



MINUTES
BOARD OF EDUCATION MEETING
DECEMBER 15, 2025
5:30 PM

- 1) Call to Order – The meeting was called to order by President Mary Schaab at 5:30 p.m.
- 2) Pledge of Allegiance
- 3) Roll Call showed the following board members present: Mary Schaab, Mike Weessies, Lisa Tyler, Wanda Lee Suits, Craig Scott

Members Absent: None

- 4) Registration of Guests – None.
- 5) Approval of Agenda with Additional Items and Order of Priority – It was moved by Mr. Weessies and supported by Mr. Scott to approve the agenda as presented. All Ayes (5) Nays (0) Motion carried.
- 6) Consent Agenda – It was moved by Mr. Scott and supported by Ms. Suits to approve the Consent Agenda consisting of the following items. All Ayes (5) Nays (0) Motion carried.

a) Minutes of the November 17, 2025 Regular Meeting

b) Financial Statements as of November 30, 2025

- Resolution - Board Treasurers Report
- Balance Sheet
- Budget to Actual Comparison
- Purchase Orders Over \$5,000
- Purchasing Card Transactions
- Report of Vendor Payments of \$5,000 or Greater

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|---|---------------|
| Total YTD General Fund Expenditures 2025-26 | \$ 14,545,852 |
| Total YTD Special Education Fund Expenditures 2025-26 | \$ 10,313,483 |
| <i>Fund Balances: November 2025</i> | |
| General Fund | \$ 8,183,196 |
| Special Education Fund | \$ (264,686) |
| School Lunch Fund | \$ (3,061) |
| Vocational Education Fund | \$ 3,342,644 |
| School Activity Fund | \$ 90,500 |
| Capital Projects Fund (General) | \$ 1,805,847 |
| Capital Projects Fund (CTC) | \$ 4,437,687 |

- 7) Communications – None.

- 8) Public Participation in the MAISD Board of Education Meeting – None.
- 9) Reports
 - a) Superintendent's Report
 - 1) Head Start Report – Ms. Parker noted the Head Start Program Report dated December 2025, the Head Start Financial Report for the Grant Year December 2024 – November 2025 with activity through November 2025, and the End-of-Month Enrollment – November 2025 report.
 - b) Financial Report – Mr. Rickard provided a financial report for November 2025.
 - c) Education Update - Transition at Craig Campus - Katie Slaghuis provided a presentation on the Transition at Craig Campus highlighting their Growth in Employment focus for the 2025-26 school year.
- 10) Old Business – None.
- 11) New Business
 - a) It was moved by Ms. Suits and supported by Ms. Tyler to approve the transfer of \$2,000,000 from the Special Education Building and Equipment account to the Special Education Operations account for the 2025-26 year and set a target for the Special Education Operations Fund balance and future capital projects. All Ayes (5) Nays (0) Motion carried.
 - b) It was moved by Ms. Tyler and supported by Mr. Weessies to approve the distribution of each local district's estimated share of \$2,000,000 of Act 18 Special Education net available revenues. \$1,000,000 is to be paid in January 2026, and \$1,000,000 will be paid in March 2026. All Ayes (5) Nays (0) Motion carried.
 - c) It was moved by Mr. Weessies and supported by Mr. Scott to approve payout of final bill back/Act 18 calculation to LEA districts for FY2025 in the total amount of \$1,619,355. All Ayes (5) Nays (0) Motion carried.
 - d) It was moved by Mr. Scott and supported by Ms. Suits to approve the updated Memorandum of Understanding with Kent ISD for PowerSchool Special Programs/MiPSE costs for Special Education and Section 504. All Ayes (5) Nays (0) Motion carried.
 - e) It was moved by Ms. Suits and supported by Ms. Tyler to approve the use of on-line virtual learning at Lakeshore Learning Center. All Ayes (5) Nays (0) Motion carried.
 - f) It was moved by Ms. Tyler and supported by Mr. Weessies to approve the purchase and installation of conference room equipment in the Muskegon Lake Conference Room at MAISD South, 684 Harvey Street, in the amount of \$67,351.14. All Ayes (5) Nays (0) Motion carried.
 - g) It was moved by Mr. Weessies and supported by Mr. Scott to approve the Out-of-State Conference Request as follows. All Ayes (5) Nays (0) Motion carried.

- 1) Kevin Richards, Early Literacy Coach
Cultivating High Quality Work Conference
February 9-11, 2026
Springfield, MA
- h) It was moved by Mr. Scott and supported by Ms. Suits to approve the Employment of the Following Personnel. All Ayes (5) Nays (0) Motion carried.
 - 1) Shaina Wilbur - Instructional Assistant - Lakeshore Learning Center - Effective 12/01/25
 - 2) Hanna Hulings - Early Interventionist - Early On - Effective 12/15/25
 - 3) Paige Gonyon - Family Advocate - Early Childhood - Effective 01/05/26
 - 4) Ja'Carra Golidy - Behavior Support/Mental Health Specialist - Effective 01/05/26
- i) It was moved by Ms. Suits and supported by Ms. Tyler to approve the Following New Positions/Changes. All Ayes (5) Nays (0) Motion carried.
 - 1) Student Support & Safety Specialist
 - 2) Custodial Manager
 - 3) Muskegon County Virtual Academy (MCVA) Student Success Coordinator
- j) It was moved by Ms. Tyler and supported by Mr. Weessies to approve a Leave of Absence for Ellanida Hill, Instructional Assistant, Wesley School, effective 11/01/25 for up to one year. All Ayes (5) Nays (0) Motion carried.
- k) The Board acknowledged the Retirement/Resignation/Layoff/Separation of the following personnel:
 - 1) Amy Wiggins - Preschool Teacher - Early Childhood - Resignation - Effective 12/05/25
- 12) Other – None.
- 13) Adjournment

There being no further business, the meeting adjourned at 5:53 p.m.

Signed: _____
Wanda Lee Suits, Secretary

Mary Schaab, President

Date Approved: 01/20/26