



MINUTES
BOARD OF EDUCATION MEETING
JUNE 16, 2025
5:30 PM

- 1) Call to Order – The meeting was called to order by President Mary Schaab at 5:59 p.m.
- 2) Pledge of Allegiance
- 3) Roll Call – Roll Call showed the following board members present: Mary Schaab, Mike Weessies, Lisa Tyler, Wanda Lee Suits, Dwight Vines.

Members Absent: None

- 4) Registration of Guests – None.
- 5) Approval of Agenda with Additional Items and Order of Priority – It was moved by Mr. Weessies and supported by Mr. Vines to approve the agenda as presented. All Ayes (5) Nays (0) Motion carried.
- 6) Consent Agenda – It was moved by Mr. Vines and supported by Ms. Suits to approve the Consent Agenda consisting of the following items. All Ayes (5) Nays (0) Motion carried.
 - a) Minutes of the May 19, 2025 Regular Meeting and the Minutes of the June 2, 2025 Biennial Election.
 - b) Financial Statements as of May 31, 2025
 - Resolution - Board Treasurers Report
 - Balance Sheet
 - Budget to Actual Comparison
 - Purchase Orders Over \$5,000
 - Purchasing Card Transactions
 - Report of Vendor Payments of \$5,000 or Greater

Total YTD General Fund Expenditures 2024-25	\$ 38,343,857
Total YTD Special Education Fund Expenditures 2024-25	\$ 27,624,057
<i>Fund Balances: May 2025</i>	
General Fund	\$ 8,081,513
Special Education Fund	\$ 5,441,926
School Lunch Fund	\$ (29,907)
Vocational Education Fund	\$ 4,278,113
School Activity Fund	\$ 90,500
Capital Projects Fund (General)	\$ 2,176,991
Capital Projects Fund (CTC)	\$ 4,710,619

- 7) Communications – None.
- 8) Public Participation in the MAISD Board of Education Meeting – None.
- 9) Reports
 - a) Superintendent's Report
 - 1) Head Start Report – Mr. Lindquist noted the Head Start Program Report dated June 2025, the Head Start Financial Report for the Grant Year December 2024 – November 2025 with activity through May 2025, the Monthly Data Points Report for the month of May 2025, the End-of-Month Enrollment report as of May 2025, and the Community Assessment Annual Update 2025,
 - b) Financial Report – Mr. Schluentz provided a financial report as of May 31, 2025.
 - c) Education Update – Budget Hearing
- 10) Old Business
- 11) New Business
 - a) The Board acknowledged that a public hearing was conducted under the provisions of PA 43 of 1963 as found in the Michigan School Code of 1976 and the Truth in Budgeting Act for the 2025-26 MAISD General Fund, Special Education Fund, Vocational Education Fund, School Lunch Fund, Enhancement Millage Fund, School Activity Fund, and the Capital Projects Fund budgets.
 - b) It was moved by Ms. Suits and supported by Ms. Tyler to approve the 2025-26 General Fund Budget and adopt a resolution authorizing a tax levy of 0.4437 of one mill for capital needs, future capital needs, and general operating purposes, and 0.9656 of one mill on behalf of local districts for technology and security on the MAISD taxable value of \$6,772,926,455. All Ayes (5) Nays (0) Motion carried.
 - c) It was moved by Ms. Tyler and supported by Mr. Weessies to approve the 2025-26 Special Education Fund Budget and adopt a resolution authorizing a tax levy of 2.2194 mills for capital needs, future capital needs, and general operating purposes on the MAISD taxable value of \$6,772,926,455. All Ayes (5) Nays (0) Motion carried.
 - d) It was moved by Mr. Weessies and supported by Mr. Vines to approve the 2025-26 Vocational Education Fund Budget and adopt a resolution authorizing a tax levy of 0.9652 of one mill for capital needs, future capital needs, and general operating purposes on the MAISD taxable value of \$6,772,926,455. All Ayes (5) Nays (0) Motion carried.
 - e) It was moved by Mr. Vines and supported by Ms. Suits to approve the 2025-26 School Lunch Fund Budget. All Ayes (5) Nays (0) Motion carried.

- f) It was moved by Ms. Suits and supported by Ms. Tyler to approve the 2025-26 Enhancement Millage Fund Budget. All Ayes (5) Nays (0) Motion carried.
- g) It was moved by Ms. Tyler and supported by Mr. Weessies to approve the 2025-26 School Activity Fund Budget. All Ayes (5) Nays (0) Motion carried.
- h) It was moved by Mr. Weessies and supported by Mr. Vines to approve the 2025-26 Capital Projects Fund Budget. All Ayes (5) Nays (0) Motion carried.
- i) It was moved by Mr. Vines and supported by Ms. Suits to approve final 2024-25 Budget Amendments. All Ayes (5) Nays (0) Motion carried.
- General Fund Budget
 - Special Education Fund Budget
 - School Lunch Fund Budget
 - Vocational Education Fund Budget
 - Enhancement Millage Fund Budget
 - School Activity Fund Budget
 - Capital Projects Fund Budget
- j) It was moved by Ms. Suits and supported by Ms. Tyler to approve the annual renewal of property/casualty insurance with MASB-SEG Property/Casualty Pool for \$146,563. All Ayes (5) Nays (0) Motion carried.
- k) It was moved by Ms. Tyler and supported by Mr. Weessies to approve the purchase of workbenches and cabinets for the CTC Construction Trades program through Green Manufacturing, Inc. for \$38,109. All Ayes (5) Nays (0) Motion carried.
- l) It was moved by Mr. Weessies and supported by Mr. Vines to approve the purchase of tools for the CTC Construction Trades program from Grainger for \$43,425.46. All Ayes (5) Nays (0) Motion carried.
- m) It was moved by Mr. Vines and supported by Ms. Suits to approve the purchase of workbenches and cabinets for the Maintenance Garage from StrongHold for \$30,841.25. All Ayes (5) Nays (0) Motion carried.
- n) It was moved by Ms. Suits and supported by Ms. Tyler to approve a purchase order to Accelerate Education Incorporated in the amount of \$113,400 for the 2025-26 school year. All Ayes (5) Nays (0) Motion carried.
- o) It was moved by Ms. Tyler and supported by Mr. Weessies to approve the 2025-26 MCVA Course Catalog. All Ayes (5) Nays (0) Motion carried.
- p) It was moved by Mr. Weessies and supported by Mr. Vines to approve the updated 2025-26 MCVA Student Handbook. All Ayes (5) Nays (0) Motion carried.
- q) It was moved by Mr. Vines and supported by Ms. Suits to approve the updated MCVA Acceptable Use Agreement. All Ayes (5) Nays (0) Motion carried.
- r) It was moved by Ms. Suits and supported by Ms. Tyler to approve the re-appointment of Rebecca Knash, representing Holton Public Schools, to the MAISD Special Education Parent

Advisory Committee. All Ayes (5) Nays (0) Motion carried.

- s) It was moved by Ms. Tyler and supported by Mr. Weessies to approve the re-appointment of Mary Cavalier, representing Montague Area Public Schools, to the MAISD Special Education Parent Advisory Committee. All Ayes (5) Nays (0) Motion carried.
- t) It was moved by Mr. Weessies and supported by Mr. Vines to approve the purchase of Connect 4 Learning Curriculum kits in the amount of \$101,830. All Ayes (5) Nays (0) Motion carried.
- u) It was moved by Mr. Vines and supported by Ms. Suits to approve 2024-25 Head Start Self Assessment Report. All Ayes (5) Nays (0) Motion carried.
- v) It was moved by Ms. Suits and supported by Ms. Tyler to approve Early Childhood Leases. All Ayes (5) Nays (0) Motion carried.
- w) It was moved by Ms. Tyler and supported by Mr. Weessies to approve the payment of Invoice 2314 from Muskegon Community College for Direct College Credit and Nurse Aide/Home Health Aide Training for the 2025 Winter Semester for Career Tech Center students in the amount of \$35,904.92. All Ayes (5) Nays (0) Motion carried.
- x) It was moved by Mr. Weessies and supported by Mr. Vines to approve the Out-of-State Conference Requests and Overnight Field Trip Requests as follows. All Ayes (5) Nays (0) Motion carried.
 - 1) Patrick Loughridge - Teacher at Muskegon Public Schools
Switch Lab Workshop
July 14-18, 2025
Santa Rosa, CA
- y) It was moved by Mr. Vines and supported by Ms. Suits to approve the Employment of the Following Personnel. All Ayes (5) Nays (0) Motion carried.
 - 1) Scott VanRaatile - Welding Technologies Technician - Career Tech Center - Effective 08/19/25
 - 2) Cindy Ryan - Instructional Assistant - Lakeshore Learning Center - Effective 08/19/25
 - 3) Tabitha Thommen - Allied Health Sciences Technician - Career Tech Center - Effective 08/19/25
 - 4) Tracey Jordan-Wolf - Targeted Technical Assistance Coach - Effective 08/11/25
 - 5) Monica Saxton - Executive Administrative Assistant to the Associate Superintendent of Special Education - Effective 07/07/25
 - 6) Katelyn Tober - Special Education Administrative Assistant - Effective 07/07/25
 - 7) Amelia McKenna - Occupational Therapist - Center-Based Programs - Effective 07/07/25

- 8) Curtis Burr - Machine Tool Technologies Technician - Career Tech Center - Effective 08/19/25
- z) It was moved by Ms. Suits and supported by Ms. Tyler to approve the Following New Positions/Changes. All Ayes (5) Nays (0) Motion carried.
 - 1) Susan Graham - New Position - WBL Coordinator for LEA CTE (Perkins funded) Effective 07/01/25
 - 2) Heidi Vissia - Move to Curriculum & Instruction Coordinator for LEA CTE - Effective 07/01/25
 - 3) Elissa Penczar - Move to CTE Food Systems Coordinator - Effective 07/01/25
 - 4) Andrea Rusco - Move to CTE Administrative Assistant - Effective 07/01/25
 - 5) Stephenie Ruple - Move to CTC Administrative Assistant to the Principal - Effective 07/01/25
 - 6) Pam Land - Move to Center Director - Muskegon - Effective 07/01/25
- aa) It was moved by Ms. Tyler and supported by Mr. Weessies to approve a Leave of Absence up to one year - Erica Church - Instructional Assistant - Wesley School - Effective 05/25/25. All Ayes (5) Nays (0) Motion carried.
- bb) The Board acknowledged the Retirement/Resignation/Layoff/Separation of the following personnel:
 - 1) Kate Watkins - Early Childhood - Resignation - Effective 06/12/25
 - 2) Jason Charles - Maintenance - Resignation - Effective 06/13/25
 - 3) Sunshine Garcia - Early Childhood - Resignation - Effective 06/13/25
 - 4) Isabelle O'Daniels - Administrative Assistant - Instructional Services - Resignation - Effective 06/13/25
 - 5) Cole Peters - Auto/Collision Refinishing Parapro - Career Tech Center - Resignation - Effective 06/27/25
 - 6) Lisa Brown - Early Math Specialist - Instructional Services - Resignation - Effective 06/30/25
 - 7) Kimberly Kemp - Instructional Assistant - Wesley School - Effective 06/30/25
 - 8) Jill Soper - Targeted Technical Assistance Coach - Special Education - Resignation - Effective 06/30/25
 - 9) Charlee Vollmer - Behavior Specialist - Early Childhood - Resignation - Effective 06/20/25

10) David Kirksey – Principal – Career Tech Center – Effective 06/30/25

cc) Closed Session – Collective Bargaining Negotiations and Superintendent Evaluation

The Board acknowledged the request for closed session at 6:15. It was moved by Mr. Weessies and supported by Mr. Vines to go into closed session for the purpose of collective bargaining negotiations and the superintendent evaluation.

A roll call vote was taken by Secretary Wanda Lee Suits and showed the following members present: Mary Schaab, Mike Weessies, Wanda Lee Suits, Lisa Tyler, Dwight Vines. All Ayes (5) Nays (0) Motion carried.

It was moved by Mr. Vines and supported by Ms. Suits to return to open session at 6:35 p.m.

A roll call vote was taken by Secretary Wanda Lee Suits and showed the following members present: Mary Schaab, Mike Weessies, Wanda Lee Suits, Lisa Tyler, Dwight Vines. All Ayes (5) Nays (0) Motion carried.

Collective Bargaining Negotiations

It was moved by Mr. Weessies and supported by Mr. Vines to approve and ratify the following three-year master agreement:

- Master Agreement between the MAISD and the Muskegon Intermediate Education Association (MIEA) (Wesley School, Transition at Craig Campus, Lakeshore Learning Center and Deaf/Hard of Hearing professional staff) for a period of three years July 1, 2025 through June 30, 2028.

A roll call vote was taken by Secretary Wanda Lee Suits and showed the following members present: Mary Schaab, Mike Weessies, Wanda Lee Suits, Lisa Tyler, Dwight Vines. All Ayes (5) Nays (0) Motion carried.

Superintendent Evaluation

The board identified the consensus rating for each performance indicator and calculated the domain scores, the rating for progress towards district-wide goals, and student growth.

It was moved by Mr. Weessies and supported by Mr. Vines to approve the Evaluation of Superintendent Randy Lindquist for the 2024-25 school year with an overall Effective rating and authorize the Board President to negotiate the salary and extension of the existing contract through June 30, 2028.

A roll call vote was taken by Secretary Wanda Lee Suits and showed the following members present: Mary Schaab, Mike Weessies, Wanda Lee Suits, Lisa Tyler, Dwight Vines. All Ayes (5) Nays (0) Motion carried .

12) Other – None.

13) Adjournment

There being no further business, the meeting adjourned at 6:42 p.m.

Signed: _____
Wanda Lee Suits, Secretary

Mary Schaab, President

Date Approved: _____