



MINUTES
 BOARD OF EDUCATION MEETING
 AUGUST 21, 2023
 5:30 PM

- 1) Call to Order – The meeting was called to order by President Dwight Vines at 5:30 p.m.
- 2) Pledge of Allegiance
- 3) Roll Call showed the following members present: Dwight Vines, Mary Schaab, Lisa Tyler, Wanda Lee Suits, Mike Weessies

Members Absent: None

- 4) Registration of Guests – None.
- 5) Approval of Agenda with Additional Items and Order of Priority – It was moved by Ms. Schaab and supported by Mr. Weessies to approve the agenda as presented. All Ayes (5) Nays (0) Motion carried.
- 6) Consent Agenda – It was moved by Mr. Weessies and supported by Ms. Suits to approve the Consent Agenda consisting of the following items. All Ayes (5) Nays (0) Motion carried.

- a) Minutes of the July 17, 2023 Organizational and Regular meeting.
- b) Approval of Financial Statements

- Resolution - Board Treasurers Report
- Balance Sheet
- Budget to Actual Comparison
- Purchase Orders Over \$5,000
- Purchasing Card Transactions Over \$300
- Report of Vendor Payments of \$5,000 or Greater

Total YTD General Fund Expenditures 2023-24	\$ 1,623,125
Total YTD Special Education Fund Expenditures 2023-24	\$ 1,579,157
<i>Fund Balances: July 2023</i>	
General Fund	\$ 5,264,212
Special Education Fund	\$ (73,513)
School Lunch Fund	\$ 74,783
Vocational Education Fund	\$ 3,211,104
School Activity Fund	\$ 97,193
Capital Projects Fund (General)	\$ 2,327,210
Capital Projects Fund (CTC)	\$ 5,974,099
 Total YTD General Fund Expenditures 2022-23	 \$ 40,546,271

Total YTD Special Education Fund Expenditures 2022-23	\$ 35,528,331
<i>Fund Balances: June 2023 (July)</i>	
General Fund	\$ 5,394,575
Special Education Fund	\$ 1,805,498
School Lunch Fund	\$ 14,918
Vocational Education Fund	\$ 3,488,581
School Activity Fund	\$ 97,193
Capital Projects Fund (General)	\$ 2,270,414
Capital Projects Fund (CTC)	\$ 5,893,443

- 7) Communications – None.
- 8) Public Participation in the MAISD Board of Education Meeting
- 9) Reports
 - a) Superintendent's Report
 - 1) Head Start Report – Mr. Lindquist noted the Head Start Program Report dated August 2023, the Head Start Financial Report with activity through July 2023 for Grant Year December 2022-November 2023, the Financial Report COVID & ARP, and the Head Start Program Monitoring Report December 1, 2022 through June 30, 2023.
 - b) Financial Report – Mr. Schluentz provided a financial report for July 2023.
 - c) Education Update - Andy Mann - Educational Technology Consultant/Director REMC4
- 10) Old Business – None.
- 11) New Business
 - a) It was moved by Ms. Suits and supported by Ms. Tyler to approve a Fifth Third Bank resolution to change the approved signers to reflect recent Board officer and staff changes. All Ayes (5) Nays (0) Motion carried.
 - b) It was moved by Ms. Tyler and supported by Ms. Schaab to approve the following requisitions for curriculum and instructional services for the Muskegon County Virtual Academy. All Ayes (5) Nays (0) Motion carried.
 - \$250,000 for Accelerate
 - \$100,000 for Stride K12
 - \$100,000 for eDynamics
 - c) It was moved by Ms. Schaab and supported by Mr. Weessies to approve the 2023/24 Course Catalog for Muskegon County Virtual Academy. All Ayes (5) Nays (0) Motion carried.
 - d) It was moved by Mr. Weessies and supported by Ms. Suits to approve the updated 2023/24 Student Handbook and Acceptable Use Agreement for Muskegon County Virtual Academy. All Ayes (5) Nays (0) Motion carried.
 - e) It was moved by Ms. Suits and supported by Ms. Tyler to approve the purchase from Swank Movie Licensing USA for 2023-2025 public performance movie licensing in the amount of

\$38,010. All Ayes (5) Nays (0) Motion carried.

