



Internship Request

Internship Interest & Parent Permission Form

Student Information:

Name: _____

School: _____

Phone: _____ Ok to text internship information? Y / N

Email: _____ Do you prefer email or text? _____

Date of Birth: _____ AGE: _____ When will you turn 18? _____

GPA: _____ Grade _____ Are you a current CTC student? Y / N
If so, what program? _____

Are you employed? _____ If so, where? _____

How many hours do you work? _____

Are you a CTC Student? Y/N What program at the CTC? _____

What are your career interests? _____

In order to be considered for an Internship Placement:

- 1) I must have my EDP 100% complete.
- 2) I must return the Internship Interest/Parent Permission Form to the counseling office.
- 3) I will have a informational interview with the Career Specialist to determine if I will be chosen as an internship candidate.
- 4) If chosen, I will complete a resume and meet with Career Specialist for a resume review.
- 5) If chosen, I will interview with potential employer/placement.
- 6) I will provide transportation for myself to and from the Internship Placement.
- 7) I understand that my participation in an internship is contingent upon being chosen by an employer through an interview process.

Signature of Student

- ☐ I HAVE READ ALL INFORMATION REGARDING A POSSIBLE INTERNSHIP PLACEMENT.
- ☐ I UNDERSTAND THAT THE SCHOOL AND BUSINESS ASSUME NO RESPONSIBILITY IF THE STUDENT DOES NOT QUALIFY FOR THE INTERNSHIP.
- ☐ I GIVE MY CONSENT FOR THE MAISD TO USE MY CHILD'S PORTRAIT, PICTURE, PHOTOGRAPH, IMAGE/VOICE ON A VIDEO RECORDING, AUDIO RECORDING TO PROMOTE THE PROGRAMS OF THE MAISD OR THE PUBLIC SCHOOLS OF MUSKEGON COUNTY.

Signature of Parent

It is the policy of the Muskegon Area Intermediate School District that no staff member, candidate for employment, program participant, or recipient of services shall experience discrimination on the basis of race, color, national origin, sex (including sexual orientation or transgender identity), disability, age, religion, height, weight, marital or family status, military status, ancestry, genetic information, or any other legally protected category (collectively "Protected Classes"), in its programs and activities, including employment opportunities. The MAISD is an equal opportunity employer.