



MINUTES  
BOARD OF EDUCATION MEETING  
OCTOBER 17, 2022  
5:30 PM

- 1) Call to Order – The meeting was called to order by President Dwight Vines at 5:30 p.m.
- 2) Pledge of Allegiance
- 3) Roll Call showed the following members present: Dwight Vines, Mary Schaab, Lisa Tyler, Kevin Donovan, Wanda Lee Suits.

Members Absent: None

- 4) Registration of Guests – None.
- 5) Approval of Agenda with Additional Items and Order of Priority – It was moved by Ms. Schaab and supported by Ms. Tyler to approve the agenda as submitted with the addition of Item 11(k). All Ayes (5) Nays (0) Motion carried.
- 6) Consent Agenda – It was moved by Ms. Tyler and supported by Ms. Suits to approve the Consent Agenda consisting of the following items. All Ayes (5) Nays (0) Motion carried.
  - a) Minutes of the September 26, 2022 Meeting
  - b) Bills as of September 30, 2022
  - c) Financial Statements as of June 2022 (Final Accruals) and Financial Statements as of September 30, 2022.

Total YTD General Fund Expenditures 2021-22	\$ 39,528,683
Total YTD Special Education Fund Expenditures 2021-22	\$ 34,810,526
<i>Fund Balances: June 2022 (Final Accrual)</i>	
General Fund	\$ 6,426,092
Special Education Fund	\$ 1,218,678
School Lunch Fund	\$ 77,398
Vocational Education Fund	\$ 3,621,354
School Activity Fund	\$ 13,282
Capital Projects Fund	\$ 8,262,485

Total YTD General Fund Expenditures 2022-23	\$ 5,416,142
Total YTD Special Education Fund Expenditures 2022-23	\$ 4,339,267
<i>Fund Balances: September 2022</i>	
General Fund	\$ 6,712,218
Special Education Fund	\$ 566,749

School Lunch Fund	\$ 26,107
Vocational Education Fund	\$ 3,711,787
School Activity Fund	\$ -0-
Capital Projects Fund	\$ 8,239,805

7) Communications – None.

8) Public Participation in the MAISD Board of Education Meeting – None.

9) Reports

a) Superintendent's Report

- 1) Head Start Report – Mr. Lindquist noted the Head Start Program Report dated October 2022, the Head Start Financial Report containing activity through September 2022 for Grant Year December 2021-November 2022, and the Head Start Financial Report-COVID and ARP.
- 2) Mr. Lindquist provided an update on Muskegon Heights including concerns on a lack of certified staff in classrooms and special education services not being provided to students.
- 3) Mr. Lindquist shared a letter received from Senator Bumstead congratulating our MAISD on being awarded a Michigan Arts and Culture Council (MACC) grant in the amount of \$10,000.
- 4) Mr. Lindquist shared the Community Foundation for Muskegon County Annual Report where our MAISD literacy coaching model was featured.

b) Financial Report – Mr. Helsen provided a brief financial report.

c) Education Update – Communications – Ben Kalb – presented the MAISD Strategic Plan goals that his team is working on. They are focusing on Goals 2 and 3.

10) Old Business – None.

11) New Business

- a) It was moved by Ms. Suits and supported by Mr. Donovan to adopt a resolution to impose a tax of up to 100% of school property taxes upon property located within the Muskegon Area Intermediate School District for the 2023 tax year. The levy will be restricted to areas in which a Summer Tax is concurrently being imposed by the local school district. All Ayes (5) Nays (0) Motion carried.
- b) It was moved by Mr. Donovan and supported by Ms. Schaab to approve the contract and purchase of Munetrix licenses for the 2022-23 school year at an estimated cost of \$63,525. All Ayes (5) Nays (0) Motion carried.
- c) It was moved by Ms. Schaab and supported by Ms. Tyler to approve a three-year extension of the consortium MUNIS software agreement with Tyler Technology with a year one cost of

\$481,703. All Ayes (5) Nays (0) Motion carried.

- d) It was moved by Ms. Tyler and supported by Ms. Suits to approve the purchase of 78 Kenwood NX-1300NUK Digital Portable radios from Midcom Service. All Ayes (5) Nays (0) Motion carried.
- e) It was moved by Ms. Suits and supported by Mr. Donovan to approve an Early Childhood Center 2022-23 Payscale addition of Nurse, part-time, \$33.9746 per hour. All Ayes (5) Nays (0) Motion carried.
- f) It was moved by Mr. Donovan and supported by Ms. Schaab to approve the 2022 Head Start Community Assessment. All Ayes (5) Nays (0) Motion carried.
- g) It was moved by Ms. Schaab and supported by Ms. Tyler to approve the Invoice from Moored Associates LLC for 1st Semester Tuition (\$1,600 per student for 40 CTC Cosmetology students for a total of \$64,000) and 1st Semester Kits and Books (\$575 per student for 40 CTC Cosmetology students for a total of \$23,000) according to a Cosmetology Training Program Performance Service Contract between Muskegon Area Intermediate School District and Nuvo College of Beauty for a total amount of \$87,000 for the 1st Semester. All Ayes (5) Nays (0) Motion carried.
- h) It was moved by Ms. Tyler and supported by Ms. Suits to approve the Out-of-State Conference Request as follows. All Ayes (5) Nays (0) Motion carried.
  - 1) Bill Stone, CTC Auto Body Instructor  
WyoTech High School Instructor Visitation  
November 3-5, 2022  
Laramie, WY
- i) It was moved by Ms. Suits and supported by Mr. Donovan to approve the Employment of the Following Personnel. All Ayes (5) Nays (0) Motion carried.
  - 1) Breann Stewart - Allied Health Sciences Paraprofessional - Effective 10/17/22
  - 2) Steven Mikkelson - Auto Services Paraprofessional - Effective 10/31/22
  - 3) Lisa Wright – Lakeshore Learning Center Instructional Assistant - Effective 10/24/22
  - 4) Tessa Pilot - Early Childhood Behavior Specialist - Effective 08/15/22
- j) The Board acknowledged the Retirement/Resignation/Layoff/Separation of the Following Personnel:
  - 1) Deanna Tuinstra - Enrollment & Compliance Specialist - Resignation - Effective 10/21/22
- k) It was moved by Mr. Donovan and supported by Ms. Schaab to approve a \$41,076 expenditure for roof repairs at the Orchard View Community Education building due to recent rains from the Head Start American Rescue Act Funds. All Ayes (5) Nays (0) Motion carried.

12) Other – None.

13) Adjournment

There being no further business, the meeting adjourned at 6:09 p.m.

Signed: \_\_\_\_\_  
Lisa Tyler, Secretary

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Dwight Vines, President

Date Approved: