weessies and supported by Mr. Vines to approve the Following New Positions/Changes. All Ayes (4) Nays (0) Motion carried.
- 1) Julie Weare - Speech/Language Pathologist - Center-Based Programs - Effective 03/31/25
- j) The Board acknowledged the Retirement/Resignation/Layoff/Separation of the following personnel:
- 1) Michelle Gilbert - Health Sciences Academy Parapro - Career Tech Center - Resignation - Effective 04/18/25
  - 2) Arin Hogan - Instructional Assistant - Deaf & Hard of Hearing Program - Resignation - Effective 06/05/25
  - 3) James Bradshaw - Machining/Engineering Technologies Parapro - Career Tech Center - Retirement - Effective 06/30/25
  - 4) Tamela Hodges - Family Service Worker - Early Head Start - Retirement - Effective 06/30/25
  - 5) Pamela Mahn - Departmental Administrative Assistant - Career Tech Center - Retirement - Effective 06/30/25
  - 6) Kelly Hoekenga - Project SAFE Coach - Retirement - Effective 06/30/25
  - 7) Heidi Strasser - Targeted Technical Assistance Coach - Retirement - Effective 06/30/25
  - 8) Karen Fairfield - Instructional Assistant - Wesley School - Retirement - Effective 06/30/25

- 9) Troy Foster - Architectural & Design Technologies Instructor - Career Tech Center - Retirement - Effective 06/30/25
- 10) Diane Aamodt - Center Coordinator - Early Childhood/Muskegon Public - Retirement - Effective 06/30/25
- 11) Margo Fredenburg - Executive Assistant - Special Education - Retirement - Effective 07/31/25
- 12) Other – None.
- 13) Adjournment

There being no further business, the meeting adjourned at 6:00 p.m.

Signed: \_\_\_\_\_  
Wanda Lee Suits, Secretary

\_\_\_\_\_  
Mary Schaab, President

Date Approved: 05/19/25