



MINUTES  
 BOARD OF EDUCATION MEETING  
 JANUARY 20, 2026  
 5:30 PM

- 1) Call to Order – The meeting was called to order by President Mary Schaab at 5:30 p.m.
- 2) Pledge of Allegiance
- 3) Roll Call showed the following board members present: Mary Schaab, Mike Weessies, Lisa Tyler, Wanda Lee Suits, Craig Scott  
  
 Members Absent: None
- 4) Registration of Guests – None.
- 5) Approval of Agenda with Additional Items and Order of Priority – It was moved by Mr. Weessies and supported by Mr. Scott to approve the agenda as presented. All Ayes (5) Nays (0) Motion carried.
- 6) Consent Agenda – It was moved by Mr. Scott and supported by Ms. Suits to approve the consent Agenda consisting of the following items. All Ayes (5) Nays (0) Motion carried.

- a) Minutes of the December 15, 2025 Regular Meeting
- b) Financial Statements as of December 31, 2025
  - Resolution - Board Treasurers Report
  - Balance Sheet
  - Budget to Actual Comparison
  - Purchase Orders Over \$5,000
  - Purchasing Card Transactions
  - Report of Vendor Payments of \$5,000 or Greater

|   |               |
|---|---------------|
| Total YTD General Fund Expenditures 2025-26           | \$ 17,367,069 |
| Total YTD Special Education Fund Expenditures 2025-26 | \$ 13,359,749 |
| <i>Fund Balances: December 2025</i>                   |               |
| General Fund  | \$ 7,124,401  |
| Special Education Fund                                | \$ 81,057     |
| School Lunch Fund                                     | \$ (3,721)    |
| Vocational Education Fund                             | \$ 2,885,130  |
| School Activity Fund                                  | \$ 90,500     |
| Capital Projects Fund (General)                       | \$ 1,342,709  |
| Capital Projects Fund (CTC)                           | \$ 4,368,296  |

- 7) Communications – None.

- 8) Public Participation in the MAISD Board of Education Meeting – None.
- 9) Reports
  - a) Superintendent's Report
    - 1) Head Start Report – Mr. Lindquist noted the Head Start Program Report dated January 2026, the Head Start Financial Report for the Grant Year December 2024 – November 2025 with activity through December 2025, the End-of-Month Enrollment – December 2025, the Program Monitoring Report July 1, 2025-November 30, 2025, the 2025-26 Head Start County FORMS Data, the MAISD Grantee Pre-K CLASS Average Score Charts, and the Community Assessment Annual Update 2025.
    - 2) School Board Recognition – Mr. Lindquist recognized the board members and thanked them for all they do for our students, staff, and community.
    - 3) Superintendent Evaluation Cycle - Mid-Year Progress Report – Mr. Lindquist provided a mid-year progress update on the superintendent evaluation process and each of the evaluation areas below. The annual evaluation will take place in May 2026.
      - Governance & Board Relations
      - Stakeholder Relations
      - Staff Relations
      - Business & Finance
      - Instructional Leadership
  - b) Financial Report – Mr. Schluentz provided a brief financial report for December 2025, and provided a presentation on the first revised 2025-26 budget amendment.
  - c) Education Update – Ben Kalb provided an update on the Communications Department.
- 10) Old Business – None.
- 11) New Business
  - a) It was moved by Ms. Suits and supported by Ms. Tyler to set the date and time for a review of the 2026-27 General Fund Budget with a representative from each constituent district’s board of education for April 23, 2026. All Ayes (5) Nays (0) Motion carried.
  - b) It was moved by Ms. Tyler and supported by Mr. Weessies to approve the first revised 2025-26 budget amendments. All Ayes (5) Nays (0) Motion carried.
    - General Fund Budget
    - Special Education Fund Budget
    - School Lunch Fund Budget
    - Vocational Education Fund Budget
    - School Activity Fund
    - Capital Projects Funds Budget
  - c) It was moved by Mr. Weessies and supported by Mr. Scott to approve the agreement with Cornell University for TCIS Training in the amount of \$41,520. All Ayes (5) Nays (0)

Motion carried.

- d) It was moved by Mr. Scott and supported by Ms. Tyler to approve the agreement with Cornell University for TCIS Training Updates in the amount of \$36,825. All Ayes (5) Nays (0) Motion carried.
- e) It was moved by Ms. Suits and supported by Ms. Tyler to authorize Board President Signature of Head Start Center Safety and Governance Screeners. All Ayes (5) Nays (0) Motion carried.
- f) It was moved by Ms. Tyler and supported by Mr. Weessies to approve the bid from Buist for the purchase and installation of conference room equipment in the Great Lakes Conference Room (MAISD North), Pride Conference Room (Career Tech Center), and the Multi-Purpose Conference Room (Wesley School) in the amount of \$220,259.11. All Ayes (5) Nays (0) Motion carried.
- g) It was moved by Mr. Weessies and supported by Mr. Scott to approve the Out-of-State Conference Requests and Overnight Field Trip Requests as follows. All Ayes (5) Nays (0) Motion carried.
  - 1) Katie Taber, Literacy Coach  
Cultivating High Quality Work Conference  
February 9-11, 2026  
Springfield, MA
  - 2) Stephen Pettifor, Career Preparation Specialist  
Teaching Generation AI-Z  
February 13-15, 2026  
San Francisco, CA
  - 3) Eric Moser, Agriculture/Natural Resources (ANT) Teacher  
Sixteen (16) Agriculture/Natural Resources Students  
Michigan FFA State Convention  
March 4-6, 2026  
East Lansing, MI
  - 4) Two (2) MAISD Employees  
Two (2) Muskegon Public Schools Teachers  
Four (4) Orchard View Schools Teachers  
Deeper Learning Conference  
March 30-April 1, 2026  
San Diego, CA
  - 5) Rachel Zaragoza, Special Populations Coordinator  
Rebecca Miller, English Language Learner Systems Coach  
National Annual Bilingual Education Conference  
February 10-13, 2026  
Chicago, IL
  - 6) Jennifer Gwinnup, Project-Based Learning Coach  
Tricia Schuitema, Career Exploration Specialist

Career Pathways Immersion Conference  
February 15-18, 2026  
Scottsdale, AZ

- 7) Randy Lindquist, Superintendent  
ASU+GSV Summit  
April 12-15, 2026  
San Diego, CA
  - 8) Sarah Coleman, Director of Instructional Services  
Jennifer Gwinnup, Project-Based Learning Coach  
Ben Kalb, Director of Communications  
ASU+GSV Summit  
April 12-15, 2026  
San Diego, CA
  - 9) Andy Mann, Instructional Technology Consultant  
Eight (8) Muskegon County Educators  
ISTE Live Conference  
June 28 - July 1, 2026  
Orlando, FL
- h) It was moved by Mr. Scott and supported by Ms. Suits to approve the Employment of the Following Personnel. All Ayes (5) Nays (0) Motion carried.
- 1) Adrianna Turner - Instructional Assistant - Deaf & Hard of Hearing - Effective 01/05/26
  - 2) Cali Flock - Special Education Teacher - Wesley School - Effective 01/05/26
  - 3) Daniel Butler - Safety & Security Coordinator - Lakeshore Learning Center - Effective 01/05/26
  - 4) Stephanie McWilliams - Instructional Assistant - Lakeshore Learning Center - Effective 01/20/26
- i) It was moved by Ms. Suits and supported by Ms. Tyler to approve the Following New Positions/Changes. All Ayes (5) Nays (0) Motion carried.
- 1) Elizabeth Londo - Moving from part-time Great Start Collaborative to part-time Administrative Assistant for Early Childhood - Effective 01/05/26
  - 2) Nakie Kropf - Moving from Preschool Teacher at Muskegon Heights to Preschool Teacher at Fruitport - Effective 01/05/26
- j) It was moved by Ms. Tyler and supported by Mr. Weessies to approve the Following Termination. All Ayes (5) Nays (0) Motion carried.
- 1) Shelby Enders - Instructional Assistant - Wesley School - Effective 01/07/26

k) The Board acknowledged the Retirement/Resignation/Layoff/Separation of the Following Personnel:

- 1) Margaret Jennings - AmeriCorp Coordinator - Early Childhood - Retirement - Effective 12/31/25
- 2) Ashley Brandel - Special Education Teacher - Wesley School - Resignation - Effective 01/02/26
- 3) Grace Huntley - Instructional Assistant - Wesley School - Resignation - Effective 01/05/26
- 4) Samantha Horn - Instructional Assistant - Wesley School - Resignation - Effective 01/07/26
- 5) Rachel Barns - Teacher - Wesley School - Resignation - Effective 01/09/26
- 6) Susan Graham - Work-Based Learning Coordinator - CTE - Resignation - Effective 01/16/26
- 7) Annie Baker - Service Specialist-Special Needs - Early Childhood - Resignation - Effective 01/26/26
- 8) Michelle Wahlberg – Literacy Coach – Retirement - Effective 02/28/26

12) Other – None.

13) Adjournment

There being no further business, the meeting adjourned at 6:30 p.m.

Signed: \_\_\_\_\_  
Wanda Lee Suits, Secretary

\_\_\_\_\_  
Mary Schaab, President

Date Approved: 02/16/26