- f) It was moved by Ms. Tyler and supported by Ms. Schaab to approve the appointment of Rebecca Knash, representing Holton Public Schools, and Brittany Miller, representing North Muskegon Public Schools, to the MAISD Special Education Parent Advisory Committee. All Ayes (5) Nays (0) Motion carried.
- g) It was moved by Ms. Schaab and supported by Mr. Weessies to approve the Letter of Understanding (LOU) between Dean Transportation and the Muskegon Area ISD for the 2023-2024 school year. All Ayes (5) Nays (0) Motion carried.
- h) It was moved by Mr. Weessies and supported by Ms. Suits to approve a one-time \$1,000 Longevity Payment for Staff on the Early Childhood Pay Scale working in the Head Start, Early Head Start, and/or GSRP programs by November 30, 2023. All Ayes (5) Nays (0) Motion carried.
- i) It was moved by Ms. Suits and supported by Ms. Tyler to approve the Head Start 2023-24 Action Plan/Goals for Year IV. All Ayes (5) Nays (0) Motion carried.
- j) It was moved by Ms. Tyler and supported by Ms. Schaab to approve the Head Start/Early Head Start \$10,229,002 Continuation Grant FY 2024 (Federal Funds) including a Non-Federal Share Waiver request of \$2,368,034 (a request to waive \$189,217 in local contributions). All Ayes (5) Nays (0) Motion carried.
- k) It was moved by Mr. Weessies and supported by Ms. Suits to approve a Waiver of Head Start Teacher Credentials - Kristin Hill - Orchard View Center. All Ayes (5) Nays (0) Motion carried.
- l) It was moved by Ms. Suits and supported by Ms. Tyler to approve the 2023-24 Student/Parent Handbook for the Career Tech Center. All Ayes (5) Nays (0) Motion carried.
- m) It was moved by Ms. Tyler and supported by Ms. Schaab to approve the Out-of-State Conference Requests for the following. All Ayes (5) Nays (0) Motion carried.
 - 1) Carly Tallman, Early Interventionist-Physical Therapist
Allie Visser, Early Interventionist-Physical Therapist
Academy of Pediatric Physical Therapy (APTA) Pediatrics Annual Conference
October 26-29, 2023
Omaha, NE
 - 2) Corinn Hower, Special Education Augmentative Consultant
Theresa Augustyniak, Special Education Augmentative Consultant
Assistive Technology Industry Association (ATIA) Conference
January 23-27, 2024
Orlando, FL
- n) It was moved by Ms. Schaab and supported by Mr. Weessies to approve the Employment of the Following Personnel. All Ayes (5) Nays (0) Motion carried.
 - 1) Tamara Bennett - Early On Home Visitor - Effective 07/31/23
 - 2) Jennifer Johnson - GSRP Blend Teacher/Shettler - Effective 08/14/23

- 3) Samantha Prescott - GSRP Blend Teacher/Muskegon Heights - Effective 08/14/23
 - 4) Ashley Dietz - Centerbased Program Administrative Assistant - Effective 08/14/23
 - 5) Sarah Kleyn - Wesley School Administrative Assistant - Effective 08/21/23
 - 6) Cole Peters - Auto Collision Refinishing Parapro - Career Tech Center - Effective 08/22/23
 - 7) Tequila Mekkes - Instructional Assistant - Lakeshore Learning Center - Effective 08/22/23
 - 8) Kristin Bates - Instructional Assistant - Wesley School - Effective 08/22/23
 - 9) Landon Garcia - Instructional Assistant - Lakeshore Learning Center - Effective 08/22/23
 - 10) Sharice Robinson - Instructional Assistant - Transition at Craig - Effective 08/22/23
 - 11) Paul Roggenbuck - Paraprofessional - Career Tech Center - Effective 08/22/23
 - 12) Samuel Pope - Maintenance Department - Effective 09/01/23
 - 13) Joseph Thommen - Construction Trades Instructor - Career Tech Center - Effective 09/05/23
- o) It was moved by Mr. Weessies and supported by Ms. Suits to approve New Salary Schedules/Changes as follows. All Ayes (5) Nays (0) Motion carried.
- 1) Margo Fredenburg - Executive Assistant for Special Education - Move to Grade J Step 8
 - 2) Kris Gale - Executive Assistant for Administrative Services - Move to Grade J Step 7
- p) The Board acknowledged the Retirement/Resignation/Layoff/Separation of the following personnel.
- 1) Latesha Johnson - Special Education Financial Project Specialist - Resignation - Effective 07/03/23
 - 2) Kennedy Bergman - Preschool Teacher - Resignation - Effective 08/15/23
 - 3) Robyn Fisher - Wesley School ASD Teacher - Resignation - Effective 08/21/23
 - 4) Ashley Townsend - Lakeshore Learning Center EI Teacher - Resignation - Effective 08/31/23
 - 5) Monique Hovinga - Project SAFE Climate & Culture Consultant - Resignation - Effective 08/31/23
 - 6) Jill Auten - Administrative Assistant - Wesley School - Resignation - Effective 08/31/23
- q) It was moved by Ms. Suits and supported by Ms. Tyler to approve the following updates to Board Policies. All Ayes (5) Nays (0) Motion carried.
- 2303 - Violation of Board Code of Ethics
 - 2306 - Board Member Compensation
 - 2404A - (NEW) Constituent District Board Member Vacancies & Appointments
 - 2501 - Meetings
 - 2501A - Electronic Board of Education Meetings
 - 3118 - Title IX Sexual Harassment
 - 3301A - Purchasing & Procurement with Federal Funds
 - 3303 - Gifts & Donations
 - 3308 - Distribution of Printed Material & Advertising in School
 - 3405 - Bloodborne Pathogens
 - 3407 - Asbestos Management
 - 3408 - Firearms & Weapons
 - 4101 - Non-Discrimination
 - 4102 - Anti-Harassment, Including Sexual Harassment
 - 4103 - Whistleblowers' Protection

- 4104 - Employment Complaint Procedure
- 4105 - Workplace Accommodations for Employees & Applicants with Disabilities
- 4216 - Personal Communication Devices
- 4220 - Use or Disposal of District Property
- 4227 - False Medicaid Claims (Not Taking this Policy)
- 4228 - (NEW) No Expectation of Privacy
- 4404 - Performance Based Compensation for Teachers
- 4504 - Performance Based Compensation
- 5202 - Unlawful Discrimination, Harassment, & Retaliation Against Students
- 5206B - Student Discipline - Students with Disabilities
- 5407 - Instructional Program & Curricular Development
- 5419 - Reading Assessments, Instruction, Intervention & Retention
- 5510 - Student-Initiated, Non-Curricular Clubs
- 5707 - School Wellness Policy

12) Other – None.

13) Adjournment

There being no further business, the meeting adjourned at 6:09 p.m.

Signed: _____
Lisa Tyler, Secretary

Dwight Vines, President

Date Approved: 09/18/23