

**SECTION 00 11 13
NOTICE TO BIDDERS**

1.1 NOTICE TO BIDDERS

- A. Muskegon Area Intermediate School District (MAISD), Muskegon, Michigan, will receive proposals from qualified contractors for Secure Entry Renovations at the Craig Campus located @ 1580 Park Street, Muskegon, MI 49441
- B. The Owner will enter into one contract with the successful General Contractor who will be fully responsible for all trades and for coordination of all required work between trades. It is the owner's goal to complete this project by August of 2026.
- C. Proposals must be mailed or delivered in person to Mr. Jesse Rickard, Associate Superintendent, MAISD Administrative Offices, 684 Harvey Street, Suite 202, Muskegon, MI 49442; Phone: 231-777-2637. All proposals must be sealed in envelopes, plainly labeled "Secure Entry Renovations – Craig Campus" and must be received prior to 2:00 P.M., local time, on Thursday, April 9th, 2026. Bids will be publicly opened @ the MAISD South Admin. offices, 684 Harvey Street, Muskegon, MI 49442 @ 2:00. Evaluation of proposals and award will be at a later date. The successful contractor will receive a letter of intent prior to receipt of contract.
- D. A pre-bid meeting is tentatively scheduled for 3:30 on March 17th, after students have left. If this does not work, please contact Steve Fillmore @ (231) 767-3695 to schedule a time to visit the site if necessary.
- E. The Schedule of Work shall be as follows:

April 9 th , 2026 at 2:00 PM	Bids Due
March 17 th , 2026 @ 3:30 PM	Pre-bid walk-thru
April 20 th , 2026	Anticipated award of contract
April 27 th , 2026	Anticipated start of construction
August 7 th , 2026	Anticipated substantial Completion
- F. All bidders are required to furnish Bid Security in the amount of five (5%) percent of the Base Bid. Form of the security may be a bid bond, certified or cashiers' check made payable to MAISD. This will be a guarantee that the bidder selected by the MAISD will furnish the required PLM Bonds; failure to do so could mean forfeiture of the Bid Security.
- G. All bidders must indicate, where shown on the Proposal Form, the cost of Performance and Labor and Material Payment Bonds covering 100% of the value of the Project. Do not include the cost of the Bonds in the Base Bid.
- H. All bids shall be accompanied by a sworn statement disclosing any familial relationship that exists between the owner(s) or any employee of the bidder and any member of the Board of Education of the School District or the Superintendent of the School District. The Board of Education shall not accept a bid that does not include a sworn and notarized familial relationship disclosure statement.
- I. All bids shall be accompanied by Affidavit of Compliance – Iran Economic Sanctions Act in compliance with "Iran linked business" within the meaning of the Iran Economic Sanctions Act, Michigan Public Act No. 517 of 2012. The Board of Education shall not accept a bid that does not include the Affidavit of Compliance.
- J. Applicable Michigan use and sales tax apply to this project.
- K. All bidders should note that this project is being funded with local resources and does not require prevailing wages.

- L. Availability of Documents: Complete sets of documents may be obtained at the following address:

Ajax Imaging; 777 East Sherman Boulevard, Muskegon, MI 49444.

Drawings may be viewed at the Architects office.
Contact the Architect for digital files.

- M. The Owner reserves the right to accept or reject any or all bids and to waive all irregularities in Proposals. Proposals shall remain firm for thirty (30) days from date of Bid Opening.

END OF SECTION