

**SECTION 00 41 00  
PROPOSAL FORM**

**PROPOSAL DUE**

(April 9<sup>th</sup>, 2026 at 2:00 P.M., Local Time)

The **PRIMARY CONTRACTOR PROPOSAL** shall include and cover ALL TRADES, including but not limited to; Mechanical, Electrical and Fire Protection trades, as well as being responsible for all coordination between trades.

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Please indicate Company name above. PROJECT: "Secure Entry Renovations – Craig Campus"

TO: Muskegon Area ISD  
684 Harvey Street  
Suite 202  
Muskegon, MI 49442

ATTN: Jesse Rickard

The undersigned represents that they have:

- A. Familiarized themselves with the local conditions affecting the cost of the work and with the Contract Documents, including Instructions to Bidders; Proposal Section; General, Supplementary and Special Conditions; etc., Drawings, Specifications and any Addenda issued and on file at the office of Concept Design Studio, Inc. 800 E. Ellis Road, Suite 508, Norton Shores, MI 49441, and hereby proposes to perform everything required to provide and furnish all labor, materials, necessary tools, expendable equipment, and all utility and transportation services, etc., necessary to perform and complete in a workmanlike manner all of the Work required for the Changing Room Renovations at the Craig Campus, 1580 Park Street, Muskegon, MI 49441.
- B. in accordance with the Contract Documents, including Addenda No. \_\_\_\_\_.
- C. Included with this proposal a Bid Bond, Certified or Cashier's Check in the amount of five (5) percent or \_\_\_\_\_ dollars (\$\_\_\_\_\_).
- D. Reviewed the Work fully understands the scope of the work required by interfacing Sub-Contractors as well as that required by the General Contractor, all of which is covered in this Proposal.
- E. Agreed that their proposal, if accepted by the Owner, will be the basis for a contract directly with the Owner and to enter into such contract in accordance with the Intent of the Contract Documents.

Concept Design Studio  
800 East Ellis Road, Suite 508, Norton Shores, MI 49441

PH: (231) 799-4838  
FX: (231) 799-4837

BASE BID

The work described and specified shall be performed for the following Lump Sum, such amount constituting the Base Bid:

\_\_\_\_\_ dollars (\$ \_\_\_\_\_ )  
(amount of bid)

Number of days or date of Substantial Completion \_\_\_\_\_ days or by \_\_\_\_\_

PLM BOND

The cost for the Performance Bond and Labor and Material Payment Bond for the Base Bid Work shall be \_\_\_\_\_ dollars (\$ \_\_\_\_\_ )  
in addition to the Base Bid cost.

VOLUNTARY ALTERNATES

It is understood that if the following voluntary alternates are accepted, the base bid proposal will be adjusted accordingly:

ITEM DESCRIPTION (Note Add or Deduct)

NO. 1: \_\_\_\_\_

\_\_\_\_\_

NO. 2: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

NO. 3: \_\_\_\_\_

\_\_\_\_\_

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AGREEMENT

In submitting this bid, it is understood that the right is reserved by the Owner to reject any or all bids. It is agreed that this bid is binding for a period of thirty (30) - days from the opening thereof.

Date \_\_\_\_\_

COMPANY NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

PHONE \_\_\_\_\_

BY \_\_\_\_\_

(Signature)

(Type or Print)

TITLE \_\_\_\_\_



**AFFIDAVIT OF COMPLIANCE – IRAN ECONOMIC SANCTIONS ACT**

**Michigan Public Act No. 517 of 2012**

The undersigned, the owner or authorized officer of \_\_\_\_\_ (the "Bidder"), pursuant to the compliance certification requirement provided in the **Muskegon Area ISD** (the "School District") Request For Proposals For **Secure Entry Renovations at the Craig Campus** hereby certifies, represents and warrants that the Bidder (including its officers, directors and employees) is not an "Iran linked business" within the meaning of the Iran Economic Sanctions Act, Michigan Public Act No. 517 of 2012 (the "Act"), and that in the event Bidder is awarded a contract / purchase order as a result of the aforementioned Request For Proposal, the Bidder will not become an "Iran linked business" at any time during the course of performing the Work or any services under the contract.

The Bidder further acknowledges that any person who is found to have submitted a false certification is responsible for a civil penalty of not more than \$250,000.00 or 2 times the amount of the contract/purchase order or proposed contract for which the false certification was made, whichever is greater, the cost of the School District's investigation, and reasonable attorney fees, in addition to the fine. Moreover, any person who submitted a false certification shall be ineligible to bid on a request for proposal for three (3) years from the date it is determined that the person has submitted the false certification.

BIDDER:

\_\_\_\_\_

By: \_\_\_\_\_

Its: \_\_\_\_\_

Date: \_\_\_\_\_

STATE OF \_\_\_\_\_)

)ss.

COUNTY OF \_\_\_\_\_)

This instrument was acknowledged before me on the \_\_\_\_\_ day of \_\_\_\_\_, 2026,  
by \_\_\_\_\_.

\_\_\_\_\_

, Notary Public

\_\_\_\_\_ County, Michigan

My Commission Expires: \_\_\_\_\_

Acting in the County of: \_\_\_\_\_