



MINUTES
BOARD OF EDUCATION MEETING
JULY 18, 2022
5:30 PM

- 1) Call to Order – The meeting was called to order by President Dwight Vines at 5:38 p.m.
- 2) Pledge of Allegiance
- 3) Roll Call showed the following members present: Dwight Vines, Lisa Tyler, Mary Schaab, Kevin Donovan.

Members Absent: Wanda Lee Suits

- 4) Registration of Guests – None
- 5) Approval of Agenda with Additional Items and Order of Priority – It was moved by Ms. Schaab and supported by Ms. Tyler to approve the agenda as submitted. All Ayes (4) Nays (0) Motion carried.
- 6) It was moved by Ms. Tyler and supported by Mr. Donovan to approve the Consent Agenda consisting of the following items. All Ayes (4) Nays (0) Motion carried.
 - a) Minutes of the June 20, 2022 Budget Hearing and the June 20, 2022 Regular meeting.
 - b) Bills as of June 30, 2022
 - c) Financial Statements as of June 30, 2022

Total YTD General Fund Expenditures 2021-22	\$ 36,449,222
Total YTD Special Education Fund Expenditures 2021-22	\$ 33,335,114
<i>Fund Balances: June 2022</i>	
General Fund	\$ 5,446,076
Special Education Fund	\$ 576,912
School Lunch Fund	\$ 61,782
Vocational Education Fund	\$ 3,501,703
School Activity Fund	\$ -0-
Capital Projects Fund	\$ 8,044,873

- 7) Communications – None.
- 8) Public Participation in the MAISD Board of Education Meeting – None.
- 9) Reports

- a) Superintendent's Report
 - 1) Head Start Report – Mr. Lindquist noted the Head Start Program Report dated July 2022, the Head Start Financial Report containing activity through June 2022 for Grant Year December 2021-November 2022, the Head Start Financial Report-COVID and ARP, the Head Start Monthly Data Points Report, the Head Start 2021-22 Data for Four Year Old Children; and the Head Start Entry/Exit Data for Early Literacy and Early Mathematics.
 - 2) Superintendent Updates – Mr. Lindquist shared upcoming events and other items:
 - Admin Cabinet Retreat - August 1-3
 - Superintendents Association Retreat – August 3-5
 - Admin Team Retreat – August 17
 - MAISD Back-to-School Event – August 25 – 12:00-3:00
 - New admin positions in place with Sarah Coleman as the Director of Instructional Services, Jeff Fielstra as the Director of Technology, and the addition of the Director of Equity and Wellness position
 - Building principals will be asked to attend board meetings 3 times per year instead of every month.
 - Received an Early Literacy Coaching grant from the Community Foundation in the amount of \$100,000
 - b) Financial Report – Mr. Helsen provided a brief financial report.
 - c) Education Update - None
- 10) Old Business – None.
- 11) New Business
- a) It was moved by Mr. Donovan and supported by Ms. Schaab to approve a 12-month lease agreement with Enterprise Fleet Management for the replacement of six maintenance pickup trucks with Enterprise Fleet Management. The estimated gross monthly cost before applying the credit for our gain from trade-in is as follows. True monthly cost is expected to be significantly lower but we do not have the final GM pricing credits as well as gains from trade-in yet. All Ayes (4) Nays (0) Motion carried.
 - 2023 Chevy Silverado 1500HD Double Cab - \$951.93 per mo.
 - 2023 Chevy Silverado 1500HD Regular Cab - \$790.14 per mo. x 4
 - 2023 Chevy Silverado 3500HD Regular Cab - \$803.77 per mo.
 - b) It was moved by Ms. Schaab and supported by Ms. Tyler to approve the Muskegon County Virtual Academy 2022-23 Student Handbook. All Ayes (4) Nays (0) Motion carried.
 - c) It was moved by Ms. Tyler and supported by Mr. Donovan to approve the Muskegon County Virtual Academy Acceptable Use Agreement. All Ayes (4) Nays (0) Motion carried.

- d) It was moved by Mr. Donovan and supported by Ms. Schaab to approve the Muskegon County Virtual Academy 2022-23 Course Catalog. All Ayes (4) Nays (0) Motion carried.
- e) It was moved by Ms. Schaab and supported by Ms. Tyler to approve the purchase of Discovery Education streaming subscriptions for 2022-23 in the amount of \$51,450. All Ayes (4) Nays (0) Motion carried.
- f) It was moved by Ms. Tyler and supported by Mr. Donovan to approve the purchase of Ecollect Forms from PowerSchool for \$65,149.42. All Ayes (4) Nays (0) Motion carried.
- g) It was moved by Mr. Donovan and supported by Ms. Schaab to approve the purchase of a Leverless Tire Changer (\$29,319.23), a Flange Plate Kit (\$983.79), a GSP9700 Road Force(R) Elite (5th Generation) Tire Balancer (\$18,104.67), a Balancer Adjustable Flange Plate (\$986.03), a Truck Cone Kit (\$176.23), and Freight (Estimated) (\$550.00) for the Auto Service program at the CTC from Hunter Engineering Company in the amount of \$50,119.95. All Ayes (4) Nays (0) Motion carried.
- h) It was moved by Ms. Schaab and supported by Ms. Tyler to approve the purchase of carpet and ceramic tile and removal and disposal of existing carpet and ceramic tile for the Pride Meeting Room at the Career Tech Center from Tarkett USA Inc. in the amount of \$56,414.36. All Ayes (4) Nays (0) Motion carried.
- i) It was moved by Ms. Tyler and supported by Mr. Donovan to approve the purchase of the material and labor to install GEO Thermal Pumps at the Career Tech Center from Andy J. Egan, DBA Pressures & Pipes, Inc. in the amount of \$28,185.00. All Ayes (4) Nays (0) Motion carried.
- j) It was moved by Mr. Donovan and supported by Ms. Schaab to approve the payment of Invoice #51480 from Andy J. Egan Company, Inc. for emergency work that needed to be done in the Mechanical Room at the Career Tech Center in the amount of \$29,460.00. All Ayes (4) Nays (0) Motion carried.
- k) It was moved by Ms. Schaab and supported by Ms. Tyler to approve a Teacher Waiver request for Bobby Johnson, Hart Head Start Center, to be a lead Head Start teacher while working toward an Associates degree in Early Childhood Education. All Ayes (4) Nays (0) Motion carried.
- l) It was moved by Ms. Tyler and supported by Mr. Donovan to approve the contract for Max Lerman, Music Therapist, for Wesley School, Transition at Craig, and Lakeshore Learning Center for the 2022-23 school year. All Ayes (4) Nays (0) Motion carried.
- m) It was moved by Mr. Donovan and supported by Ms. Schaab to approve the Overnight Field Trip/Conference Request as follows: All Ayes (4) Nays (0) Motion carried.
 - 1) Four (4) Environmental/Veterinary Sciences (EVS) Students
FFA Officer Retreat
August 14-16, 2022
New Era, MI

n) It was moved by Ms. Schaab and supported by Ms. Tyler to approve the Employment of the Following Personnel: All Ayes (4) Nays (0) Motion carried.

- 1) Nakia Kropf - Early Childhood Preschool Teacher - Effective 08/18/22
- 2) David Vermeulen - Muskegon County Virtual Academy (MCVA) Teacher - Effective 08/24/22
- 3) Rebecca Moleski - Special Education Teacher Consultant - Effective 08/24/22
- 4) Heather Nummerdor - Early Childhood Administrative Assistant - Effective 07/18/22
- 5) Felicia Graves - Early Childhood Preschool Teacher - Effective 08/15/22
- 6) John Holtz - Career Tech Center Paraprofessional - Effective 08/24/22
- 7) Sarah Yakes - Targeted Technical Assistance Coach - Effective 08/01/22
- 8) Diane Fetterhoff - Instructional Assistant Transition at Craig - Effective 08/01/22
- 9) Leisha Bolden – Instructional Assistant Transition at Craig – Effective 08/01/22

o) It was moved by Ms. Tyler and supported by Mr. Donovan to approve the Following New Positions/Changes: All Ayes (4) Nays (0) Motion carried.

- 1) Deb Morrow - move from Center Coordinator (Muskegon Heights) to Preschool Teacher - Effective 08/15/22
- 2) Sam Wackernagel - move from Parapro to Career Tech Center Teacher - Effective 08/24/22
- 3) Director of Equity and Wellness Position

p) The Board acknowledged the Retirement/Resignation/Layoff/Separation of the following personnel:

- 1) Diane Petersen, Career Specialist - Retirement - Effective 06/30/22
- 2) Michelle Hichue, Head Start Classroom Assistant - Resignation - Effective 07/08/22
- 3) Michael Jones, Wesley School Teacher - Resignation - Effective 07/22/22
- 4) Emily Kienke, Climate & Culture Coach - Resignation - Effective 06/30/22

12) Other – None.

13) Adjournment

There being no further business, the meeting adjourned at 6:00 p.m.

Signed: _____
Lisa Tyler, Secretary

Dwight Vines, President

Date Approved: 08/15/22