



MINUTES
BOARD OF EDUCATION MEETING
SEPTEMBER 26, 2022
5:30 PM

- 1) Call to Order – The meeting was called to order by President Dwight Vines at 5:30 p.m.
- 2) Pledge of Allegiance
- 3) Roll Call showed the following members present: Dwight Vines, Lisa Tyler, Kevin Donovan, Wanda Lee Suits.

Members Absent: Mary Schaab

- 4) Registration of Guests – None.
- 5) Approval of Agenda with Additional Items and Order of Priority – It was moved by Mr. Donovan and supported by Ms. Suits to approve the agenda as submitted. All Ayes (4) Nays (0) Motion carried.
- 6) Consent Agenda – It was moved by Ms. Suits and supported by Ms. Tyler to approve the Consent Agenda consisting of the following items. All Ayes (4) Nays (0) Motion carried.
 - a) Minutes of the August 15, 2022 Regular Meeting
 - b) Bills for 2021-22 (August 2022 Accruals) and for August 2022
 - c) Financial Statements for June 2022 (August Accruals) and for August 2022

Total YTD General Fund Expenditures 2021-22	\$ 39,244,434
Total YTD Special Education Fund Expenditures 2021-22	\$ 34,441,667
<i>Fund Balances: June 2022 (August Accrual)</i>	
General Fund	\$ 4,261,579
Special Education Fund	\$ 1,683,874
School Lunch Fund	\$ 90,565
Vocational Education Fund	\$ 4,039,468
School Activity Fund	\$ -0-
Capital Projects Fund	\$ 7,914,303

Total YTD General Fund Expenditures 2022-23	\$ 2,963,392
Total YTD Special Education Fund Expenditures 2022-23	\$ 2,686,944
<i>Fund Balances: August 2022</i>	
General Fund	\$ 4,968,446
Special Education Fund	\$ 290,041
School Lunch Fund	\$ 43,397
Vocational Education Fund	\$ 3,872,261

School Activity Fund
Capital Projects Fund

\$ -0-
\$ 7,937,326

- 7) Communications – None.
- 8) Public Participation in the MAISD Board of Education Meeting – None.
- 9) Reports
 - a) Superintendent's Report
 - 1) Head Start Report – Mr. Lindquist noted the Head Start Program Report dated September 2022, the Head Start Financial Report containing activity through August 2022 for Grant Year December 2021-November 2022, and the Head Start Financial Report-COVID and ARP.
 - 2) 98b Benchmark Assessment Goals – This is a benchmark assessment reporting requirement for this year and will be included on a future board agenda.
 - b) Financial Report – Mr. Helsen provided a brief financial report.
 - c) Education Update – Early Childhood/Pre-K – Stuart Jones, Executive Director for Early Childhood, provided board members an annual board governance training and handout. Topics included a program overview, center locations, an enrollment and eligibility including SNAP update, governance and fiscal responsibilities, and school readiness and planning functions. He also presented PowerPoint slides of family and program demographics and child outcomes.
- 10) Old Business – None.
- 11) New Business
 - a) It was moved by Ms. Tyler and supported by Mr. Donovan to adopt the Livability Lab 3.0 Resolution of Support in partnership with the Muskegon CHIR (Community Health Innovation Region). All Ayes (4) Nays (0) Motion carried.
 - b) It was moved by Mr. Donovan and supported by Ms. Suits to approve the annual renewal of property/casualty insurance with MASB-SEG Property/Casualty Pool in the amount of \$117,739. All Ayes (4) Nays (0) Motion carried.
 - c) It was moved by Ms. Suits and supported by Ms. Tyler to approve the acquisition of a Chrysler Pacifica van for Transition at Craig Campus through Enterprise. Monthly payment is projected at \$909.30 for 48 months. All Ayes (4) Nays (0) Motion carried.
 - d) It was moved by Ms. Tyler and supported by Mr. Donovan to approve the annual transfer of net available revenue from the Vocational Education CTC fund to the CTC Capital Projects fund in an amount not to exceed \$333,485 for fiscal year 2021-22. All Ayes (4) Nays (0) Motion carried.

- e) It was moved by Mr. Donovan and supported by Ms. Suits to approve the fueleducation invoice in the amount of \$90,973. All Ayes (4) Nays (0) Motion carried.
- f) It was moved by Ms. Suits and supported by Ms. Tyler to approve Public Sector Consultants contract in the amount of \$30,960.00. All Ayes (4) Nays (0) Motion carried.
- g) It was moved by Ms. Tyler and supported by Mr. Donovan to approve a contract with Next IT for staffing for Lakeshore Technology Consortium (LTC) services contract with Muskegon Heights Public School Academy for \$79,344 for the 2022/2023 fiscal year. All Ayes (4) Nays (0) Motion carried.
- h) It was moved by Mr. Donovan and supported by Ms. Suits to approve the Interagency Cash Transfer Agreement between Michigan Rehabilitation Services (MRS) and the Muskegon Area Intermediate School District (MAISD). All Ayes (4) Nays (0) Motion carried.
- i) It was moved by Ms. Suits and supported by Ms. Tyler to approve the Head Start/Early Head Start Policies. All Ayes (4) Nays (0) Motion carried.
- j) It was moved by Ms. Tyler and supported by Mr. Donovan to approve the purchase of two (2) Custom Web Training Sessions (\$450 per session for a total of \$900), 8,842 Xello for High School Students (\$2.98 per student for a total of \$26,349.16), 4,782 Xello for Middle School Students (\$2.47 per student for a total of \$11,811.54) from Xello in the amount of \$39,060.70. All Ayes (4) Nays (0) Motion carried.
- k) It was moved by Mr. Donovan and supported by Ms. Suits to approve the following Out-of-State/Overnight Conference Requests. All Ayes (4) Nays (0) Motion carried.
 - 1) Four (4) Hospitality & Food Management Students
Pod to Plate Tour
September 20-21, 2022
Frankenmuth, MI
 - 2) Four (4) Environmental/Veterinary Sciences (EVS) Students
Fall FFA Conference
October 3-4, 2022
Lansing, MI
 - 3) Ten (10) Environmental/Veterinary Sciences (EVS) Students
National FFA Convention
October 25-29, 2022
Indianapolis, IN
 - 4) Deanna Holman
National PBIS Leadership Forum
October 27-28, 2022
Chicago, IL
- l) It was moved by Ms. Suits and supported by Ms. Tyler to approve the Employment of the Following Personnel. All Ayes (4) Nays (0) Motion carried.
 - 1) Jennifer Morris - ECSE Teacher/Early Interventionist - Effective 08/23/22

- 2) Rachel Barns - SCI-Teacher EY - Effective 08/23/22
 - 3) Samantha Jagassar - CTC Allied Health Teacher - Effective 08/29/22
 - 4) Kristen Anderson - Project SAFE Climate/Culture Coach - Effective 09/06/22
 - 5) Kara Tiefenthal - MMSE Administrative Assistant - Effective 09/06/22
 - 6) Keith Jelinek - Student Information Systems Support Specialist - Effective 09/12/22
 - 7) Jala Crews - Head Start Family Advocate - Effective 09/26/22
 - 8) Kennedy Bergman - Head Start Facilitator - Effective 09/26/22
 - 9) Shawn Townsend - Lakeshore Learning Center Instructional Assistant - Effective 09/28/22
 - 10) Kali King - Lakeshore Learning Center Instructional Assistant - Effective 10/03/22
 - 11) Belinda Felicioni - Director of Business Services for Ravenna Public Schools - Effective 10/03/22
 - 12) Paige Lowe - CTC Environmental/Veterinary Sciences Paraprofessional - Effective 10/03/22
 - 13) Kari Parnin - Science Consultant - Effective 10/29/22
- m) The Board acknowledge the Retirement/Resignation/Layoff/Separation of the following personnel:
- 1) Jennifer Schultz - Project SAFE Climate & Culture Coach - Resignation - Effective 08/16/22
 - 2) William Springstead - Instructional Assistant - Resignation - Effective 08/23/22
 - 3) Erica Duncil - GSRP Grant Coordinator/Early Childhood Specialist - Resignation - Effective 08/26/22
 - 4) Michael Kuharevicz - CTC Paraprofessional - Retirement - Effective 08/31/22
 - 5) Jennifer Mark - DHH Consultant - Resignation - Effective 09/02/22
 - 6) Jennifer Nelson - Climate & Culture Consultant - Resignation - Effective 09/16/22
 - 7) Erin Purdy - Behavior Specialist - Resignation - Effective 09/23/22
 - 8) Jackie Kukal - Family Service Worker - Resignation - Effective 10/14/22
 - 9) Shelley Brott - Instructional Assistant - Retirement - Effective 12/31/22
 - 10) Cindy McClurken - Instructional Assistant - Retirement - Effective 12/31/22

12) Other – None.

13) Adjournment

There being no further business, the meeting adjourned at 6:06 p.m.

Signed: _____
Lisa Tyler, Secretary

Dwight Vines, President

Date Approved: