



MINUTES
BOARD OF EDUCATION MEETING
NOVEMBER 21, 2022
5:30 PM

- 1) Call to Order – The meeting was called to order by President Dwight Vines at 5:30 p.m.
- 2) Pledge of Allegiance
- 3) Roll Call showed the following members present: Dwight Vines, Mary Schaab, Lisa Tyler, Kevin Donovan.

Members Absent: Wanda Lee Suits

- 4) Registration of Guests – Paul Gilbert, Brickley DeLong
- 5) Approval of Agenda with Additional Items and Order of Priority Priority – It was moved by Mr. Donovan and supported by Ms. Tyler to approve the agenda as submitted. All Ayes (4) Nays (0) Motion carried.
- 6) Consent Agenda – It was moved by Ms. Tyler and supported by Ms. Schaab to approve the Consent Agenda consisting of the following items. All Ayes (4) Nays (0) Motion carried.
 - a) Minutes of the October 17, 2022 Regular Meeting and the Minutes of the October 19, 2022 Board Retreat.
 - b) Bills and Financial Statements as of October 31, 2022
 - Financial Summary
 - Resolution - Board Treasurers Report
 - Balance Sheet
 - Budget to Actual Comparison
 - Purchase Orders Over \$5,000
 - Purchasing Card Transactions Over \$300
 - Report of Vendor Payments of \$5,000 or Greater

Total YTD General Fund Expenditures 2022-23	\$ 8,722,370
Total YTD Special Education Fund Expenditures 2022-23	\$ 5,881,559
<i>Fund Balances: October 2022</i>	
General Fund	\$ 7,882,290
Special Education Fund	\$ 1,298,250
School Lunch Fund	\$ 10,457
Vocational Education Fund	\$ 3,746,785
School Activity Fund	\$ 97,193
Capital Projects Fund (General)	\$ 2,301,450
Capital Projects Fund (CTC)	\$ 5,933,050

- 7) Communications – None.
- 8) Public Participation in the MAISD Board of Education Meeting – None.
- 9) Reports
 - a) Superintendent's Report
 - 1) Head Start Report – Mr. Lindquist noted the Head Start Program Report dated November 2022, the Head Start Financial Report containing activity through October 2022 for Grant Year December 2021-November 2022, the Head Start Financial Report-COVID and ARP, the Monthly Data Points Report, the Headstart Entry vs. Exit Report, and the Program Information Report Key Statistics.
 - b) Financial Report
 - 1) Mr. Helsen provided a brief financial report for October 2022.
 - 2) Financial Audit - Brickley DeLong – Mr. Paul Gilbert from Brickley DeLong presented the 2021-22 Financial Audit. He reviewed the Independent Auditor's Report, the Single Audit of Federal Financial Assistance Programs dated June 30, 2022, and the Report on Financial Statements for the year ended June 30, 2022. He commended the MAISD business office staff for their attention to detail and congratulated them on a successful audit.
 - c) Education Update – State Assessment & Accountability – Dave Hundt, Continuous Improvement and State & Federal Programs Consultant, provided an overview of the work that he does in gathering countywide state assessment data to measure progress. He also shared a guide to matching assessment to purpose, which also reflects the impact on learning.
- 10) Old Business – None.
- 11) New Business
 - a) It was moved by Ms. Schaab and supported by Mr. Donovan to approve the invoice in the amount of \$88,206.64 for the services of Chris Glass, Assistant Superintendent of Legislative & Organizational Initiatives for West Michigan Talent Triangle. All Ayes (4) Nays (0) Motion carried.
 - b) It was moved by Mr. Donovan and supported by Ms. Tyler to adopt Board Policy No. 5420 - Sex Education. All Ayes (4) Nays (0) Motion carried.
 - c) It was moved by Ms. Tyler and supported by Ms. Schaab to approve the appointment of Corrie Zatalokin, representing Oakridge Public Schools, and Stephanie Detamore, representing Fruitport Community Schools, to the MAISD Special Education Parent Advisory Committee. All Ayes (4) Nays (0) Motion carried.
 - d) It was moved by Ms. Schaab and supported by Mr. Donovan to approve the Agreement for Services between West View Family Medicine and Muskegon Area ISD for clinical

services at Wesley School. All Ayes (4) Nays (0) Motion carried.

- e) It was moved by Mr. Donovan and supported by Ms. Tyler to approve the annual renewal of PowerSchool SIS and Ecollect Forms in the amount of \$201,643.39. All Ayes (4) Nays (0) Motion carried.

- f) It was moved by Ms. Tyler and supported by Ms. Schaab to approve the Out-of-State Conference Requests as follows. All Ayes (4) Nays (0) Motion carried.

- 1) Deanna Holman, Regional Assistance Grant Coordinator
Site Visit at Purdue Polytech
December 5, 2022
Indianapolis, IN
- 2) Shannon DeLora, Transition Coordinator
Council for Exceptional Children
January 18-20, 2023
Clearwater, FL
- 3) Jeff Bush, MCVA Principal
Digital Learning Annual Conference
February 13-15, 2023
Austin, TX

- g) It was moved by Ms. Schaab and supported by Mr. Donovan to approve the Employment of the Following Personnel. All Ayes (4) Nays (0) Motion carried.

- 1) Christopher Sposaro - Student Success Coordinator - Career Tech Center - Effective October 31, 2022
- 2) Trinity Scheuneman - Auto Collision Paraprofessional - Career Tech Center - Effective November 21, 2022

- h) It was moved by Mr. Donovan and supported by Ms. Tyler to approve the Following New Positions/Changes. All Ayes (4) Nays (0) Motion carried.

- 1) Jeff Fielstra - Move from Interim Director of Technology to Director of Technology - Effective November 22, 2022
- 2) Sarah Coleman - Move from Interim Director of Instructional Services to Director of Instructional Services - Effective November 22, 2022
- 3) Tawona Ricks - Move from Career Tech Center Student Services Administrative Assistant to Transition at Craig Social Worker - Effective November 28, 2022

- i) The board acknowledged the Retirement/Resignation/Layoff/Separation of the following personnel:

- 1) Samantha Dixon - Early Childhood Education Teacher - Resignation - Effective November 16, 2022

12) Other – None.

13) Adjournment

There being no further business, the meeting adjourned at 6:17 p.m.

Signed: _____
Lisa Tyler, Secretary

Dwight Vines, President

Date Approved: